

APPENDIX I

DAILY ELIGIBILITY FILE

The NME daily file will be produced with data obtained by reading the expanded notices file which is written out by program GCN010 on a daily basis. The daily NME file will have only individuals belonging to the following Medicaid categories of assistance for the CFC population: MA-C, MA-P, MA-T, and MA-Y. The daily NME file will have only individuals belonging to the following Medicaid categories of assistance for the ABD population: MA-A, MA-B, and MA-D. These categorical constraints will be implemented in the online program that creates these notice records.

Regions as specified later in this document will have this notice type of >**HM01N1**, **HMO1N3**, **HMO1NV** or >**HM01X1**, **HMO1X3** and again this requirement enforcement will be implemented via the on-line program that inserts this record. Please note that any notice types ending in '1' correspond to the CFC population, while any notice types ending in '3' correspond to the ABD population. The Primary Information Person (PIP) for each CFC assistance group (AG) will receive one notice for the entire AG, while every individual ABD consumer will receive a notice. Notice types ending in 'V' represent notices being sent to consumers in voluntary counties. The NME daily file will be produced by new program GRP268. The job WGRP268P will execute the program GRP268 utilizing the PROC WGRP268P. The record layout of the daily file produced by this program is as follows, noting that the COBOL copybook layout of the same is in Appendix A of this document:

First Name
Middle Name
Last Name
Recipient Number
MMIS billing number
Address
DOB
SSN
Sex
Relationship
Case-cat-seq
County number
Case Name
Phone Number
Notice type
Notice Mailing Date
Notice Request Date

The exact fields of the GFNOTEXV copybook relating to the expanded notice file produced on a daily basis by the program GCN010, which will be used to populate the above delineated fields will be clearly specified and enunciated where applicable as follows:

First Name: The First Name will be obtained from the field NOTICE-EXP-NME-NAM-FIRST.

Associated NME daily file copybook element name: WSH-NME-NAM-FIRST-INDIV

Middle Name: The Middle Name will be obtained from the field NOTICE-EXP-NME-NAM-MI.
Associated NME daily file copybook element name: WSH-NME-NAM-MI-INDIV

Last Name: The Last Name will be obtained from the field NOTICE-EXP-NME-NAM-LAST.
Associated NME daily file copybook element name: WSH-NME-NAM-LAST-INDIV

Recipient Number: The Recipient Number of the individual will be obtained from the field NOTICE-EXP-NME-NBR-INDV.
Associated NME daily file copybook element name: WSH-NME-NBR-RCPT

MMIS billing number: The MMIS number will be obtained from the field NOTICE-EXP-NME-RCPT-MMIS.
Associated NME daily file copybook element name: WSH-NME-NBR-RCPT-MMIS

Address: The Address will be split into different parts and will be the mailing address of the individual. The different fields from the Notices expanded file which are to be used are NOTICE-EXP-ADR-MAIL-LINE1, NOTICE-EXP-ADR-MAIL-LINE2 and NOTICE-EXP-ADR-MAIL-LINE3. The mapping in detail will be as follows:

WSH-NME-ADR-MAIL-LINE1	FROM NOTICE-EXP-ADR-MAIL-LINE1
WSH-NME-ADR-MAIL-LINE2	FROM NOTICE-EXP-ADR-MAIL-LINE2
WSH-NME-ADR-MAIL-CITY	FROM NOTICE-EXP-ADR-MAIL-CITY
WSH-NME-ADR-MAIL-STATE	FROM NOTICE-EXP-ADR-MAIL-STATE
WSH-NME-ADR-MAIL-ZIP	FROM NOTICE-EXP-ADR-MAIL-ZIP

Date of Birth (DOB): The Date of Birth will be obtained from the field NOTICE-EXP-NME-DTE-BIRTH. This Date of Birth will be in the mm/dd/ccyy format as per user request.
Associated NME daily file copybook element name: WSH-NME-DTE-BIRTH

Social Security Number (SSN): The Social Security Number will be obtained from the field NOTICE-EXP-NME-SSN.
Associated NME daily file copybook element name: WSH-NME-NBR-SSN

Sex: The sex of the individual will be obtained from the field NOTICE-EXP-NME-SEX.
Associated NME daily file copybook element name: WSH-NME-CDE-SEX

