



PARTNERS  
FOR OHIO'S FAMILIES

Each OFC staff member has a responsibility and commitment to the agencies and individuals that OFC serves.

## OFFICE OF FAMILIES & CHILDREN

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### From OFC Deputy Director Jennifer Justice

It is hard to believe that this is my last First Friday. It seems like just yesterday that OFC sent its first edition; actually, the first externally distributed issue was almost five years ago (!) and was just 1.5 pages long. Time flies!

Today is my official "last day" at the Ohio Department of Job and Family Services before moving into my next phase with the Dave Thomas Foundation for Adoption. Although the decision to move on to a new challenge was difficult, I look forward to continuing the career that I am so passionate about in a new and exciting way. I sincerely appreciate all of the thoughtful notes

and kind words I have received since announcing my departure. It has been humbling and overwhelming.

I would be remiss if I didn't take this opportunity to say a few words of thanks. It is very difficult to do this in a way that does not resemble an Emmy acceptance speech, but know that my gratitude comes straight from the heart.

To the public and private agencies serving abused and neglected children and their families, the work that you do is one of the hardest jobs on earth. It's likely that many of you have heard me say this multiple

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(Left to right) OFC Attorney Denise Pleska, Systems and Practice Advancement Bureau Chief Carla Carpenter, Assistant Director Michael McCreight, federal monitor Etta Lappen Davis, New Federal/State Initiatives Project Manager Roger Ward, Deputy Director Jennifer Justice and Automated Systems Bureau Chief Kevin Bullock celebrated the successful resolution of *Roe v. Staples*.

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times over the years; I hope you know that I spoke sincerely. When I accepted this position five years ago, I made it a priority for our office to do everything we could to support you and your work. It is my hope that you have felt supported. I know our office will continue to work hard to support you while you strive for safety, permanency and well-being for our children, youth, families and vulnerable adults.

I also would like to acknowledge the wonderful team at OFC. I feel very fortunate to have had the opportunity to be surrounded by such an exemplary group of intelligent, hard-working child and adult protection professionals. There is strong leadership at every level within OFC, and I look forward to hearing about all of the office's future successes.

I want to thank Assistant Director Michael McCreight, Director Cynthia Dungey and former ODJFS Director Michael Colbert for their leadership and for giving me this incredible professional growth opportunity. I remember being scared to death when I accepted this position, but I am so thankful that they believed in my abilities and took a chance on me.

It has been such an honor serving as your OFC deputy director. Thank you for all that you do. I wish everyone all the best.



## Thank You, Jennifer Justice: You Made a Difference

We'd like to honor Jennifer's request for no attention or special tributes, but it's hard to resist at least one "thanks for all you've done."

Change does not come easily in such a regulated and far-reaching program as child welfare, and the improvements that occurred under Jennifer's leadership were significant. Each innovation reflected her basic respect for others and the belief that each of us – whether a parent or professional – wants to do the right thing and will do so if given the right tools.

Of course, Jennifer will always be remembered as the deputy who was able to seal the deal, bringing closure to our 33-year federal consent decree and Multiethnic Placement Act plan. During her tenure, we also saw the statewide implementation of Differential Response, increased access to and reliance on data, and the expansion of youth advisory boards and focus on youth voice. We also rethought how the office supports and works with our state and county partners.

Jennifer will be the first to tell you that nothing ever is done by one person. When we achieve great things, it usually happens because of a great number of people. But the best leaders enable others to lead. Every day, she reminded us that what we do is important, has a lifelong impact and should never be taken lightly.

Thank you for those reminders, Jennifer, and for all you've done to improve Ohio's child welfare system. We wish you the best of luck in your next challenge.

## Coming Soon: Foster to 21

The passage of Substitute House Bill 50 opened the door for Ohio to expand care options for youth in PCSA custody on their 18th birthdays. There are many decisions to be made – and benchmarks to be met – before the program can become effective on Dec. 11, 2017. Next month's First Friday will talk more about this. In the meantime, if you have questions, here is some information that may help:

