

VENDOR QUESTIONS AND ANSWERS
Security Equipment Services
RFGA-1213-17-8026
Q & A period: November 7, 2011-November 18, 2011

Final Question and Answer Document

November 7, 2011 (Date of Inquiry)

Burl Lemon
Executive Director - ForeverDads
The Center for Fathers & Families
109 Madison Street
Zanesville, OH 43701

Q1. Due to the timing of the grant release, the stated due date in the timeline listed December 2nd, 2011. However, throughout the grant information, the date listed is November 30th. Which is the corrected deadline date for submission?

A1. The correct due date for submission of all proposals is December 2, 2011.

November 7, 2011 (Date of Inquiry)

Molly Moloney
Grants Development Manager
Lighthouse Youth Services
401 E. McMillan St.
Cincinnati, OH 45206

Q2. P. 5, due date is 12/2/11 p. 8, due date is 11/30/11 Which is correct? Thank you!

A2. The correct due date for submission of all proposals is December 2, 2011.

November 9, 2011 (Date of Inquiry)

Eli Williams
President & CEO
Urban Light Ministries Incorporated
PO Box 3132
Springfield, Ohio 45501

Q3. Concerning the proposal submission deadline: Pg 8, 1.11 Time Frames & Funding Source states November 30, 2011 at 3:00 PM. However, Pg 5, Section 1.7 states December 2, 2011 at 3:00 PM. Which deadline is correct?

A3. The correct due date for submission of all proposals is December 2, 2011.

Q4. On the subject of the grant fund amount: Pg 2, 1.5 Overview of the Project states “*Funding for those projects selected through this RFGA will not exceed \$75,000 for each grant awarded per fiscal year ...*”. Pg 5, 1.7 Anticipated Procurement Timetable indicates the Grant Period is January, 2012 through June 30, 2013 which is 18 months. Since the Grant Period covers 1.5 fiscal years, is the maximum funding amount \$112,500 per project? Please clarify.

A4. Funding will be prorated for the shorter time period.

November 9, 2011 (Date of Inquiry)

Caroljean Gates, Executive Director
Cleveland Eastside Ex-Offender Coalition
Najm Square I, Suite 300
3030 Euclid Avenue
Cleveland, Ohio 44115

Q5. Our organization is comprised of several ex-offenders and even one staff member is currently under an indictment. He will be contributing no more than five hours weekly to this initiative. Is he eligible to participate in the initiative and can his hours be budgeted for in this response?

A5. Section 2.1E (page 9) says, "if awarded a grant, all paid and volunteer staff members shall undergo and pass a mandatory background check."

Q6. Will all applicants and/or interested parties have access to other agencies' questions on line prior to November 18?

A6. Yes

Q7. If this agency relies on fiber optics connectivity and/or T1 lines to connect video equipment to the prisons; which cost more than the allowable \$2500 for equipment, are the connections lines considered equipment? The video program utilizes the connectivity for real time video and audio streaming for the prison visitation program.

A7. T1 lines and fiber optics connectivity will be considered equipment.

Q8. Does any and all technology constitute "equipment" i.e., mobile devices, laptops, desktops, etc. or just equipment with a lifespan of less than one year?

A8. Technology purchases will be considered equipment.

Q9. I don't understand "December 2, 2011 Deadline for Applicants to Submit Proposal to ODJFS (3:00 p.m.)" OR IS THE 12/2 date just for opening proposals for review. Thanks.

A9. The correct due date for submission of all proposals is December 2, 2011.

November 9, 2011 (Date of Inquiry)

Joseph Gauntner

Q10. Must each application be accompanied by a letter signed by the county commissioner or county executive or is a letter from the local cdjfs sufficient to indicate local concurrence and support for the application?

A10. A letter from the director of the family service agency will be sufficient.

November 10, 2011 (Date of Inquiry)

Erik J. Vecere
Vice President of National Programming
National Fatherhood Initiative
161 Park Road
Beaver Falls, PA 15010

Q11. I noticed that the following links on page 7 of the RFGA do not work and need to be updated:

Old Link	New Link
http://www.fatherhood.gov/documents/nrfc_logic_model.pdf	http://www.fatherhood.gov/practitioners/program-implementation/program-development
https://www.fatherhood.org/doclibrary/evaluations/Evaluation_247Dad_BaldwinCty_Outcome.pdf	http://www.fatherhood.org/Document.Doc?id=49
http://www.fatherhood.gov/researchers/index.cfm	http://fatherhood.gov/practitioners
http://www.fatherhood.gov/documents/whatworks.pdf	http://www.fatherhood.gov/about-us/nrfc-resources/nrfc-promising-practices

A11. Thank you.