Relationship: The relationship of the individual will be obtained from the field NOTICE-EXP-NME-REL.
Associated NME daily file copybook element name: WSH-NME-CDE-REL

Case-cat-seq: The Case-cat-seq of the individual will be obtained from the Notices expanded file in the following manner:

WSH-NME-NBR-CASE	from	NOTICE-EXP-NBR-CASE
WSH-NME-CDE-PROG	from	NOTICE-EXP-CDE-PROG
WSH-NME-CDE-PROG-SUB	from	NOTICE-EXP-CDE-PROG-SUB

WSH-NME-NBR-SEQ

from

NOTICE-EXP-NBR-SEQ-PROG

County number: The county number of the individual will be obtained from the field NOTICE-EXP-NBR-COUNTY.

Associated NME daily file copybook element name: WSH-NME-NBR-COUNTY

Case Name: The Case Name of the individual would be the AG name and is obtained in the following manner:

WSH-NME-CASE-NAM-LAST

from

NOTICE-EXP-NME-NAM-LAST

WSH-NME-CASE-NAM-FIRST

from

NOTICE-EXP-NME-NAM-FIRST

WSH-NME-CASE-NAM-MI

from

NOTICE-EXP-NME-NAM-MI

The first NME recipient passed on by the GCN010FA output file which is input for this daily file producing program would be the AG payee and the above information would be picked up for that individual.

Phone Number: The phone number of the individual is obtained from the field NOTICE-EXP-NBR-PHONE.

Associated NME daily file copybook element name: WSH-NME-CASE-NBR-PHONE

Notice Type: The Notice Type is deduced from the fields NOTICE-EXP-CDE-NOTICE-TYPE, NOTICE-EXP-CDE-NOTICE-SEQ, NOTICE-EXP-CDE-ACTION, NOTICE-EXP-CDE-ACTION-SUB. If the concatenated value in the above mentioned fields is >HM01N1 or HMO1N3, or HMO1NV then a value of >Y= will be pushed to the Notice Type field. If the concatenated value is >HM01X1 or HMO1X3, then a value of >N= would be pushed to the output file. In user understandable terms, a value of >Y= in the Notice Type field means an NME notice was generated and an >N= in this field means that no NME notice was generated, but an MA approval took place. This situation can occur in voluntary regions and cases in which an NME notice has already been sent within the past 60 days.

Associated NME daily file copybook element name: WSH-NME-CDE-NOTICE-TYPE

Notice Request Date: The Notice Request date will be obtained from the field NOTICE-EXP-DTE-REQUEST. In user understandable terms, this is the date that the online system generated a request to produce a notice. The format of the date will be shown as mm/dd/ccyy, as per user request.

Notice Mailing Date: The Notice Mailing date will be obtained from the field NOTICE-EXP-DTE-MAILED. In user understandable terms this is the date that the notice was mailed. It is calculated as the next business day after the notice request date. Holidays and weekends are skipped, i.e., they are not considered business days.

Example: Notice Request Date = 11/15/2006 (Wednesday)

Notice Mailing Date = 11/16/2006 (Thursday)

The format of the date will be shown as mm/dd/ccyy, as per user request.

Other Relevant Information:

Most of the case level information of the above daily file will be obtained from the associated fields in the Notices expanded file as was explained above. The individual information required for this file will be present in the Notices expansion file for a maximum of 25 individuals including the AG

payee. The count of the number of individuals for a particular Case, Category and Sequence Number whose information is present in the expansion file to be read and produced by NME daily file program GRP268 is provided in the field NOTICE-EXP-RECP-CNT. A record will be produced by program GRP268 for every individual. The case information for every individual in the same Case, Category and Sequence Number will be the same with the individual information being different, provided on the file as applicable to each individual. The case information although same for each individual in the same Case, Category and Sequence Number will be shown on every individual record. The program GRP268 also checks to see if there is more than one input record for the same the same Case, Category, and Sequence Number. If there are any such occurrences, the record with the higher Notice Recipient Count will be picked up first since the sort before this step places the record with the higher Notice Recipient Count first.