- Check out the Foster to 21 button at [jfs.ohio.gov/ocf](http://jfs.ohio.gov/ocf). You'll find a link to the bill, as well as an overview. Check back periodically to see what's new.
- Here are some important dates:
  - o Sept. 11, 2016: Substitute HB 50 will become effective.
  - o October 11, 2016: An advisory council will be created.
  - o June 11, 2017: OFC will submit a revised Title IV-E State Plan and adopt rules pertaining to the program.
  - o Dec. 11, 2017: Ohio will implement its program if the U.S. Department of Health and Human Services has approved the plan and if the Ohio General Assembly has appropriated sufficient funds.
- If you have questions, email [Fosterto21@jfs.ohio.gov](mailto:Fosterto21@jfs.ohio.gov). Remember that the program design is in its earliest stages so we won't have answers to most inquiries beyond the legislative language. But your questions will help us make sure we don't miss any important issues, and we will collect and respond to them as we are able. We'd love to hear your questions, comments, concerns, suggestions and ideas about topics we should to address.

Stay tuned for more updates!

## Meet the Bureau of Foster Care Licensing

The Bureau of Foster Care Licensing (BFCL) may be its official name, but licensing is just one part of this hard-working group's responsibilities. BFCL has 25 staff who work in three foster care licensing units and one enforcement and compliance unit in five regions of the state: Akron, Cleveland, Columbus, Dayton and Toledo. They work with approximately 300 agencies that provide foster, adoption and/or residential services to children to ensure that substitute care settings comply with all state rules and laws.

To get the job done, BFCL licensing specialists conduct announced and unannounced inspections and investigations. This means they spend much of their time on the road conducting physical site inspections, policy and/or record reviews, and interviews with children, foster parents and agency staff. They also provide technical assistance to address any noncompliance issues. In just the past year, they completed 711 reviews: 652 of public and private agencies (99 in Akron, 216 in Dayton, 135 in Cleveland, 148 in Columbus and 54 in Toledo) and 59 Multiethnic Placement Act reviews.

BFCL staff value the importance of establishing and maintaining positive relationships with their partners. Because they spend so much time on-site at agencies, they are keenly aware of the issues local agencies face. Chances are you haven't had the opportunity to meet all of them, so here is an introduction.

### Enforcement and Compliance Unit

This small but mighty section is based in Columbus and led by supervisor Kim Starr (see story on p. 4). Staff members Alice Ligon and Rita Jackson manage applications for Ohio's foster parent certifications, recertifications, changes, transfers and closures. They process an average of 4,700 private agency and 2,700 public agency recommendations a year.

As OFC's enforcement coordinator, Kim consults with ODJFS and Attorney General legal counsel and represents OFC at public hearings when initial certification or recertification is denied or when there is a recommendation to revoke an approved agency's certification. She also develops policies and procedures for enforcement, denial and revocation actions to ensure that certified private and public agencies and licensed foster caregivers and applicants are held accountable.

Kim administers OFC's participation in Rapback, a continuous criminal record monitoring service that provides an additional safeguard against allowing convicted criminals to remain in positions of trust. She provides technical assistance regarding Rapback to OFC and public and private agency staff.

### Columbus/Toledo Team

Manager Renee Williams supervises four licensing specialists based at 4200 E. 5th Ave. in Columbus and two

based at 1 Government Center in downtown Toledo. Together, they serve 91 ODJFS-certified private and public agencies in the central and northwest parts of the state.

The Columbus office serves 20 counties: Athens, Delaware, Fairfield, Fayette, Franklin, Gallia, Hocking, Jackson, Knox, Lawrence, Licking, Madison, Marion, Meigs, Morrow, Perry, Pickaway, Ross, Union and Vinton. The Toledo office serves 16: Allen, Auglaize, Darke, Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Mercer, Paulding, Putnam, Shelby, Van Wert, Williams and Wood.

Team members enjoy serving the dedicated people they encounter, all of whom share their goal of providing safe, quality care to children and families in need. One of the most important parts of their job, they say, is interviewing children and foster parents and networking with OFC partners.

Although they don't directly serve children and families, licensing specialists feel they are just one step or phone call away from providing valuable assistance to ensure children are safe in substitute care. Columbus and Toledo licensing staff note that the most rewarding part of their job is when an agency recognizes that improvements are needed and proactively takes steps toward implementing a best practice.

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(Left to right) Toledo licensing specialists Michael Sopkovich and Amande Fenimore.



(Left to right) Columbus BFCL staff Renee Williams, supervisor; Lakeisha Hilton, bureau chief; Alice Ligon, support staff; Rachel Rayburn, administrative assistant; and Amber Huber, Bianca Ross and Melinda Winegardner, licensing specialists. Not pictured: Renita Tawney, licensing specialist; Rita Jackson, support staff; and Kim Starr, enforcement coordinator.

