# Helpful Administrative Reports in SACWIS

1. **Agency Independent Living Summary Report-**Provides information on children 13.5 and older in agency custody and identifies whether they have an intendent living plan in SACWIS.

2. **Agency Placement Cost Report**-This report details children who are in agency custody and placement during a specified period of time. The report provides placement information, cost information from the service authorization, and IV-E eligibility information.

3. **Agency Safety Plan Contacts Report-**Identifies safety plan participants, when the last contact with participants occurred, and when the next contact is due.

4. **Case Reopening Report-**Identifies cases that closed during a specific period of time and the reason for closure that have subsequently re-opened within a specified period of time.

5. **Comprehensive Visitation Report-**Identifies needed and completed visitation information for children and adults being served on an ongoing basis. Provides a detailed and a summary view.

6. **Family Assessment Risk Contributor Report-**This report will return all family assessments completed by an agency during a specified period of time. It identifies the risk contributors for the family assessments, as well as the risk levels and final case decisions. The report includes statistical information on the second tab.

7. **Identified Fathers Report-**This report lists the father identified for a child. It is useful in identifying children without an identified father.

8. **Medication Detail Report-**This report returns details on children in custody and identifies their prescribed medications and whether those medications are psychotropic (if this information is known to SACWIS).

9. **Provider Maltreatment and Licensing Violation Report-**This report can be generated for homes licensed by your agency or for intakes recorded for your agency. It will return all child abuse or neglect reports where a foster parent or substitute caregiver is the alleged perpetrator and will return all Information Only/Licensing Violation reports.

10. **Reimbursement Reconciliation Report-** This report provides details for reimbursements sent to the agency.

11. **SAR/Case Review Due Date Report**-Provides information on when SARs and case reviews are due, the trigger date for the case, and when the last reviews were held.

12. **Screening Decision Timeliness Report-**Provides information on intakes that were received by the agency within a period of time and whether the intakes were screened in a timely manner. Statistical information is available on the second tab.