November 10, 2011 (Date of Inquiry)

Eugene Norris

Q12. Conflicting submission dates, on page 5 of 31 states December 2, 2011; but on page 8 of 31 it states November 30th and on 16 of 31 states 30th of November. What is the correct date? I'm going with the 30th but it is in writing December 2nd

A12. The correct due date for submission of all proposals is December 2, 2011.

Q13. On page 16 of 31 regarding statement in section 4.2 A. Overall Proposal Organization states “The applicant’s Technical Proposal must contain the following components (organized in four (3) primary tabs and divided into sub-tabs) as described below. Any other information thought to be relevant, but not applicable to a specific RFGA section number/letter must be provided as an appendix to the proposal and so marked as an additional tab.” “four of (3) primary tabs is somewhat confusing” how can you have four of (3)”

A13. It should have read “four of (4) primary tabs”.

November 11, 2011 (Date of Inquiry)

Joan L. Sila, ACSW ,LISW-S,BCD. Compliance Officer
 Berea Children's Home and Family Services
 202EastBagleyRd.
 Berea, Ohio 44017

Q14. Pg. 5 of the RFGA indicates a submission date of Dec. 2nd by 3 PM. Pg. 8 of the RFGA indicates a submission date of Nov. 30 by 3 PM. Which is correct?

A14. The correct due date for submission of all proposals is December 2, 2011.

November 14, 2011 (Date of Inquiry)

S. Kim Jones
 Grants Manager
 Adena Health System
 272 Hospital Road
 Chillicothe, Ohio

Q15. On page 9, Section 2.1 of the RFP items B and C indicate the following: **B.** The applicant organization must be an existing fatherhood program with at least three years experience in serving fathers, families and children. Describe your history in serving the targeted population including years of service, monthly capacity (the number of fathers you currently serve per month), demographics profile and success with

servicing targeted population of fathers. C. Submit two letters of support or testimonials from fathers who have successfully completed your program.

Adena Pediatrics is interested in implementing a Fatherhood program. However, B and C indicate that applications from new programs are not allowed. Since there is currently no active program in Ross County or in any of our outlying service region, we also have no partnership opportunities. Is it anyway possible to be considered for this funding or any other funding streams so that we may implement a program that serves the numerous families that come to our pediatric clinics as well as the numerous inmates that are housed less than 5 miles away at one of the states largest prisons, RCI?

A15. In order to maximize the impact of the limited funding available, the Ohio Commission on Fatherhood has chosen to only fund fatherhood programs with a proven track record of success. That is why only programs in operation for at least three years are eligible for consideration. In addition, the short start up time would not allow new programs to develop and implement new programs.

November 15, 2011 (Date of Inquiry)

Courtney Boomsma | Research Analyst
eCivis, Inc.

Q16. I was a little confused as to when applications needed to be received. On page 5 of the RFGA, the deadline for applicants to submit proposals is December 2, 2011, but on page 8, the deadline is listed as November 30, 2011. Any clarification would be most appreciated!

A16. The correct due date for submission of all proposals is December 2, 2011.

November 15, 2011 (Date of Inquiry)

Burl S. Lemon, Executive Director
ForeverDads Center for Fathers & Families
109 Madison Street
Zanesville, OH 43701

Q17. SECTION III: 3.1, Pg. 12 of 31

Will the AAPI suffice as the pre and post measurement tool for program deliverables if that tool is aligned with program outcomes?

A17. The Ohio Commission on Fatherhood (OCF) will select the evaluation tools that grantees must use the evaluation will include a pre and post assessment tool which may or may not be the AAPI. All funded grantees must agree to use the evaluation tool selected by OCF.

Q18. SECTION, 1.5 Pg. 2 of 31

Since the program spans two fiscal years and targets an average of 15 fathers per month, is the final program target 360 fathers (15x24 months), or 270 fathers (15x18 months)?