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**Dayton Team**

The Dayton team, based at 6680 Poe Ave., includes four licensing specialists and one manager with a collective 101 years of child welfare experience. The Dayton office is unique in that the licensing staff and **technical assistance specialists** report to the same manager. Although the two units fall within separate OFC bureaus, they work well as a team and always support one another.

Dayton staff serve 82 ODJFS-certified public and private agencies in 19 counties: Adams, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Greene,

Hamilton, Highland, Logan, Miami, Montgomery, Pike, Preble, Scioto, Shelby and Warren.

Like the Columbus/Toledo team, they report that the best part of their job is meeting great people who share the goal of providing safe, stable homes for children. They also say they enjoy supporting all the entities that make up the region's child welfare system. While they hold agencies to high standards, time and again they are rewarded by seeing the significant effort agencies invest in their partnership with ODJFS to provide meaningful care to Ohio's children.

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(Left to right) Dayton BFCL staff Jana Howell, licensing specialist; Gina Velotta, licensing and technical assistance manager; and Brett Couch, Rowena Hayslip and Deirdre Grennan, licensing specialists.

**Save the Date: Sept. 29**

BFCL will host its next quarterly meeting from 10 a.m. to 4 p.m. on Sept. 29 at 4020 E. Fifth Ave. in Columbus. All public and private agency partners are welcome to attend. Topics to be covered include the Title IV-E cost report, Title IV-E Review, background checks, licensing and alleged perpetrator search requirements, private agency implementation, home study enhancements, and enforcement. If you have questions you would like to be addressed or a topic you'd like to learn more about, email [Lakeisha.Hilton@jfs.ohio.gov](mailto:Lakeisha.Hilton@jfs.ohio.gov).

**Welcome, Kim!**

Although Kim Starr joined BFCL as its new enforcement coordinator (see story on p. 3) on Aug. 8, she brings ten years of experience with the SACWIS project to this position. She's known throughout OFC as someone always willing to help.

As a member of the SACWIS Provider Team, Kim worked to improve functionality for the home study, agency certification, inquiry and Rapback features. Most recently, she was involved with the training and roll-out of home study functionality to private agencies. Kim also has been involved with ProtectOHIO, SACWIS case services and providing Kinship Permanency Incentive Program training in the ProtectOHIO counties. Prior to joining ODJFS, she worked at Franklin County Children Services for ten years as an ongoing caseworker and then an ongoing supervisor.

Kim holds a bachelor's degree in psychology from Ohio University and a master's degree in social work from The Ohio State University. She continues to maintain her LISW-S and also is certified as an adoption assessor. She is mom to 7-year-old Seth, who keeps her busy with sports, swimming and being very active.



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**Akron/Cleveland Team**

Manager Monica Kress leads this team of three licensing specialists based in Akron’s Ocasek Government Office Building and four based in Cleveland’s Lausche State Office Building. As a unit, they bring a collective 45 years of licensing experience and 130 years of child welfare experience to the job.

The Akron/Cleveland team serves 35 public and 53 private agencies in northeast and southeast Ohio. They say the best part of their job is using their past knowledge and experience. They also appreciate that each day brings something new and that they have to be flexible in their approach to problem solving.

For more information about BFCL, email [Lakeisha.Hilton@jfs.ohio.gov](mailto:Lakeisha.Hilton@jfs.ohio.gov).



*(Top left, left to right) Cleveland licensing specialists Kelly Weaver and Holly Hinderer. Not pictured: Patrick Smith.*

*(Top right, left to right) Cleveland licensing specialist Lindy Frank and Akron licensing specialist Kathy Yuzwa.*

*(Bottom, left to right) Akron licensing specialists Lynda Montgomery and Jennifer Winebrenner and manager Monica Kress.*

**New Process for Background Checks**

As part of Ohio’s Title IV-E Program Improvement Plan, BFCL established a new process to receive, review and securely store criminal background check information for foster caregivers and agency employees.

