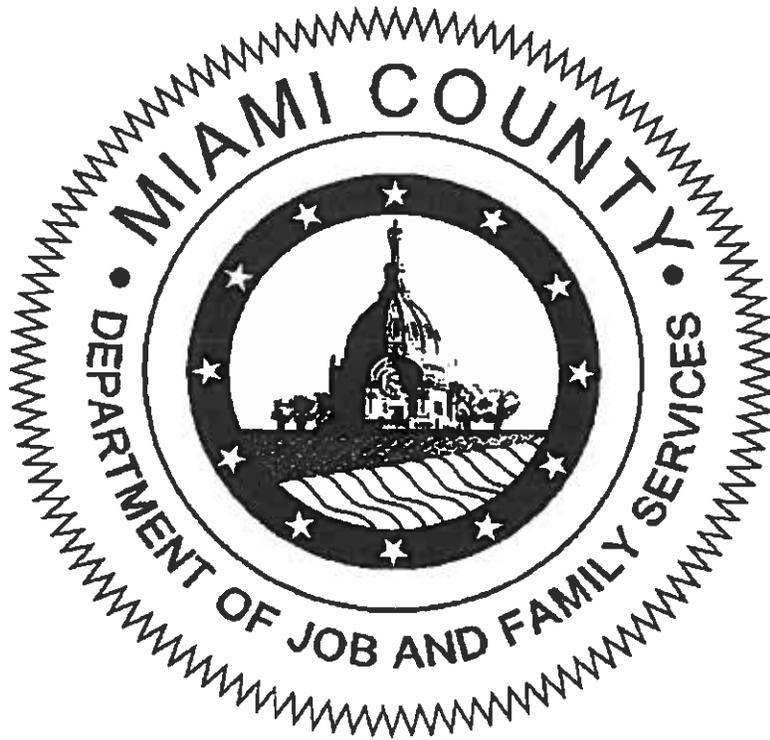


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**MIAMI COUNTY DEPARTMENT OF JOB AND  
FAMILY SERVICES**



**PREVENTION, RETENTION, AND CONTINGENCY  
(PRC) PLAN**

Effective October 1, 2015

# **Miami County Department of Job and Family Services Prevention, Retention and Contingency (PRC) Program Plan**

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## **INTRODUCTION**

In accordance with chapter 5108 of the Ohio Revised Code (ORC) Miami County shall operate the Prevention, Retention and Contingency (PRC) Program.

The PRC Program is designed to provide benefits and services to help families residing in Miami County overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility.

Prevention services are designed to divert families from ongoing cash assistance by providing short-term non-assistance.

Retention services are provided to assist an employed assistance group (AG) member in maintaining employment.

Contingency services are provided to meet an emergent need, which, if not met, threatens the safety, health or well-being of assistance group members.

The PRC Program provides the flexibility for funding a variety of services, benefits, programs, and activities that enable individuals to find employment, succeed at work and improve their economic circumstances. PRC funds must be used to accomplish one of the four purposes of the Temporary Assistance for Needy Families (TANF) Program, which are:

1. To provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives.
2. To end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.
3. To prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies.
4. To encourage the formation and maintenance of two-parent families.

PRC funds may be used only to provide benefits and services which are not considered "assistance". "Non-assistance" programs provide non-recurrent, short-term benefits that are designed to deal with a specific crisis situation or episode of need, are not intended to meet recurrent or ongoing needs, and will not extend beyond four months. Also included in the definition of "non-assistance" are services such as counseling, case management, and employment-related services that do not provide basic income support, and which have no tangible or monetary value to the recipient.

### **Assistance Group Composition**

All families are served through defined assistance groups. For TANF purposes 1 and 2, at a minimum, an eligible PRC assistance group (PRC AG) must consist of:

- A minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent as explained below);
- A pregnant individual with no other children; or
- A non-custodial parent who lives in Miami County and whose minor child/children reside in Ohio (for employment-related services only).

A minor child is an individual under the age of eighteen or an individual who is not yet nineteen and is a full-time student in a secondary school or its vocational/technical school equivalent.

A child may be temporarily absent from the home in accordance with the time frames established in OAC 5101:1-3-04 and still qualify for PRC. During the temporary period, the child is considered to be residing with the parent, caretaker relative, or legal guardian/custodian.

If other eligibility factors are met, a PRC AG may consist of a non-custodial parent with minor children in need of support, to receive employment-related services, if the PRC assistance will allow the individual to accept or retain employment.

All individuals living together at the address noted on the PRC application shall be considered as part of the PRC AG. In the case of temporary living arrangements (not to exceed ninety days) individuals may be excluded from the PRC AG if they do not normally reside with the members applying for PRC assistance.

The PRC assistance group must reside within Miami County at the time of application.

