

APPENDIX A

MEDICAID MANAGED CARE ENROLLMENT CENTER SERVICES RFP ABBREVIATIONS AND DEFINITIONS

ABD	Aged, Blind or Disabled – Category of Medicaid assistance as described in division (A)(2) of Section 5111.01 of the Ohio Revised Code.
AG	Assistance Group – Group of consumers receiving benefits together under a specific category of assistance.
ASCII	American Standard Code for Information Interchange
AUF	Assignment Utilization File – File provided by ODJFS using previous managed care membership history or Medicaid FFS utilization data to determine MCP assignment recommendations.
BCMHC	Bureau of Children with Medical Handicaps - BCMHC is a state-administered program which operates within the Ohio Department of Health. The bureau promotes early identification of children with handicapping conditions and treatment of those children by appropriate health care providers.
BEN	Benefit Eligibility Network – New information system for recording/monitoring/determining eligibility for public assistance programs (will replace CRIS E).
BMHC	Bureau of Managed Health Care – Bureau responsible for oversight of Medicaid managed care program.
CAP	Corrective Action Plan – Plan developed to correct area(s) of deficiency or noncompliance.
CB	Controlling Board – Comprised of representatives from the House and Senate who review and approve/deny specific agency requests.
CCR	Consumer Contact Record – File which contains demographic health-related information provided by an eligible individual, managed care member or by ODJFS that is utilized by the SSE to process membership transactions.
CDJFS	County Department of Job and Family Services – County agency responsible for determining eligibility for government assistance programs.
CD-ROM	Compact Disc-Read Only Memory
CFC	Covered Families and Children – Ohio’s Healthy Families eligibles (Temporary Assistance to Needy Families, or TANF-related Medicaid consumers) and Ohio’s Healthy Start eligibles (SCHIP consumers).
CHIP	Children’s Health Insurance Program – Also called Healthy Start or SCHIP.

CIC	Children in Custody – Children placed in custody of children’s services agency via court order.
CMS	Centers for Medicare and Medicaid Services – Federal agency (previously known as HCFA) responsible for implementation and oversight of all federal health care programs including Medicare and Medicaid.
CRIS-E	Client Registry Information System-Enhanced – Ohio’s information system for recording/monitoring/determining eligibility for public assistance programs (Eventually to be replaced by BEN).
CSB	Children Services Board – Board with oversight responsibilities for children’s services agencies.
CSHCN	Children with Special Health Care Needs – (42 CFR 438.208) Children who are at increased risk for a chronic physical, developmental, behavioral, or emotional condition and who also require health and related services of a type or amount beyond that required by children generally.
CSR	Customer Service Representative
DAS	Department of Administrative Services – Department responsible for providing administrative support and services (e.g. human resources, collective bargaining, procurement, information technology) to state agencies, boards & commissions, local governments & state universities.
EFT	Electronic File Transfer
FAQ	Frequently Asked Questions
FFS	Fee-for-Service – A traditional indemnity health care delivery system, operational in all of Ohio’s 88 counties, in which payment is made to a health care provider after a services is rendered and billed.
FTE	Full Time Employees
FTP	File Transfer Protocol – A protocol developed by ODJFS regarding how the vendor transfers files.
GIS	Geographic Information System – Mapping analysis used by Ohio to determine if MCPs meet PCP accessibility standards.
HHS	Health and Human Services – Principal US government agency for protecting the health and providing essential human services for all Americans.
HICs	Health Insuring Corporations – (as defined in section 151.01 of the Revised Code)
HIPAA	Health Insurance Portability and Accountability Act of 1996 – Federal legislative mandate for standardized electronic health information transactions (e.g. claims, enrollment, eligibility, payment COB) and privacy standards.

