

**Ohio Adoption Loan Program  
RFP#: R-1011-06-8030**

**ATTACHMENT F. COST PROPOSAL FORM**

Financial institutions (referred to on this form as vendors) are to complete this Cost Proposal Form with their proposed prices for program services as described in the RFP, and submit the completed form as their proposal Tab 5.

Vendors may **ONLY** propose payment in the format provided; no other fees, costs, or expenses will be considered. Proposed compensation for all work described in the RFP must be included in pricing described on this form, as either a per-processed-application price (Item 1, below) or a percentage of collected adoption loan repayments (Item 2).

Item 1. - Vendors are to propose their per-application price that would be charged to ODJFS for each adoption program loan application processed (regardless of the decision to approve or deny the loan). This proposed cost **MAY NOT EXCEED** \$50.00 (Fifty dollars).

Item 2. - Vendors are to propose a percentage of the monthly adoption loan repayments actually collected that they would charge ODJFS for compensation of work described in the RFP. This proposed percentage **MAY NOT EXCEED** ten percent (10%) of collected adoption loan repayments.

Vendors may, at their discretion, propose rates below these stated maximums, and may propose **NO** compensation for either or both items. However, vendors seeking rates in excess of these maximums will be disqualified.

**Vendor Name:** \_\_\_\_\_

**Item 1. VENDOR'S PROPOSED PRICE PER PROCESSED LOAN APPLICATION:**      \$ \_\_\_\_\_

**Item 2. PROPOSED PERCENTAGE OF MONTHLY LOAN REPAYMENTS COLLECTED:** \_\_\_\_\_ %

As described in RFP Section 6.1, C., the grand total amount of the cost proposal from each vendor that passes Phase II scoring will be used in the vendor selection process. **For proposal scoring and vendor selection purposes only**, ODJFS will calculate this "grand total" by adding the vendor's proposed price for processing 150 loan applications (the Item 1. price multiplied by 150) PLUS the amount that would be paid for the collection of \$450,000.00 in loan repayments (*i.e.*, the Item 2. percentage of \$450,000.00).

**Grand Total Formula:**

**(Item 1. proposed price X 150) + (Item 2. proposed % of \$450,000.00 in repayments) = \$ \_\_\_\_\_**

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| Does this grand total represent the lowest proposed cost?    | <b>YES NO</b> (If yes, cost proposed is awarded <b>100 Points.</b> ) |
| Does it represent the second lowest proposed cost?           | <b>YES NO</b> (If yes, cost proposed is awarded <b>50 Points.</b> )  |
| Does it represent the third lowest proposed cost?            | <b>YES NO</b> (If yes, cost proposed is awarded <b>25 points</b> )   |
| Does it represent the fourth or higher lowest proposed cost? | <b>YES NO</b> (If yes, cost proposed is awarded <b>NO points</b> )   |

**IMPORTANT:** This "grand total" amount is meaningful ONLY for this vendor selection process and does not represent an actual payment to be made. The compensation structure for the selected financial institution is described in Section 3.4 of the RFP, and will be based on the actual number of adoption loan applications processed and the actual amount collected in adoption loan repayments per month.