



APPENDIX A

APPLICATION FORM FOR OHIO FATHERHOOD INITIATIVE

1. Name of Applicant or Applicant Organization: _____

2. Specify which Economic Development Region (EDR) in which you are located and in which you plan to implement a fatherhood-specific program.

_____ Region 1 (Central Ohio): Delaware, Fairfield, Franklin, Licking, Logan, Madison, Pickaway and Union counties.

_____ Region 2 (Northwest Ohio): Defiance, Erie, Fulton, Henry, Lucas, Ottawa, Sandusky, Williams and Wood counties.

_____ Region 3 (West Central Ohio): Allen, Auglaize, Hancock, Hardin, Mercer, Paulding, Putnam and Van Wert counties.

_____ Region 4 (Southwest Central Ohio): Champaign, Clark, Clinton, Darke, Greene, Miami, Montgomery, Preble, and Shelby counties.

_____ Region 5 (Southwest Ohio): Hamilton, Butler, Warren and Clermont Counties.

_____ Region 6 (North Central Ohio): Ashland, Crawford, Huron, Knox, Marion, Morrow, Richland, Seneca, and Wyandot counties.

_____ Region 7 (Southern Ohio): Adams, Brown, Gallia, Highland, Jackson, Lawrence, Pike, Ross, Scioto and Vinton counties.

_____ Region 8 (Northern Ohio): Cuyahoga, Geauga, Lake and Lorain counties.

_____ Region 9 (Northeast Central Ohio): Medina, Wayne, Summit, Stark and Portage counties.

_____ Region 10 (East Central Ohio): Holmes, Coshocton, Muskingum, Tuscarawas, Guernsey, Carroll, Harrison, Columbiana, Jefferson and Belmont counties.

_____ Region 11 (Southeast Ohio): Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry and Washington counties.

_____ Region 12 (Northeast Ohio): Ashtabula, Mahoning and Trumbull counties.

3. Which of the following target populations will be served: (choose at least one)

_____ 1) married, unmarried, non-custodial, young men at risk of becoming premature fathers.

_____ 2) cohabitating fathers, still living in the State of Ohio, with children exhibiting such high-risk behaviors as drug use, truancy, and criminal activity.

30 East Broad Street
Columbus, Ohio 43215
jfs.ohio.gov

4. Select at least one of the following list of characteristics of the target population to be served:

- 1. who are coping with poverty and/or low income status;
- 2. who have a family history of single parenthood and/or violence;
- 3. who have a family history or current problem with substance abuse and misuse (including drugs and/or alcohol);
- 4. who are experiencing recent or long-term lack of employment;
- 5. who have limited interaction with their children;
- 6. who are attempting to reconnect or build strong relationships with their children;
- 7. who have a child with a disability, such as Serious Emotional Disturbances (SED);
- 8. who have immediate family involvement in the Child Welfare System;
- 9. who are transitioning out of the criminal justice system or have a partner transitioning out of the criminal justice system;
- 10. who are involved in gangs; *and/or*
- 11. who are interested in improving, strengthening or developing a relationship with one or more of their children.

5. Please list which of the following types of programs you are proposing.

- a. Building the parenting skills of fathers
- b. Providing employment related services to low income, non-custodial fathers
- c. Prevent premature fatherhood
- d. Provide services to fathers who are inmates in or have just been released from imprisonment in a state correctional or in any other detention facility, so that they are able to maintain or reestablish their relationships with their families.
- e. Reconcile fathers with their families.
- f. Increase public awareness of the critical role that fathers play.
- g. Other (describe)

6. Justify the need for the proposed program in the intended service area by describing the demographics of the proposed service region in terms of the number of fathers and children who could potentially be served by the fatherhood program. Indicators such as low income, poverty indexes, fathers without custody or limited contact or visitation with their children are examples of acceptable data that will justify the level of need in the proposed service area. Be very specific as to *age, race, socio-economic status and geographic region* from the fathers being proposed to serve. ***Describe in less than one page***

7. Estimate the number of eligible fathers to be served by the project (please include monthly estimates as well as total): ***Please limit this to no more than a couple of lines.***

8. Describe how fathers will be identified, recruited, selected, and assessed. Program participants must be selected by using the following criteria: ***Use no more than 2 pages.***

- Fathers who have minimal interaction with children
- Fathers who live at, near or below the poverty line.

