

FEED OHIO: SUMMER FOOD SERVICE PROGRAM SUPPORT
Request for Grant Applications (RFGA)
RFGA#: R-89-01-0743

AMENDMENT #1

Section 1.1 Purpose

1. New Paragraphs – Paragraphs 3&4: LANGUAGE ADDED

“Grants through this project will be for awards of \$12,500.00 per site for the entire SFY 2008 to SFY 2009 grant period (grant award through October 1, 2008) described in the RFGA, inclusive of all project costs, and applicants should make every effort to ensure costs per site do not exceed that amount. However, if per site costs in excess of \$12,500.00 are deemed necessary to the scope of work and deliverables defined in this RFGA, applicants must include highly detailed justification for such costs with Attachment F, the Project Budget Form, in order to be considered. This per-site cap does not include the overall administrative costs associated with managing the grant. Administrative costs associated with this grant should not exceed 15% of the total project budget.”

Funding provided through these grants should not be viewed as a continuous source of program support; it is intended to assist applicants with service provision as described in this RFGA, while building the organization’s capacity for sustainability after the grant end date. All services charged to the grant award by the selected applicants must be TANF-eligible.”

Section 1.4 Overview of the Project

1. Paragraph 3: LANGUAGE ADDED

“By providing initial funding to develop SFSP sites, GOFBCI can give SFSP sponsors the capacity to operate their programs during summer vacation and attract a high number of SFSP-eligible children. GOFBCI anticipates funding organizations at an amount of no more than \$12,500 per site, inclusive of all project costs. However, if an applicant requests funding per site in excess of \$12,500.00 for costs that are necessary to the scope of work and deliverables defined in this RFGA, applicants must include a detailed justification, including supportive research and a cost-to-benefit analysis, for such costs with Attachment F, the Project Budget form, in order to be considered. This per-site cap does not include the overall administrative costs associated with managing the grant. Administrative costs associated with this grant should not exceed 15% of the total project budget.”

ODJFS may, at its sole discretion based on the quality of the justification offered, either award at the requested amount, award a grant but only at the stated \$12,500 per-site maximum, or disqualify the proposal. If a proposal is submitted for multiple sites, but not all the sites have budgets in excess of the per-site maximum, ODJFS may, at its sole discretion choose to make a grant award for some of the proposed sites and may decline to fund, or fund at lower amounts, those sites whose budgets exceed the maximum.

1.6 Anticipated Procurement Timetable

Amended procurement timetable as follows:

DATE	EVENT/ACTIVITY	AMENDED DATE
December 4, 2007	ODJFS Releases RFGA to Potential Applicants on ODJFS Web Site; Q&A Period Opens - RFGA becomes active - Applicants may submit inquiries for RFGA clarification	No Change
December 18, 2007	Applicant Q&A Period Closes, 10 a.m. (for inquiries for RFGA Clarification) - No further inquiries for RFGA clarification will be accepted	No Change
December 31, 2007	ODJFS provides Final Applicant Question & Answer Document (estimated)	No Change
January 11, 2008	Deadline for Applicants to Submit Proposals to ODJFS (3 p.m.) - This is the proposal opening date, beginning the ODJFS process of proposal review	February 27, 2008
February 4, 2008	ODJFS Issues Grant Award Notification Letters (estimated) - Applicants that submitted proposals in response to this RFGA will be sent letters stating whether their proposal was accepted for award of the grant	March 12, 2008
March 12, 2008	Implementation* (estimated—following notification of all contractual and funding approvals) - ODJFS contracts are not valid and effective until the state Office of Budget Management approves the purchase order.	April 21, 2008
October 1, 2008	Project Completion - All work must be completed and approved by ODJFS Contract Manager	No Change

ODJFS reserves the right to revise this schedule in the best interest of the State of Ohio and/or to comply with the State of Ohio procurement procedures and regulations and after providing reasonable notice.

* According to requirements of Ohio Revised Code (ORC) 126.07, ODJFS contractual agreements are not valid and enforceable until the Office of Budget and Management (OBM) certifies the availability of appropriate funding, as indicated by the approval of the Purchase Order (P.O.). The selected applicants may neither perform work nor submit an invoice for payment for work performed for this project for any time period prior to the P.O. approval date. The GOFBCI Grant Manager will notify the selected applicants when the requirements of ORC Section 126.07 have been met.