A procedure letter will be issued soon outlining the new process, which has been federally approved. In addition, BFCL specialists will be contacting agencies for the following documentation for cases included in the upcoming federal Title IV-E review:

- Proof that criminal records checks were completed
- Date each check was completed
- Evidence reviewed
- Individuals for whom the

- checks were completed
- Individual completing or reviewing the result of the background check

During the Title IV-E review, licensing specialists will review the requested documentation to determine the following:

1. Were all policies regarding the type and frequency of background checks for each applicable staff fully completed for the monitoring schedule most recent to the period under review?
2. Were background check requirements fully satisfied at the time the child’s Title IV-E foster care maintenance

payment was made during the period under review?

Federal law mandates that Title IV-E agencies document that background checks for all caregiver staff were completed in accordance with the location’s state requirements. Ohio Administrative Code rules 5101:2-5-09.1 and 5101:2-48-09 require background checks for all public and private agency staff in facilities certified by ODJFS.

Note that a request for a background check without the results of the check is not sufficient documentation of compliance. For additional information, email [Lakeisha.Hilton@jfs.ohio.gov](mailto:Lakeisha.Hilton@jfs.ohio.gov).

## Guest Columns: Innovative Residential Treatment

"Foster care" doesn't accurately describe all of the services and populations our public and private agency partners provide. We're fortunate in Ohio to have a number of agencies that take a forward-thinking approach to meeting the needs of Ohio's children in out-of-home care settings. Many offer innovative services to children in unique settings, with positive, proven results. We asked administrators from two of these agencies to share a bit about their services:

### The Daughter Project

*By Jeff Wilbarger, Founder and Director*



As Ohio's first licensed recovery home for adolescent girls rescued from sex traffickers, we have helped 12 girls between the ages of 13 and 17 begin their life-long journey of recovery. We have been a 501c3 nonprofit since 2009 and licensed by ODJFS since 2012. Our services are holistic and provided at no cost to the girls and their families. They include physical and sexual abuse counseling, accredited educational services, life and social skills training, and recreational opportunities.

In the summer of 2011, we set a goal to build a home for young girls. Within one year, we built, furnished and, through the generosity of many, many people, paid off a beautiful house. One of our girls wrote an unsolicited letter to me which said, in part, "Thank you for The Daughter Project. Without it, I would either be dead or in prison. I do not know why God loves me or why the House Moms love but they are helping me understand." This is why The Daughter Project exists.

Nationally speaking, in April we were invited to Washington, D.C., along with about 50 other organizations from across the country to be recognized for our community service as Jefferson Award winners. The event took place in June, and The Daughter Project was one of only five organizations selected to receive the Jacqueline Kennedy Onassis Award for outstanding service to the community.

### Boys Hope Girls Hope Cincinnati

*By Debbie Bowman, President*



Boys Hope Girls Hope (BHGH) was founded by the Rev. Paul Sheridan, S.J., over 30 years ago in St. Louis, Missouri, and has expanded to 14 cities within the United States, as well as programs in four foreign countries.

Due to the success of Boys Hope Girls Hope, a program was established in Cincinnati in 1983 by area business people and other professionals. The program operates two boys' homes in Finnytown and one girls' home in Walnut Hills. Since 1991, 100 percent of our alumni have graduated high school and gone on to higher education. Our college retention rates are consistently 89-94 percent, as opposed to the national average of 66 percent, and all of our grads have a great sense of pride in giving back to their communities in return.

Quality schools such as St. Xavier, St. Ursula and St. Vivian have provided scholarships for our students. Referrals for the program stem from medical providers, social service organizations and partner schools. All children accepted in the program are direct placements from the family with agreed partnership in care for the child.

In addition to the residential program, Boys Hope Girls Hope Cincinnati also develops community relationships between youth and law enforcement via the Hoops.Hope.Heart (H3) Cincy program. H3Cincy is a 10-week educational and athletic program for Cincinnati youth, with activities including mentoring, leadership development and basketball team play. The program provides youth with role models and opportunities to interact with and develop trust for the Cincinnati Police Department. The highest priority is to reduce, if not eliminate, substance abuse, crime and fatalities on a large scale in Cincinnati.

Boys Hope Girls Hope is a privately funded program dependent upon the generosity of the community-at-large, corporate grants and special event fundraisers. BHGH has launched the "Building Hope Initiative" seeking building material gifts in kind, pledges and cash donations to allow BHGH to construct a new home for eight scholars, renovate two existing BHGH homes which each house eight scholars, and to fund other important capital and operational needs.

