

Ted Strickland  
Governor

Helen E. Jones-Kelley  
Director



30 East Broad Street • Columbus, Ohio 43215-3414  
[www.jfs.ohio.gov](http://www.jfs.ohio.gov)

October 4, 2007

Dear Vendor:

This letter is to announce the release of the Ohio Department of Job and Family Services' (ODJFS) Request for Letterhead Bid (RLB)#: R-89-07-0735, for the purpose of obtaining a qualified vendor to perform cost avoidance activities for the Medicaid Third Party Liability/Cost Avoidance (TPL/CA) Project (the "Project"). The selected vendor will be responsible for actively pursuing, receiving and updating third party insurance coverage information from insurance carriers so that ODJFS will be able to *electronically* determine if a Medicaid recipient has insurance coverage from another carrier and, if applicable, deny the claim prior to payment by Medicaid. This Request for Letterhead Bids (RLB) document is released by ODJFS, and the subsequent contract expected to result from this RLB process will be a contract between the selected vendor and ODJFS. The resulting contract will be limited to cost avoidance activities and will not involve "pay and chase" recoveries.

The contract resulting from this RLB process is intended to serve as an interim solution until Medicaid Information Technology Systems (MITS) has been implemented. MITS is a replacement system for the Medicaid Management Information System (MMIS), the claims payment system for ODJFS. The ODJFS Office of Ohio Health Plans (OHP) will designate a staff member as the ODJFS Contract Manager to provide on-going supervision of the contractor selected through this RLB process. The contract period for this project is expected to run from approximately January 28, 2008 to June 30, 2009. No extensions or renewals are planned for the contract expected to result from this RLB process.

If you are interested in submitting a bid for this important project, please obtain the RLB through the ODJFS web site at <http://www.jfs.ohio.gov/rfp/>. If you do not have Internet access to this document or experience problems opening the above referenced ODJFS URL, please contact the RFP/RLB Unit at the following telephone number:

ODJFS, Office of Contracts and Acquisitions  
30 East Broad Street, 31<sup>st</sup> Floor  
Columbus, Ohio 43215-3414  
PH: (614) 728-5693

Responses must be prepared and submitted in strict accordance with the requirements and time frames given in the RLB. Thank you for your attention to this request.

Sincerely,

Signature on File

Helen E. Jones-Kelley  
Director

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