HSHF	Healthy Start, Healthy Families - Free and low cost health coverage for families, children (under 19) and pregnant women with limited income.
JC	Just Cause – Opportunity for consumer to disenroll from MCP for valid reason – must be approved by ODJFS.
LEP	Limited English-Proficient
MBE	Minority Business Enterprise - An individual, partnership, corporation or joint venture of any kind that is owned and controlled by U. S. Citizens and residents of Ohio, who are and have held themselves out as members of the following socially and economically disadvantaged groups: Blacks, American Indians, Hispanics and Orientals.
MCEC	Managed Care Enrollment Center – The name of the organization or individual under contract with or designated by ODJFS to provide managed care information and selection services to eligible individuals as of S.F.Y. 2008. The former new name of this organization was the SSC.
MCP	Managed Care Plan – means a HIC licensed in the state of Ohio or an alternative qualified entity or an alternative qualified entity that enters into a provider agreement with ODJFS in the managed health care program (defined also in OAC rules).
MIS	Management Information System – A Management Information System that is capable of communicating information with ODJFS and MCPs electronically, including, but not limited to, sending and receiving secure e-mail, receiving files in the software package compatible with ODJFS throughout the contract period.
MITS	Medicaid Information Technology System
MMIS	Medicaid Management Information System – Ohio’s IS system for maintaining eligibility/payment data for all Medicaid programs.
NMS	Notification of Mandatory Selection – Notification generated via CRIS-E that an eligible individual must select a managed care plan for their Medicaid benefits.
OAC	Ohio Administrative Code - Rules promulgated by administrative agencies of the State of Ohio.
OBM	Office of Budget Management - cabinet-level agency within the executive branch of the Ohio state government. OBM coordinates, develops, and monitors agency operating and capital budgets, and reviews, processes, and reports financial transactions made by state agencies.
OCA	Office of Contracts and Acquisitions - The Office of Contracts and Acquisitions (OCA) is the support area with the expertise in and authority for creating valid contractual agreements and for acquisitions of all goods and services for ODJFS. The deputy director of OCA is also the principal legal advisor to the agency director on matters pertaining to contract issues and acquisitions.

ODH	Ohio Department of Health - State department which partners with local health departments and the members of the medical and health communities (e.g. immunization efforts, local well child and family services, Women, Infant and Children (WIC) supplemental nutritional services, and dental sealant programs).
ODJFS	Ohio Department of Job and Family Services – State department which includes all agencies responsible for employment and job training, public assistance programs, children’s services agencies.
OHP	Office of Ohio Health Plans – (Medicaid) State agency that oversees state and federal health care coverage for low income or medically vulnerable people.
ORC	Ohio Revised Code – Statutes established through the Ohio Legislature, passed by the General Assembly, and filed with the Secretary of State.
PAMSS	Premium Administration & Membership Services Section – Section within BMHC responsible for oversight of selection services center (SSC) premium administration, & resolution of membership issues.
PCP	Primary Care Physician – An individual physician (M.D. or D.O.) or certain physician group practice contracting with an MCP to provide services to members as specified in paragraph (B) of rule 5101:3-26-03 of the Administrative Code.
PCSAs	Public Children Services Agency - the agency in each Ohio county responsible for services to children in that county.
PHI	Protected Health Information – information received from on behalf of ODJFS that meets the definition of PHI as defined by HIPAA (see OAC 5101:3-26-01).
PO	Purchase Order – Requires availability of appropriate funding and approval by the Office of Budget and Management (OBM).
PRC	Prevention Retention and Contingency – A sub-program established as part of Ohio’s Temporary Assistance to Needy Families program to help families overcome immediate barriers to self-sufficiency.
PRR	Public Records Request - A form that can be completed and submitted to request public records from ODJFS.
PRT	Proposal Review Team – A team of state employees that will collectively score each individual qualifying proposal.
PVS	Provider Verification System – A database system that processes and maintains information on the status of all MCP- submitted providers.
RC	Revised Code - All statutes of a permanent and general nature of the state as revised and consolidated into general provisions, titles, chapters, and sections shall be known and designated as the "Revised Code," for which designation "R.C." may be substituted.

RFA	Request for Application
RFP	Request for Proposals
RLB	Request for Letterhead Bids
SSC	Selection Services Contractor/Center – The name of the organization or individual under contract with or designated by ODJFS to provide managed care information and selection services to eligible individuals until the end of S.F.Y. 2007. The new name of this organization will be the MCEC.
SSI	Supplemental Security Income – Income provided by federal funding for qualified disabled individuals.
SMP	Selection by Mail Packets – MCP informational materials sent to consumer upon request prior to MCP selection.
TANF	Temporary Assistance for Needy Families – Cash assistance for qualified families.
TDD/TTY	Telecommunications Device for the Deaf
TEL	Terrorist Exclusion List/ Teletypewriter
TFC	Total Fixed Cost - The contractor's bid price to provide deliverables and associated costs as delineated in Section II of the RFP.
TO	Table of Organization – A chart that shows the organizational structure of the vendors employees and administration for the given contract.
TSO	Time Sharing Option – A line designated to provide the vendor access to CRIS-E.