### **Application for PRC/Applicant Responsibility**

The assistance group must complete the specialized PRC application to request PRC assistance.

An applicant for PRC is responsible for completing all necessary documents, disclosing all available facts, providing documentation of income and social security numbers, and cooperating in the eligibility determination process. The PRC AG is responsible for documenting the need and the cost of the requested PRC benefit or services. Miami County JFS staff will assist the applicant in obtaining verifications when requested to do so by the PRC applicant.

The PRC applicant shall make accurate and complete disclosure of all information necessary for a determination of eligibility and computation of assistance. If it is later determined that PRC assistance was issued erroneously due to incomplete, false, or misleading information supplied by the assistance group, overpayments of PRC will be determined. If the cause was the AG's failure to accurately and completely disclose necessary information, Miami County JFS will pursue repayment of funds overpaid, and

there will be no PRC eligibility for the AG until the total amount of the PRC overpayment is repaid.

Pursuant to ORC 5101.83 and OAC 5101:1-23-75, PRC benefits and services may not be provided to a family that has fraudulently received OWF until the cost of the fraudulent assistance is repaid.

### **Eligibility for PRC/Agency Responsibility**

The county is responsible for using objective criteria when determining eligibility and approving or denying the application within 10 business days after completion of the application process, which includes verification of information. Failure to provide information/documentation necessary to the determination of eligibility within this time frame may be the basis for denial of assistance. However, at its discretion, Miami County JFS may extend the 10-day period for consideration of a PRC application for reasons it determines to constitute good cause for delay in provision of necessary documentation.

Eligibility will be carefully evaluated on a case-by-case basis. Immediate needs and whether or not the PRC Program can be of benefit will be determined by Miami County JFS. PRC assistance is available only to members who have not received PRC assistance above the appropriate monetary cap for certain needs during the previous 12 consecutive months, either in Miami County or in another Ohio county. PRC assistance for utilities is available only to members 1 time in 12 consecutive month periods of eligibility, either in Miami County or another Ohio county, and for those members who have not received PRC utility assistance above the appropriate monetary cap.

Denial is appropriate in situations where it can be documented by the Department that no attempt has been made to prevent the occurrence of the emergent need and the applicant can show no evidence that the household has experienced any extraordinary circumstances or expenses. Situations include making no payment toward the obligation or making only minimal payments with the knowledge that such an amount would not prevent the occurrence.

The total gross income, earned and unearned, which is expected to be received by any member of the PRC assistance group during the 30-day budget period, is considered when determining financial eligibility. The following exceptions apply:

- The gross earned income of a minor child, who is also a full-time student as defined by the school, is excluded.
- Income received from a social service or faith-based organization to assist with the presenting need is excluded.
- All income that is federally excluded in the determination of eligibility for federal needs-based programs, is excluded.
- All income excluded by OAC 5101:1-24-20.

The 30-calendar day budget period begins with the date a signed PRC application is received by JFS. Unless changes in income are expected, the eligibility worker shall consider income received in the 30 days prior to application as a guide for anticipating income to be received during the budget period.

The income expected to be received during the budget period is used in the computation of financial eligibility. The gross amount of the PRC AG's countable income is totaled and compared to the Federal Poverty Guideline (FPG) percentage amount, which is specific to the applicable PRC benefit or service. If the total PRC AG income is equal to or less than the FPG amount stipulated, the PRC AG meets the income requirement.

Written or verbal verification of income is required. For any verification obtained verbally, there must be clear documentation in the case record of the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income, and the name of the person who obtained the verification. Documentation of case activity, including an explanation of delays in processing the application, must be maintained in a separate file or entered into CRIS-E running record comments.

A general principle of the PRC program is that any resources which an assistance group member has currently available must be applied toward the emergent need. The resources to be considered for PRC are those which are both liquid and available during the period to help the assistance group meet the emergent need. For PRC purposes, resources do not include the value of real property, automobiles, life insurance, or household goods.

Liquid assets are those resources which are cash or payable in cash upon demand. For PRC purposes, liquid assets are those that can be converted to cash within the 10 day processing period so that the funds are available to help meet the emergent need. The most common types of liquid assets are cash or savings accounts, checking accounts, stocks, bonds, mutual funds, promissory notes and revocable burial accounts.

Available liquid assets are those in which the assistance group member has legal interest and the legal ability to use or dispose of them. If both legal interest and ability to use the liquid resource does not exist, the value of the liquid asset is unavailable for PRC. Resources owned by one assistance group member are considered available to all other assistance group members. If ownership of a resource is shared by an assistance group member and a person who is not a member of the assistance group, the liquid resource is considered available if the applicant has access to the entire account.