1.10 Time Frames & Funding Source

Revised language:

ODJFS is seeking to enter into contractual agreements with up to 40 sponsors to develop self-sustaining SFSP sites in conjunction with a summer enrichment program from approximately April 21, 2008 to October 1, 2008. This grant is funded through Temporary Assistance for Needy Families (TANF) funds, and the development of self-sustainable SFSP sites and an enrichment program will fulfill TANF Purpose III: to prevent and reduce the incidence of out-of-wedlock pregnancies by engaging children in positive behaviors and practices.

2.1 Mandatory Applicant Qualifications

Added Language:

F. ODJFS will only consider proposals from applicants whose Project Budget for any individual site does not exceed \$12,500 or provides justification for costs in excess of this amount.

5.1 Proposal Submission Information

Revised Deadline:

The applicants' total proposal submissions (both the technical and project budget and required documents) must be received by ODJFS complete no later than 3:00 p.m., local time on **February 27, 2008**.

5.2 C. Project Budget

Following language replaces all of Section 5.2, C.:

Applicants MUST complete the Project Budget Form, provided as **Attachment F.** to this RFGA according to instructions, sign it, and submit it fully completed as specified in the RFGA. The Project Budget Form requires interested applicants to provide individual prices for those services defined in Section 3.3 Specifications of Deliverables for SFY 2008 and SFY 2009 (April 21, 2008 through October 1, 2008).

Applicants may not exceed an all-inclusive cost of \$12,500 per proposed site in their project budgets. This per-site cap does not include the overall administrative costs associated with managing the grant. Administrative costs associated with this grant should not exceed 15% of the total project budget. Applicants are to only show expenses directly related to the proposal project (travel not to be included) and include a separate budget narrative and justification which clearly displays how approximate costs and allocations were determined for each proposed site. Budget and budget item descriptions MUST support the objectives outlined for the project as well as any and/or all of the grant applicant's proposed program activities. At the applicant's discretion, additional documentation may also be included with the completed **Attachment F.**, as explanatory information, but when making the applicant selections and when executing the agreement, ODJFS will consider only the dollar amounts displayed on the Project Budget Form.

Applicants are to use their professional comprehension of the effort required to perform those services and to propose an all-inclusive budget for performing all necessary activities. The budget

line items proposed in the applicant's Project Budget will be the compensation in effect throughout the agreement period, as described in Section 1.10, Time Frames & Funding Source, of this RFGA.

In calculating their total proposed budget, applicants must consider cost resulting from each deliverable listed in Section 3.3 of this RFGA, as well as all program costs, primary and incidental, necessary to complete all program activities (whether explicitly identified by ODJFS in this RFGA or not).

5.2 **Format for Organization of the Proposal**

1. Section C, Paragraph 3: Project Budget: LANGUAGE ADDED

*"In calculating their total proposed budget, applicants must consider cost resulting from each deliverable listed in Section 3.3 of this RFGA, as well as all program costs, primary and incidental, necessary to complete all program activities (whether explicitly identified by ODJFS in this RFGA or not). **Applicants should make every effort to ensure costs do not exceed more than \$12,500.00 per site. However, if costs in excess of \$12,500.00 are necessary to the scope of work and deliverables defined in this RFGA, applicants must include a detailed justification, including supportive research and a cost-to-benefit analysis, for such costs in order to be considered. This per-site cap does not include the overall administrative costs associated with managing the grant. Administrative costs associated with this grant should not exceed 15% of the total project budget.**"*

6.1 **Scoring of Proposals**

1. Section C, Paragraph 1: LANGUAGE ADDED

*"The applicant's Project Budget will be reviewed and scored by GOFBCI. Applicants' projects must at least meet the minimum Phase II technical score of 815 points in order for their project proposal to remain in consideration for grant award. **In addition, applicants should make every effort to ensure costs do not exceed more than \$12,500.00 per site. However, if costs in excess of \$12,500.00 are deemed necessary to the scope of work and deliverables defined in this RFGA, applicants must include a detailed justification, including supportive research and a cost-to-benefit analysis, for such costs in order to be considered. Proposals lacking the aforementioned documentation for costs in excess of \$12,500.00 will be disqualified from further consideration. ODJFS may, at its sole discretion based on the quality of the justification offered, either award at the requested amount, award a grant but only at the stated \$12,500 per-site maximum, or disqualify the proposal. If a proposal is submitted for multiple sites, but not all the sites have budgets in excess of the per-site maximum, ODJFS may, at its sole discretion choose to make a grant award for some of the proposed sites and may decline to fund, or fund at lower amounts, those sites whose budgets exceed the maximum.**"*

THIS CONCLUDES AMENDMENT #1 to RFGA#: R-89-01-0743. Any items, information, requirements, and standards established in the original RFGA that are NOT specifically amended in this document remain in effect as originally stated.