A18. The final program target will be prorated based upon the grant disbursement date.

Q19. 1.5 A. Will detailed letters of support suffice to illustrate partnerships, or should we secure Memoranda of Understanding?

A19. The applicant must successfully demonstrate the viability and seriousness of their partnerships. Letters of support and Memorandum of Understanding are both acceptable methods to demonstrate this but only letters of support are required.

November 15, 2011 (Date of Inquiry)

Roger Fisher
Employment and Training Coordinator
WSOS CAC.
109 S. Front St.
Fremont, Ohio 43420

Q20. On page 2 of the RFGA it states to serve 180 fathers per year at \$75,000 per year. On page 8 it state the time frame of contracts is estimated to be Dec. 2011 to June 30, 2012 and then July 1, 2012 to June 30, 2013. This would be consistent with page 12 where it states plan a program approximately 18-20 months. Therefore, the question is, should a provider plan on serving 180 fathers at \$75,000 in the first year starting Dec. 2011 through June 30, 2012 or will these numbers served and the funding level be adjusted based on the number of months program can be provided prior to June 30, 2012?

A20. Funding will be prorated for the shorter time period.

November 16, 2011 (Date of Inquiry)

Amanda Rasmussen

Q21. I am interested in finding out more about this grant program. Can you please tell me how many applications your office received in the last round of funding, and of those, how many were awarded? This will help me gauge the relative competitiveness of the program.

A21. Approximately 40 to 50 organizations applied and 9 were awarded during the last grant cycle.

November 16, 2011 (Date of Inquiry)

Michael
ActionforChildren
TheSourceforChildCareandEarlyLearningServices
78JeffersonAve.
Columbus, OH 43215

Middendorf

Q22. Section 1.5, page 2: please confirm that \$75000 is available for the fiscal year ending June 30th 2012 and \$75000 is available for the fiscal year 7/1/12 though 6/30/13.

A22. Funding will be prorated for the shorter time period.

Q23. Section 1.5 on page 2 indicates serving 180 fathers per year. If the first funded year (FY12) is for six months, will the expectation remain that 180 fathers are served?

A23. Targets will be prorated based on the actual disbursement date.

Q24. Section 1.7 on page 5 indicates a due date for the proposal of December 2nd at 3pm. Section 1.11 on page 8 indicates a due date for the proposal of November 30th at 3pm. Section 4.1 on page 16 indicates a due date for the proposal of November 30th at 3pm. Which is correct?

A24. The correct due date for submission of all proposals is December 2, 2011.

Q25. Section 4.2.B.4 on page 18. do you want a separate budget for both FY12 AND FY13?

A25. OCF needs the separate budgets for both SFY12 and SFY13 as well as a combined budget for the duration of the grant period.

Q26. Section 4.2.B.4 on page 18 calls for the use of Attachment D: the budget form. Is there a “fillable” version of this spreadsheet, or should we create our own?

A26. Please refer to Attachment D that is reposted as a fillable form to use for the budget.

November 16, 2011 (Date of Inquiry)

Caroljean Gates, Executive Director
Cleveland Eastside Ex-Offender Coalition
Najm Square I, Suite 300
3030 Euclid Avenue
Cleveland, Ohio 44115

Q27. I am writing to ask how soon the Q & A would be on line. I check regularly and have not seen anything and the proposals are due on the 30th.

A27. The correct due date for submission of all proposals is December 2, 2011. The Q & A document will be on-line by approximately November 23, 2011.

November 17, 2011 (Date of Inquiry)

Jeff Spears
External Grants Administrator
Ohio Department of Youth Services
51 North High Street
Columbus, Ohio 43215

Q28. In reviewing the RFP, any political subdivisions are eligible applicants. Considering the solicitation is released by a state department (ODJFS) is another state department, specifically the Ohio Department of Youth Services, an **eligible** and **appropriate** applicant or is the solicitation intended for local political subdivisions (counties, cities, villages, townships, etc.)?

A28. Other state departments are eligible if they meet all the other qualifications.

**THIS CONCLUDES THE QUESTION & ANSWER DOCUMENT
FOR ODJFS RFGA#: R-1213-17-8026.**