

**Appendix B - RFGA# R-1011-06-8020**

**Child Care Resource & Referral Foundational Services Performance Plan**

**Foundational Services:** Increase knowledge and the application of knowledge related to early care and education

**Cost reimbursement : Up to 80% of total grant funding**

<b>Provider Services – 70% of total grant funding</b>	<b>Family Services – 20% of total grant funding</b>	<b>Community Services – 10% of total grant funding</b>
<p><b>Outcome A1)</b> Early Care and Education providers have access to high quality professional development, technical assistance and resources so they can support children’s optimal development and learning.</p> <p><b>Performance Indicators:</b></p> <ul style="list-style-type: none"> <li>• Provide the following professional development opportunities:               <ol style="list-style-type: none"> <li>1. General in-service training (health and safety, child development);</li> <li>2. Specialized training (All About series);</li> <li>3. Pre-requisite training (Administrator, Infant Toddler, Pre-school, School-age); and</li> <li>4. Child Development Associate.</li> </ol> </li> <li>• Provide peer to peer technical assistance and learning opportunities on best practices related to the following:               <ol style="list-style-type: none"> <li>1. General technical assistance (new program start up, recruitment/outreach) SUTQ processes (registry, career pathways, evidence portfolios, quality achievement awards); and</li> <li>2. Age-specific questions/concerns</li> </ol> </li> <li>• Maintain a provider lending library onsite and/or online</li> </ul> <p><b>Quality Assurance Measure(s):</b></p> <ol style="list-style-type: none"> <li>1. Submit quarterly report to OCCRRA documenting the number of each training type offered for each county in the SDA, the number of participants for each and the evaluation scores for each; and the number of each technical assistance encounter by type for each county in the SDA so OCCRRA on behalf of ODJFS can conduct cross-cutting analysis by SDA and report out at quarterly meeting with ODJFS.</li> </ol>	<p><b>Outcome A2)</b> Families have access to technical assistance and resources to increase their knowledge of the characteristics of high quality early care and education programs so they can exercise their right and responsibility to make well-informed choices so they can support their children’s optimal development and learning.</p> <p><b>Performance indicators:</b></p> <ul style="list-style-type: none"> <li>• Provide resource and referral services to families via toll-free phone lines, email, in person, community events</li> <li>• Develop and distribute educational materials to families utilizing multiple strategies (brochures, newsletters, media)</li> <li>• Maintain a family lending library onsite and/or online</li> </ul> <p><b>Quality Assurance Measure:</b> Submit quarterly report to OCCRRA utilizing NACCRAWARE documenting the number of families, organized by income, age of child and type of care requested and/or information requested and a summary of specialized family outreach/education efforts for each county in the SDA so OCCRRA on behalf of ODJFS can conduct cross-cutting analysis by SDA and report out at quarterly meeting with ODJFS.</p>	<p><b>Outcome A3)</b> Community stakeholders (community members, businesses, industries, schools, public agencies, faith communities and other community organizations) have access to information/resources to increase their knowledge of the importance of early care and education so they can be fully engaged in local/state efforts to support children’s optimal development and learning.</p> <p><b>Performance indicators:</b></p> <ul style="list-style-type: none"> <li>• Provide supply and demand data, issue papers, reports etc., to stakeholders;</li> <li>• Conduct/participate in data collection efforts (market rate surveys, economic impact studies, needs assessments);</li> <li>• Conduct community outreach via presentations, serving on local /state workgroups/initiatives;</li> <li>• Provide employer outreach services; and</li> <li>• Maintain a research/best practice library onsite and/or online.</li> </ul> <p><b>Quality Assurance Measure:</b> Submit quarterly report to OCCRRA documenting the number of data requests filled; number of presentations given; list of workgroups with hours of participation, purpose, actions taken and/or accomplishments; number of employers contacted/served so OCCRRA on behalf of ODJFS can conduct cross-cutting analysis by SDA and report out at quarterly meeting with ODJFS.</p>

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<p>2. All trainers must meet trainer qualifications for the level of training provided.</p> <p>3. All Pre-requisite trainers must be observed annually using a tool identified by ODJFS. 4. Training must align to the Core Knowledge and Competencies and utilize evidence based content.</p> <p><b>Base funding includes:</b> Hiring, training, supervising of trainers/technical assistance staff and/or consultants, Training marketing/registration, Training preparation time, travel time to/from training site, training equipment/materials, costs related to specific job requirements (ERS, PITC etc.) participation in network-wide professional development requirements (train the trainer), participation in statewide meetings and materials to maintain lending library.</p>	<p><b>Base funding includes:</b> Hiring, training, supervising of family services staff, intake, consultation, referrals, material development, data base administration and maintenance and related administrative costs related to specific job requirements, participation in network wide professional development requirements, participation in statewide meetings, lending library resources.</p>	<p><b>Base funding includes:</b> Hiring, training, supervising of staff, meeting/presentation marketing/registration, meeting/presentation preparation time, travel time to/from meeting/presentation, meeting/presentation equipment/materials, data collection/distribution, research/best practice library resources.</p>