Verification of liquid assets is required. A current verbal or written statement from the source is acceptable verification. Examples are a passbook, savings, current checking verification, written notice, or a phone call report. The applicant's statement is not acceptable as verification. Any verbal verification must be obtained from the financial institution, stock broker, etc. Due to the nature of the PRC program, it is expected that

verification is readily obtained. Therefore, phone verification with the applicant's release of information is permissible.

Verification that is obtained by phone must be clearly documented in the assistance group record as to the name of the person supplying the information, the date the verification was obtained, the current amount of the resource, and the name of the individual who obtained the verification.

The resource limit for PRC is \$1000.00. Any resources above \$1000.00 shall be combined with PRC to meet the need.

The eligibility worker shall enter the PRC assistance group into CRIS-E.

The following applicants are ineligible for PRC assistance in Miami County:

- Individuals who are not citizens of the United States and do not meet the definition of qualified aliens. (5101:1-2-30)
- Families that have fraudulently received assistance under the OWF and/or PRC programs, until repayment in full occurs. (ORC 5101.83)
- An assistance group with any family member who has not established a current payment plan with the benefit recovery unit for any and all identified overpayments to ODJFS. This includes OWF cash, supplements, work allowances, PRC, and Food Assistance overpayments.
- An assistance group with any family member who has established a current payment plan with the Benefit Recovery Unit and then fails to follow the repayment agreement, is ineligible for PRC.
- Individuals who are fugitive felons, probation and/or parole violators.
- Individuals who have quit or refused a job without good cause or have significantly reduced their hours of employment without good cause within 60 days prior to the date of the PRC application.
- Families with members under sanction (TANF or Food Stamps) unless the sanctioned members have become employed, or the issuance of PRC will enable the sanctioned members to accept or retain employment (for PRC benefits which have a monetary value to the individual or family).
- Families who do not use available funds to help meet the need.

Miami County JFS staff will provide information about, and access to, Medicaid, Food Stamps, child care assistance and other programs to assist the family in providing for the safety and well-being of assistance group members and transitioning to work.

Voter registration application and information shall be made available to PRC applicants.

### **Exploring Community Resources**

Every effort must be made to explore the availability of resources within the local community prior to authorization of PRC. For the purposes of PRC, the "community"

could be defined to include areas beyond the county's boundaries. A PRC AG is required to apply for and utilize any program, benefit, or support system, which may reduce or eliminate the presenting need. County personnel determining eligibility for PRC should be aware of community resources, which may be contracted for or otherwise utilized to help meet the need. The PRC application provides a section for written documentation of the agency's attempt to locate and utilize community resources.

### **Amounts and Types of Assistance**

PRC payments are limited to the amount actually required to meet the presenting need, up to the amounts outlined in the PRC Chart of Benefits and Services which is a part of this Plan. Any number of individual payments can be made as long as they are distinctive, non-ongoing occurrences, and do not exceed the amounts in the Chart of Benefits and Services with the exception of payments for utilities. PRC assistance for utilities is available only to members 1 time in 12 consecutive month periods of eligibility, either in Miami County or another Ohio county, and for those members who have not received PRC utility assistance above the appropriate monetary cap.

In addition, there is a maximum limit of \$1000.00 total PRC assistance allowed per 12 consecutive month period of eligibility, regardless of the allowable benefits in the PRC Chart of Benefits and Services. Receipt of disaster payments or a transit card is not considered in the \$1000.00 annual PRC benefit limit.

PRC assistance will be approved only if the assistance will meet the family's total presenting need. If the PRC assistance, along with the applicant's resources and other community resources is not sufficient to meet the emergency need, PRC benefits or services will not be authorized. Assistance groups applying for PRC assistance for rent/mortgage or utilities, must have sufficient income to pay monthly rent/mortgage and utilities on an ongoing basis.

Assistance groups which have received PRC assistance in another Ohio county within the 12 months prior to application in Miami County will have that assistance applied towards the maximum allowable benefit in Miami County with the exception of assistance for utilities. PRC assistance for utilities is available only to members 1 time in 12 consecutive month periods of eligibility, either in Miami County or another Ohio county, and for those members who have not received PRC utility assistance above the appropriate monetary cap.

The determination of appropriate services will be made on a case-by-case basis. The decision as to allowable and appropriate services is solely at the discretion of Miami County Department of Job and Family Services. Issuance of PRC assistance is dependent upon the availability of funding.

## **Contracted Services**

Some PRC services, which have no monetary value to the recipient, are provided by community agencies through contract. Contracted services are also a part of this plan. Miami County Job and Family Services will determine eligibility for the contracted programs with the exception of kinship navigator and child welfare services. Individuals receiving OWF, Food Stamps, or Medicaid shall not be required to file a separate application for services which have no monetary value to the recipient. Individuals requesting child welfare services that have monetary value will be required to complete a PRC application.