Job Execution information:

The job WGRP268P invokes the procedure (PROC) WGRP268P. There are two steps in this PROC. The first step is to use the input file from program GCN010 (WLF5.GCN010FA.PROD[0]) and pick up only records which have >HM01N1 or HMO1N3, HMO1NV and >HM01X1 or HMO1X3 as notice type (The data elements NOTICE-EXP-GRP-TYPE-SEQ, NOTICE-EXP-CDE-ACTION and NOTICE-EXP-CDE-ACTION-SUB belonging to the GFNOTEXV copybook relating to the GCN010FA output file). Furthermore, the first step also sorts the records based on Case, Category and Sequence Number in the ascending order and based on the Notice Recipient Count in the descending order and produces the file WLF5.GRP268FA.PROD[0]. The second PROC step executes the program GRP268 to produce the NME daily file WLF5.GRP268FB.PROD[0].

Product Test Plan:

Step 1: The criterion of the input file to program GRP268 namely WLF5.GRP268FA.PROD[0], have to be tested first for their correctness.

- (1) The records in the input file should only have the Notice type >HM01N1, HMO1N3, HMO1NV or >HM01X1, HMO1X3.
- (2) The records should be sorted in the ascending order by Case, Category and Sequence Number.
- (3) The records should also be sorted in the descending order by the Notice Recipient Count for more than one record having the same Case, Category and Sequence Number.

Step 2: The daily NME output file created by program GRP268 also has to be tested for its correctness.

- (1) The program has to pick up all the fields from the input source fields, the mapping of which has been provided earlier in this document.
 - (2) The program has to make the right interpretations where necessary as per the business rules.
- The following fields would be candidates in this criterion:

- (i) Where the input record shows a value of >HM01N1, HMO1N3, or HMO1NV for the notice type; the NME daily file has to show a corresponding value of >Y= and where the

notice type is >**HM01X1** or **HMO1X3** the NME daily file has to show a corresponding value of >N=.

(3) The program has to process only one input record for the same Notice Type, Case, Category and Sequence Number. The first record processed will be evaluated with the next record and so on until a mismatch in any of the fields occurs, in which case the record will be inserted again. The first record that was processed in this scenario will be the record with the higher Notice Recipient Count since the records have been sorted in descending order based on Notice Recipient Count.

Input file Criterion related to the NME daily file:

As all regions are currently mandatory for the CFC and ABD populations, the **HM01N1** or **HMO1N3** and the **HM01X1** or **HMO1X3** notice type codes will be inserted for all 8 regions and their respective counties listed as follows:

Central Region: Crawford, Delaware, Fairfield, Fayette, Franklin, Hocking, Knox, Licking, Logan, Madison, Marion, Morrow, Perry, Pickaway, Pike, Ross, Scioto, and Union Counties;

East Central Region: Ashland, Carroll, Holmes, Portage, Richland, Stark, Summit, Tuscarawas, and Wayne Counties;

Northeast Central Region: Columbiana, Mahoning, and Trumbull Counties;

Northeast Region: Ashtabula, Cuyahoga, Erie, Geauga, Huron, Lake, Lorain, and Medina Counties;

Northwest Region: Allen, Auglaize, Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood, and Wyandot Counties;

Southeast Region: Athens, Belmont, Coshocton, Gallia, Guernsey, Harrison, Jackson, Jefferson, Lawrence, Meigs, Monroe, Morgan, Muskingum, Noble, Vinton, and Washington Counties;

Southwest Region: Adams, Brown, Butler, Clermont, Clinton, Hamilton, Highland, and Warren Counties; and

West Central: Champaign, Clark, Darke, Greene, Miami, Montgomery, Preble, and Shelby Counties.

Note: As all regions in the state are currently mandatory, there are no voluntary regions. Upon the occurrence of a region dropping down to only one MCP, the region would become voluntary. If this happens, the **HMO1NV** notice type will replace or **HMO1N3** and the **HM01X1** or **HMO1X3** notice types.