## Global Emails for August 2016

### August 10, 2016

Managed Care Enrollment

### August 12, 2016

4281 SACWIS Changes

### August 16, 2016

Notice of the Issuance of a Proposed Adjudication Order to Your Starting Point

### August 16, 2016

National Youth in Transition Database (NYTD) Survey Response Rate

## Coming Soon: New Foster Care Licensing Procedure Manual

Revisions to the licensing procedure manual are in the final approval stage, and a new version is expected to be available this fall. Here are some of the upcoming improvements:

- It has a new name and look. Chapters have been renumbered, and the formatting has been updated for easier use.
- It is shorter. By eliminating redundancies, we significantly decreased the volume of material.
- It allows more flexibility to support licensing specialists' and agencies' collaborative work. A new chapter, "Self-reporting and Technical Assistance," addresses this approach.
- More oversight will be provided for agencies with temporary certificates. A new chapter

addresses this. Previously, temporary certificates were discussed in the "Recertification" chapter.

- Procedures will be changed for PCSA reviews. The universe period will be increased to 20 months in order to generate a larger pool of records for review, when needed. At their discretion, PCSAs now may opt for a technical assistance visit during the "off" year of non-review.

Thanks to the BFCL licensing specialists' for their hard work in updating the manual. Their commitment to approaching this task as a state-agency partnership resulted in changes that will benefit children and families and support our common purposes.

## News to Know

### Compliance Reports

If your agency is certified by BFCL, you should have received a copy of the most recent licensing compliance report. In response to requests from the Partners for Ohio's Families Advisory Board and our agency partners, BFCL distributes this report each quarter. The next report will be issued in October. If you have questions concerning any findings in the report, please contact your licensing specialist or BFCL Bureau Chief Lakeisha Hilton at [Lakeisha.Hilton@jfs.ohio.gov](mailto:Lakeisha.Hilton@jfs.ohio.gov).

### Agency Master List

A list of all agencies certified by BFCL is now available on the **ODJFS website**. Agencies are listed alphabetically by name and location. The list also includes contact information for the agency, the names of the assigned licensing specialist and OFC supervisor, and the agency's certified function(s).

### State Audit

The Auditor of State will begin its yearly audit of OFC this month. Auditors will review the eligibility licensing process for the time period July 1, 2015, through June 30, 2016. They will examine all aspects of the ODJFS certification and approval process for public and private agencies and foster homes to ensure compliance with state laws, rules and procedures.

### Federal Audit

The U.S. Department of Health and Human Services (HHS) Office of the Inspector General is continuing its audit of two facets of Ohio's foster care program: (1) compliance with state and federal requirements for the reporting, investigation, monitoring and resolution of abuse and neglect of children in foster care, and (2) the health and safety of children in congregate foster care. HHS informed us they have completed the on-site portion of their group home audit. We eagerly await their report.

## New Course Available through E-Track

A new six-hour course is available through E-Track to help caseworkers and supervisors better assess the well-being of the children they visit in foster and kinship care. "Assessing Well-Being through Caseworker Visits with Children in Foster and Kinship Care" provides an overview of how to engage with children during visits. It also explains the following:

- The well-being domains
- The factors that support and promote well-being
- Communication strategies and engagement tools
- Visitation planning strategies and post-visit follow-up activities

The course includes practice scenarios and case examples. You can access it as E-Track Learning Number 3030-15-E. For more registration and contact information, see the attached flyer.

## Good Luck, Lisa!

Lisa Wiltshire, chief of OFC's Bureau of Child and Adult Protection, will be retiring Sept. 30 after more than 40 years of work in child welfare, behavioral health and juvenile justice. Over the years, Lisa has served in a variety of capacities, including as investigator, caseworker, PCSA director, clinician, assistant superintendent and court program director. Her expertise and experience aren't easily replaceable, and she will be greatly missed.

Because so many changes occurred during Lisa's four years at OFC, we asked her which she considered to be the most significant. Her response: the expansion of adult protective services and services to emancipating youth. Here's what she had to say:

"With the passage of Ohio House Bill 64 that became effective in 2015, counties' JFS agencies were required to increase services to vulnerable adults age 60 or older. Protection of older adults had been largely ignored, so it was very gratifying to see the local collaboration efforts to establish memorandums of understanding and interdisciplinary teams focused on development and implementation of core services for

this population. The grants made available to counties resulted in innovative projects that are still in process today, and they will continue to support and enhance the safety and well-being of our seniors.

