

AMENDMENT ALERT

RFGA#: R-1011-06-8020

NOTE: The following amendments to R-1011-06-8020, Child Care Resource and Referral Service Systems RFGA have been incorporated into the RFGA and are to be used by all applicants in the preparation and submission of proposals.

1.7 Anticipated Procurement Timetable

ORIGINAL DATE	EVENT/ACTIVITY	AMENDED DATE
May 13, 2009	ODJFS Releases RFGA to Potential Applicants on ODJFS Web Site; Q&A Period Opens - RFGA becomes active - Applicants may submit inquiries for RFGA clarification	NO CHANGE
May 21, 2009	Applicant Q&A Period Closes, 10:00 a.m. (for inquiries for RFGA Clarification) - No further inquiries for RFGA clarification will be accepted	NO CHANGE
May 26, 2009	ODJFS provides Final Applicant Question & Answer Document (estimated)	May 28, 2009
Thursday June 4, 2009	Deadline for Applicants to Submit Proposals to ODJFS (3:00 p.m.) - This is the proposal opening date, beginning the ODJFS process of proposal review	Tuesday, June 9, 2009
June 16, 2009	ODJFS Issues Grant Award Notification Letters (estimated) - Applicants that submitted proposals in response to this RFGA will be sent letters stating whether their proposal was accepted for award of the grant	June 22, 2009
July 15, 2009	Implementation* (estimated—following notification of all contractual and funding approvals) <u>ODJFS grants are not valid and effective until the state Office of Budget and Management approves the purchase order.</u>	August 1, 2009
<i>June 30, 2011</i>	Project Completion under original Grant Period- All work must be completed and approved by the ODJFS Grant Manager	NO CHANGE

3.1 Scope of Work: ORIGINALLY POSTED:

Applicant proposals must convey to ODJFS the applicants' ability to successfully achieve ALL these outcomes, by completing Appendix A, Performance Plan and returning it as a part of the application packet. In order to adequately indicate that ability, the completed Performance Plan must provide details describing how the applicant would achieve the performance indicators successfully and accomplish the outcomes indicators.

REPLACED WITH:

Applicant proposals must convey to ODJFS the applicants' ability to successfully achieve ALL these outcomes, by completing a **work plan** and returning it as a part of the application packet. In order to adequately indicate that ability, the completed **work plan** must provide details describing how the applicant would achieve the **six outcomes and performance indicators** successfully. Pursuant to OAC 5101:2-15-01 and OAC 5101:2-15-02, those agencies awarded grants will be responsible, at minimum, for the following outcomes. Performance Indicators for Outcomes 1a through 2c will serve as the foundation for ongoing evaluation of the selected grantees by the ODJFS Grant Manager.

3.2 Funding Structure

ORIGINALLY POSTED:

Once a grant agreement has been signed, performance will be evaluated according to the approved Performance Plan (see Appendix A to this RFGA). Changes to the Performance Plan must be pre-approved by the ODJFS Grant Manager

REPLACED WITH:

Once a grant agreement has been signed, performance will be evaluated **utilizing the quarterly Performance Plan Reports** (see Appendix A to this RFGA).

ORIGINALLY POSTED:

2) Develop a performance work-plan that addresses each outcome for all counties in the SDA based on the percentage of funding allocated; and

REPLACED WITH:

2) Develop a work-plan that addresses each outcome (Appendix B & C) for all counties in the SDA based on the percentage of funding allocated; and

3.4 Specifications of Deliverables

ORIGINALLY POSTED:

The deliverables for each selected grantee will be specific to the funding of that grantee's accepted performance plan.

REPLACED WITH:

The deliverables for each selected grantee will be specific to the funding of that grantee's accepted **work plan**.

ORIGINALLY POSTED:

A. Develop and implement a performance work-plan, to last approximately twenty-four (24) months, that achieves all specified outcomes and their respective performance indicators for:

REPLACED WITH :

A. Develop and implement a work-plan, to last approximately twenty-four (24) months, that achieves all specified outcomes and their respective performance indicators for:

4.1 Proposal Submission Information

ORIGINALLY POSTED:

B. Narrative Description of the Scope of Work (not to exceed 25 pages), as required in Section III.I
The applicant must describe the plans to make CCR&R services accessible to all counties in the SDA, including plans to serve providers, families, and community stakeholders. The applicant must include a narrative description of how, if awarded a CCR&R grant, the agency will define and perform each of the outcomes and activities as specified, and, if applicable, how the agency will develop and manage those services performed under any and all sub-contracting arrangements. Proposals should be organized so that information is presented clearly and corresponds to the appropriate performance indicators.