Appendix A

COBOL Layout of the NME file scheduled to be produced after daily nightly processing:

03 WSH-NME-RECORD.

05 WSH-NME-INDV-INFO.

10	WSH-NME-NAM-FIRST-INDIV	PIC X(15).
10	WSH-NME-NAM-MI-INDIV	PIC X(01).
10	WSH-NME-NAM-LAST-INDIV	PIC X(15).
10	WSH-NME-NBR-RCPT	PIC 9(12).
10	WSH-NME-NBR-RCPT-MMIS	PIC 9(12).
10	WSH-NME-ADR-MAIL-LINE1	PIC X(47).
10	WSH-NME-ADR-MAIL-LINE2	PIC X(30).
10	WSH-NME-ADR-MAIL-LINE3.	
15	WSH-NME-ADR-MAIL-CITY	PIC X(15).
15	WSH-NME-ADR-MAIL-STATE	PIC X(02).
15	WSH-NME-ADR-MAIL-ZIP.	
20	WSH-NME-ADR-MAIL-ZIP-1-5	PIC X(05).
20	WSH-NME-ADR-MAIL-ZIP-6-9	PIC X(04).
10	WSH-NME-DTE-BIRTH.	
15	WSH-NME-DTE-BIRTH-DD	PIC X(02).
15	WSH-NME-DTE-BIRTH-SLASH1	PIC X(01).
15	WSH-NME-DTE-BIRTH-MM	PIC X(02).
15	WSH-NME-DTE-BIRTH-SLASH2	PIC X(01).
15	WSH-NME-DTE-BIRTH-CC	PIC X(02).
15	WSH-NME-DTE-BIRTH-YY	PIC X(02).
10	WSH-NME-NBR-SSN	PIC 9(09).
10	WSH-NME-CDE-SEX	PIC X(01).
10	WSH-NME-CDE-REL	PIC X(03).
10	WSH-NME-GRP-CCS.	
15	WSH-NME-NBR-CASE	PIC 9(10).
15	WSH-NME-CDE-CAT.	
20	WSH-NME-CDE-PROG	PIC X(03).
20	WSH-NME-CDE-PROG-SUB	PIC X(01).
15	WSH-NME-NBR-SEQ	PIC 9(02).
10	WSH-NME-NBR-COUNTY	PIC 9(02).
10	WSH-NME-NAM-AG-LAST	PIC X(15).
10	WSH-NME-NAM-AG-FIRST	PIC X(15).
10	WSH-NME-NAM-AG-MI	PIC X(01).
10	WSH-NME-CASE-NBR-PHONE	PIC 9(10).
10	WSH-NME-CDE-NOTICE-TYPE	PIC X(01).
88	WSH-NME-CDE-NME-SENT	VALUE 'Y'.
88	WSH-NME-CDE-NME-NOT-SENT	VALUE 'N'.
10	WSH-NME-DTE-REQUEST.	
15	WSH-NME-DTE-REQUEST-DD	PIC X(02).

15	WSH-NME-DTE-REQUEST-SLASH1	PIC X(01).
15	WSH-NME-DTE-REQUEST-MM	PIC X(02).
15	WSH-NME-DTE-REQUEST-SLASH2	PIC X(01).
15	WSH-NME-DTE-REQUEST-CC	PIC X(02).
15	WSH-NME-DTE-REQUEST-YY	PIC X(02).
10	WSH-NME-DTE-MAILING.	
15	WSH-NME-DTE-MAILING-DD	PIC X(02).
15	WSH-NME-DTE-MAILING-SLASH1	PIC X(01).
15	WSH-NME-DTE-MAILING-MM	PIC X(02).
15	WSH-NME-DTE-MAILING-SLASH2	PIC X(01).
15	WSH-NME-DTE-MAILING-CC	PIC X(02).
15	WSH-NME-DTE-MAILING-YY	PIC X(02).
10	WSH-NME-NOTICE-TYPE	PIC X(02).

Fields below, added on 7/03:

10	WSH-NME-ETHNICITY	PIC X(01).
10	WSH-NME-DECODED	PIC X(05).
10	WSH-NME-SMID	PIC X(01).
10	WSH-NME-FSPRIME	PIC X(01).
10	WSH-NME-OLDRC	PIC X(01).
10	WSH-NME-PLI	PIC X(03).
10	FILLER	PIC X(25).

NEW FIELDS:

ETHNICITY	An "H" or "N". My understanding is this is for Hispanic or Non-Hispanic.
DECODED	Decoded Race code.
SMID	Single/Multiple Race.
FSPRIME	F/S Primary Race Code.
OLDRC	Current Race Code.
PLI	Primary Language Indicator.

Entire document revised on 12/06.