"The other program that has definitely evolved is the services to emancipating youth leaving foster care. Transitional youth services became a focus of the ODJFS administration, and it continues to be supported in a meaningful way. We have bureau staff dedicated to building and expanding an infrastructure that ensures foster youth's needs are being met so they have the best opportunities to succeed educationally and vocationally. We partner with other agencies who share our vision and passion for this population, and that has been very rewarding to watch and be a part of."

Lisa added: "It has truly been a great experience working with the talented staff and constituents at the state and at the local level."

For Lisa's colleagues at OFC, it has been a great experience working with her, as well. We wish her all the best!



## Feedback and Subscriptions

If you want to subscribe to First Friday, have comments or ideas about content, or wish to be removed from the mailing list, please send an email to [First\\_Friday@jfs.ohio.gov](mailto:First_Friday@jfs.ohio.gov). For additions to or removals from the list, be sure to include your name, organization and email address.

## New Rules for Wilderness Camps

On July 1, rules went into effect requiring private, nonprofit therapeutic wilderness camps for children to be licensed. Ohio Administrative Code rule 5101:2-9-40 addresses the requirements for these camps, including the admittance criteria for residents, campsite requirements, clothing and safety items required for excursions, and expectations for weather emergencies and the use of tools. The rule also addresses mobile camping excursions, including the length of time permitted, routes and record-keeping requirements. A camp in southeastern Ohio has filed the first application and is working through the initial certification process.

## Principle of the Month

Each staff member has a responsibility and commitment to the agencies and individuals that we serve.

## Many Thanks for all Suits for Success Donations!

In case you were wondering if that suit, accessory or time you donated to this year's Suits for Success room at the Fostering Pathways to Success Conference was appreciated, we can assure you it was. Here are some comments from the youth who attended:

*"Very nice people and lots of nice clothing."*

*"Very great idea for youth; I appreciate the generosity."*

*"Very pleased!!! The woman helping me was awesome!"*

*"Easy to find size – amazing for easy clothes."*

*"Very nice thing to do for us. Thank you so much."*

*"Thanks for the wonderful clothes."*

*"Very helpful person."*

*"Wonderful helpers. They were extremely respectful and amazing."*

*"It was fun to look through the different options and find what you needed."*

*"This was nice and generous. Thank you!"*

*"Great clothes – very helpful to me – I appreciate the help."*

*"This was great! I can use these clothes for interviews."*

*"This is a very helpful thing– great!"*

*"It was cool going through the different clothes and seeing what would be good for an interview."*

*"Cute clothes."*

*"I really appreciate what your organization is doing. It really helps. Thank you."*

*"Loved everything. I think it's an awesome thing, especially for young men who may not be able to afford a suit. Thanks lots!"*

*"Really cute outfits."*

*"You are a great help. Thank you so much."*

*"The workers provided great assistance."*

*"Thank you, and I appreciate everything."*

Of course, Suits for Success was just one part of a much bigger event. Thank you to all the many staff, volunteers and adult supporters who invested so much time and energy into making every facet of this year's conference such a success. Your efforts were very much appreciated!



## Rule Review Update

The following Ohio Administrative Code rules and ODJFS forms have been posted to [ohiorulereview.org](http://ohiorulereview.org) for the times specified below.

From July 16 through Aug: 14:

- 5101:2-47-26.1, "Public children services agencies (PCSA), private child placing agencies (PCPA), private noncustodial agencies (PNA): Title IV-E cost report filing requirements, record retention requirements and related party disclosure requirements"
- 5101:2-47-26.2, "Cost report 'Agreed Upon Procedures' engagement"

From July 27 through Aug. 25:

- 5101:2-5-13, "Required agency policies, plans and procedures"
- 5101:2-48-05, "Agency adoption policy and recruitment plan"
- 5101:2-48-16, "Adoption preplacement and placement procedures"
- JFS Form 1654, "Adoptive Placement Agreement"
- JFS Form 1689, "Documentation of the Placement Decision-Making Process"
- JFS Form 1690, "Documentation of the Pre-Adoptive Staffing and Updates"

From Aug: 13 through Sept. 12:

- 5101:2-42-89, "Public children services agency and private child placing agency procedures when a child is receiving services or is in agency custody dies"

Please continue to visit the site periodically for new postings. The website received 742 hits in August.