REPLACED WITH :

B. Narrative Description of the Scope of Work (not to exceed 25 pages), as required in Section III.I
The applicant must describe the plans to make CCR&R services accessible to all counties in the SDA, including plans to serve providers, families, and community stakeholders. The applicant must include a narrative description (**work plan**) of how, if awarded a CCR&R grant, the agency will define and perform each of the outcomes and activities as specified (**Appendix B & C**), **with a corresponding percentage of the total budget that is to be devoted to outcomes for foundational and targeted services**, and, if applicable, how the agency will develop and manage those services performed under any and all sub-contracting arrangements. Proposals should be organized so that information is presented clearly and corresponds to the appropriate **outcome and** performance indicators.

ORIGINALLY POSTED:

C. Performance Plan Report (Appendix A) Performance Reports (template provided as Appendix A to this RFGA) must be completed and included in the application packet, clearly addressing the number, and providing examples, of activities to be provided, with a corresponding percentage of the total budget that is to be devoted to each outcome. Performance Reports must address the outcomes for all counties within an SDA and include quantifiable outcome ODJFS CCR&R Services RFGA R-1011-06-8020 p. 18 of 33 measures. A new Performance Report must be submitted each grant year by selected grantees, and may be adjusted quarterly, and annually upon requested by ODJFS. During the effective period of the grants awarded organizations will be required to submit (per a schedule determined by OFC) reports documenting progress and accomplishments based on those plans.

REPLACED WITH :

Deleted, removed.

4.2 Format for Organization of the Proposal

ORIGINALLY POSTED:

B-1, Tab 1-D. Signed Original ODJFS Grant Agreement:

Applicants must provide one signed original grant agreement signature page (provided in **Attachment D** of this RFGA) in their grant application. This will expedite ODJFS' preparation of the resulting grant agreements.

REPLACED WITH :

Deleted, removed.

4.2 Format for Organization of the Proposal

ORIGINALLY POSTED:

B-3: The Proposed Project: Its Scope of Work, Participants, and Administrative Structures-Proposed Work Plan This section should describe in detail all the information requested in Sections 3.1, 3.2, and 3.3 of this RFGA, such as a narrative description of the Scope of Work (not to exceed 25 pages), must describe the plans to make CCR&R services accessible to all counties in the SDA, including plans to serve providers, families, and community stakeholders, completed performance plan describing how outcomes and performance indicators will be achieved and include administrative structures and technical approach for proposed work plan.

REPLACED WITH :

The Proposed Project: Its Scope of Work, Participants, and Administrative Structures-Proposed Work Plan This section should describe in detail all the information requested in Sections 3.1, 3.2, and 3.3 of this RFGA, such as a narrative description of the Scope of Work (not to exceed 25 pages), must describe the plans to make CCR&R services accessible to all counties in the SDA, including plans to serve providers, families, and community stakeholders, completed **work** plan describing how outcomes and performance indicators will be achieved and include administrative structures and technical approach for proposed work plan.

SECTION VIII. ATTACHMENTS AND THEIR USES

E. Technical Proposal Score Sheet (*For applicant self-evaluation purposes...do not submit*)
(SEE AMENDED VERSION POSTED WITH THE AMENDED RFGA DOCUMENT) This amendment makes only one change to the Score Sheet: that wherever in the Score Sheet the term 'performance plan' had been used in the originally posted version, the term 'work plan' is understood to be the replacement.

SECTION IX. APPENDICES AND THEIR USES

E. Appendix E – CCR&R SDA Allocations **(SEE AMENDED VERSION POSTED WITH THE AMENDED RFGA DOCUMENT)**

ALL OTHER INFORMATION IN THE RFGA, INCLUDING IN ITS ATTACHMENTS AND APPENDICES, REMAIN IN EFFECT WITHOUT CHANGE. This concludes Amendment # 1 to ODJFS RFGA #R-1011-06-8020.