

APPENDIX D
RFGA#: R-1011-21-8029
Technical Proposal Score Sheet Page Number

PHASE I: Initial Qualifying Criteria

Applicant Name: _____

The proposal must meet all of the following Phase I proposal acceptance criteria in order to be considered for further evaluation. Any proposal receiving a “no” response to any of the following qualifying criteria **shall be disqualified from consideration**.

ITEM	PROPOSAL ACCEPTANCE CRITERIA	RFP Section Reference	YES	NO
1	Was the applicant’s proposal received by the deadline as specified in the RFGA?	4.1 & 6.2, A, 1		
2	The applicant states that it is not excluded from entering into an agreement with ODJFS, due to restrictions related to the federal debarment list, unfair labor findings, or R.C. § 9.24.	6.2 A, 2		
3	ODJFS’ review of the Auditor of State website verifies that the applicant is not excluded from contracting with ODJFS by R.C. § 9.24 for an unresolved finding for recovery.	6.2 A, 3		

PHASE II: Criteria for Scoring of Technical Proposal

Qualifying technical proposals will be collectively scored by a Proposal Review Team (PRT) appointed by ODJFS, Governor’s Office of Faith Based and Community Initiatives. For each of the evaluation criteria given in the following score sheet, reviewers will collectively judge whether the technical proposal exceeds, meets, partially meets or does not meet the requirements expressed in the RFGA, and assign the appropriate point value, as follows:

0	6	8	10
Does Not Meet Requirement	Partially Meets Requirement	Meets Requirement	Exceeds Requirements

A technical proposal’s total PHASE II score will be the sum of the point value for all the evaluation criteria. The review team will collectively score each individual qualifying proposal. Technical proposals which do not meet or exceed a total score of at least **XXX** points (a score which represents that it “meets” all the evaluation criteria) out of a maximum of **XXX** points, will be disqualified from further consideration, and its project budget will neither be opened nor considered. Only those vendors whose Technical Proposals meet or exceed the minimum required technical points will advance to PHASE III of the technical proposal score sheet.

ITEM #	EVALUATION CRITERIA	RFGA SEC. REF.	Weighting	Page number
REQ. APPLICANT INFO. & CERTIFICATIONS				
1	The applicant has included, properly completed and signed, the Required Vendor Information & Certifications as specified in the RFGA.	4.1	1	
APPLICANT QUALIFICATIONS				
PREFERRED ORGANIZATIONAL EXPERIENCE & CAPABILITIES				
1	The applicant has provided proof that they are lead agencies, or organizations that are responsible for implementing all of the deliverables as specified; supervising, managing and monitoring agents, partnering organizations and subcontractors from the onset through the duration of this grant period.	3.1, A	1	
2	The applicant has provided proof that they are: <ul style="list-style-type: none"> • 501(c) (3) nonprofit organizations (<u>Applicants must include a copy of their 501(c) (3) certification from IRS along with their grant proposals or their proposals will be appropriately penalized</u>); or • are charitable foundations that are registered with the Ohio Attorney General under the 3.3 Charitable Trust Act (applicants are required to provide a photocopy of their 	3.1, B	1	

	<p>registration as a Charitable Trust or other substantive proof of the organization's operating status), or;</p> <ul style="list-style-type: none"> are Ohio universities and college 			
3	The applicant has identified the specific region (Northwest, Northeast, North Central, Central, Southwest or Southeast) their organization will serve.	3. 1, C	1	
4	The applicant has demonstrated (in detailed description) at least two (2) years of experience working in community organizing along with letters of reference from at least two (2) separate organizations.	3. 1, D	2	
5	The applicant has demonstrated (in detailed description) at least two (2) years of experience working in capacity building training along with letters of reference from at least two (2) separate organizations.	3. 1, E	2	
6	The applicant has demonstrated that the organization is financially solvent and can successfully operate this grant with a signed letter from the president, director or financial manager.	3. 1, F	2	
ITEM #	EVALUATION CRITERIA	RFGA SEC. REF.	Weighting	Page Number
STAFF EXPERIENCE & CAPABILITIES				
7	The applicant has identified and assigned at least one Program Director who must be a paid employee, with at minimum, an Associate's Degree and at least two (2) years of experience working with public and private partnerships.	3. 2 A. 1	2	
8	The applicant has identified and assigned at least one Program Trainer or subcontractor(s) with, at minimum, an Associate's Degree and at least two (2) years of experience providing capacity building training.	3. 2 A. 2	2	
9	The applicant has identified all support staff roles including, but not necessarily limited to, finance officer (support staff do not need to be named at this time prior to grant award) and provide a justification for each position. Each should have at least two (2) years of experience in their respective fields.	3. 2 A. 3	1	
10	The applicant has identified all volunteer positions (volunteers do not need to be named at this point, just the positions and their functions) and explain the role that volunteers will play in implementing the program.	3. 2, B	1	
SCOPE OF WORK				
11	The applicant has provided a plan to host (7) seven capacity-building trainings, on a quarterly basis, that are free to the public.	2. 1	3	
12	The applicant has provided a plan to offer at least five (5) hours per week of one-on-one technical assistance to interested organizations.	2. 1	3	
13	The applicant has provided a detailed plan to develop and implement a regional <i>Call to Action</i> outreach strategy including marketing, community organizing and community partnership strategies.	2. 1	3	
14	The applicant has provided a plan to document and evaluate participant outcomes that demonstrate the trainings, one-on-one technical assistance, and <i>Call to Action</i> outreach efforts.	2. 1	2	
15	The applicant has provided a plan to finalize and implement a program work plan, to last approximately the life of the grant, to include proposed activities and strategies, process for how each will be accomplished, and a timeline for completion of major activities.	2. 1	2	
16	The applicant has stated how they will provide monthly, quarterly and yearly reports and all other materials requested by GOFBCI upon request and prior to the deadline established.	2. 1	2	
17	The applicant has stated how they will prepare monthly invoices with complete documentation to support all expenses submitted for reimbursement.	2. 1	2	
18	The applicant has stated how they will attend all mandatory trainings and meetings during the grant period as instructed by GOFBCI.	2. 1	1	
PROJECT DESCRIPTION				
19	The applicant has provided the legal name and address of the organization applying for this grant, along with names of any collaborative partnering organizations &/or individual(s).	4. 1, 1	1	
20	The applicant if partnering with other organizations, has explained in detail how and why they selected to collaborate with these organizations &/or subcontractor(s).	4. 1, 2	1	
21	The applicant has explained what specific contributions the partnering organization &/or subcontractor(s) will provide the existing organization.	4. 1, 2 a	1	
22	The applicant has explained why this collaboration is necessary to meet the deliverables specified in this grant.	4. 1, 2 b	1	
23	The applicant has provided an organizational chart for the organization and any partnering organizations if a partner or partners are chosen.	4. 1, 3	1	
24	The applicant has explained in detail the organization's internal policy & procedures to resolve legal matters that may arise during the implementation of this grant.	4. 1, 5		

25	The applicant has in a attachment, explained why the organization should be awarded this grant and how it will meet TANF Goal #3 and all the deliverables specified.	4. 1, 6	3	
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