- Fathers who have no custody of the children and/or the children reside in a low-income household.
9. Demonstrate how the lead organization has the capacity to accomplish this project based on two years experience of demonstrated history of successfully completing similar or related work with the targeted service population. Include a brief evaluation of the performance of these projects. ***Use no more than 2 pages.***
 10. Provide a description of your management structure and staffing as documented in a current organizational chart/Table of Organization, a description of the key positions and the work each performs and the credentials/resume(s) of the people filling the key positions. Include in your answer the organizational structure with adequate facilities, fiscal controls and other resources. ***Applicant proposals must affirm that, if awarded a grant, all paid and volunteer staff members shall undergo and pass a mandatory background check. The applicant shall be responsible for any and all costs incurred to perform the background checks and their delivery to OFI. Use no more than 2 pages excluding the resumes.***
 11. Describe your ability to work collaboratively, as documented by a description of its inclusion of “partners” and/or a plan that will utilize/participate with partners in program service delivery. You must state your plan to maintain, foster and sustain ongoing relationships with Child Advocacy agencies, Ohio faith-based and community organizations during and after the contract period and how those partnerships will operate to accomplish project goals. Show how you will manage, support, and supervise all regional partners in the project activities, providing them with necessary guidance and support (including any agreed-upon fiscal support) to complete their roles in the project, and ensuring the partners comply fully with all terms and conditions of the RFGA and resulting grant agreement. (attach letters of support from those listed above as well as letters from your County Government Executive or county commissioner). ***Use no more than 2 pages excluding letters of support.***
 12. OFI seeks to fund projects that will help create stronger relationships between fathers and their children, and thus seeks projects designed to achieve specific, measurable objectives. Describe why the objectives were identified as appropriate for the regional target population. Some possible examples of measurable objectives that proposed projects may address include:
 - Increased visitation by non-custodial fathers;
 - Improved self-esteem of both children and fathers as measured by a nationally recognized tool;
 - Increased participation by both children and their fathers in community-based activities;
 - Increased safety in the child’s custodial home and in the father’s home (if father is non-custodial);
 - Improved grades (reading levels, math scores) for children enrolled in the program;
 - Enhanced skills which could lead toward employment for the fathers enrolled in the program;

- Improved or increased attendance at higher education (GED or other or work training programs);
 - Improved child nutrition and health;
 - Decreased involvement in substance and alcohol abuse/misuse;
 - Decreased (as appropriate) involvement in the Child Welfare System;
 - Addressed special issues faced by young men at risk of premature fatherhood;
 - Decreased violence between children and fathers and fathers and their partners;
 - Increased use of non-violent conflict management techniques to solve family-specific problems.
 - Other (define) **No more than 2 pages**
13. Describe the anticipated outcomes of the project. Include intake and intake procedures that will help assess the success of each father throughout the program and beyond. **No more than 2 pages.**
14. Describe how each outcome will be measured and monitored. On a monthly basis grantees will be required to collect and submit multiple types of data, a summary report of activities, a resolution of unanticipated problems and an expenditure report for reimbursement. Additional reports may be required quarterly and yearly with other materials requested by OFI or ODJFS upon request and prior to the deadline established by the requesting agency. Reporting should reflect the grantee's progress toward achieving the goals outlined in the proposal or final project plan approved in writing by the State. Report templates will be provided by OFI. **In less than 2 pages.**
15. Describe your strategies and methodologies for assuring case management, service coordination, and follow-up through the duration of the project. **In less than 1 page.**
16. Describe how the evaluation data will be collected and maintained. In cooperation with an external independent evaluator, to be selected by the State on best practices, all sites will be collecting information from participating families for monthly submission to OFI. **No more than 1 page.**
17. Please attach a copy of a program plan of approximately 20 months showing quarterly deliverables to show how the program will be successful and accessible to fathers and children. Identify a curriculum in accordance with National Best Practices, plans for volunteerism (if applicable), frequency and timeframes, as well as the plan to have pre and post-assessments. Show evidence that supports the effectiveness of this approach. Include how the program will achieve success in each of the following areas: **No more than 6 pages.**
- Building relationships with children through various constructive activities.
 - Decreasing substance and alcohol abuse.
 - Developing skills that will lead fathers to steady employment opportunities.
 - Learning nonviolent conflict management techniques.
 - Decreasing domestic violence.
 - Improving children's overall physical, social and academic performance.

***** Answers to this document should be typed and single-spaced and should not exceed 26 pages.**

NOTE: This request is in addition to the project budget that is being requested as a separate attachment with this application. Applications will not be accepted that exceed 15% Administrative costs. Equipment costs must also be kept to a minimum.

This application form must be completed in its entirety and returned **with the application package** to:

**Office of Contracts & Acquisitions
Ohio Department of Job and Family Services
30 East Broad Street, 31st Floor
Columbus, Ohio 43215-3414
ATTN: RFGA/RLB Unit**