For providers offering services of a continuing nature, eligibility will be re-determined at least annually. Contract providers offer services to families but not financial assistance. Receipt of any of the services included in the PRC Chart of Contracted Services, shall not disqualify a family from applying for and receiving other benefits through the PRC Program. Families with members under sanction (OWF or Food Stamps) may be eligible for PRC-funded contract services if other PRC requirements are met.

## **Prevention and Referral**

It is the intention of Miami County to provide for long-term self-sufficiency by utilizing JFS job improvement resources as well as by developing agency and community resources to assist PRC applicants in the prevention of future emergencies. PRC applicants who are unemployed, under-employed, or employed part-time shall be referred to the Ohioeansjobs Center in Miami County for assistance in acquiring better paying jobs. PRC applicants may also be referred to legal, financial, budgeting, educational, or other services which eligibility staff determines to be appropriate and useful. If eligible for PRC, assistance will not be delayed because of referral to other services. Rather, those other services will be viewed as contributing to long-term self-sufficiency.

If PRC applicants do not accept or follow through with the referral to additional services, this fact shall be considered when determining any subsequent eligibility for PRC.

## **Authorization and Payment**

Once eligibility for PRC is established, authorization shall occur and payment for the assistance, goods, or services will be made to vendors according to agency procedures. The county will ensure its policies meet auditing requirements.

## **Approval and Denial**

If it is determined that an application for PRC is approved, the JFS 4074 "Notice of Approval of Your Application for Assistance" shall be mailed or otherwise delivered. If it is determined that an application for PRC is denied, the JFS 7334 "Notice of Denial of Your Application for Assistance" shall be mailed or otherwise delivered.

**Update to Federal Poverty Guidelines**

Periodic revisions to the Federal Poverty Guidelines (FPG) are communicated to the county by the Ohio Department of Job and Family Services. Revisions to the FPG shall be automatically updated in the PRC Plan on the first day of the month following receipt by the county.

**PRC Plan Approval**

The effective date of this Miami County PRC Plan is **10/1/15**. The Miami County PRC Plan is hereby approved by:



Miami County Job and Family Services



Date

APPENDIX 1

**PRC CHART OF BENEFITS AND SERVICES**

Benefit/Service	Additional Requirements/Restrictions	Monetary Cap per 12 month period	Need Standard	Assistance Group	TANF Goal
<b>Rent and/or Rental Deposit</b>	<p>Homeless; living in uninhabitable conditions (as determined by agency appropriate for making this determination); residing in domestic violence shelter; moving from unsubsidized housing into subsidized housing; residing in overcrowded conditions (as determined by MCDJFS); or to prevent eviction if a Notice to Leave the Premises (3-day Notice to Evict) is presented, written documentation must be received from the landlord specifying the monthly rent, total amount due in order to prevent eviction and that payment will prevent eviction.</p> <p>Must have sufficient income to pay monthly rent and utilities on an ongoing basis.</p>	\$600.00	150% FPG	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p>	<p>Targets TANF goal 1: Contingency service to meet a need which threatens the health, safety, or well-being of AG members.</p>
<b>Mortgage Payment</b>	<p>Member of the AG must be the homeowner. Past due notice has been issued by the lending institution.</p> <p>Homeowner has made arrangements with the lending institution to make up any additional amounts due on the mortgage.</p>	\$600.00	150% FPG	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p>	<p>Targets TANF goal 1: Contingency service to meet a need which threatens the health, safety or well-being of AG members.</p>

<p><b>Utilities (gas/heating fuel, cooking fuel, electric, water, sewage)</b></p>	<p>Avoid disconnection; restore service; establish new service.</p> <p>Disconnect notice required, along with verification of minimum payment.</p> <p>Verification of a deposit or amount needed to initiate service required.</p> <p>For heating/cooking fuel or wood, verification of minimum delivery required.</p> <p>Current residence location only; account name must be an adult member of the AG.</p> <p>If enrolled in PIP, amount is limited to one defaulted PIP payment.</p> <p>Applicants shall apply for HEAP, percentage of income plans, or other available utility assistance prior to issuance of PRC.</p> <p>An AG which receives a utility allowance must provide documentation that allowances have been applied to the utility balance during the three months prior to the date of application.</p> <p>For payment to avoid disconnection, requires proof of applicant payments of a minimum of \$50.00, on any one utility, within three months prior to the date of application. Payments made by another organization on behalf of the applicant are excluded.</p>	<p>\$350.00 cap per 12 month period of eligibility</p> <p>1 utility payment paid per 12 month period of eligibility</p>	<p>150% FPG</p>	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p>	<p>Targets TANF goal 1: Contingency service to meet a need which threatens the health, safety, or well-being of AG members.</p>
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<p><b>Home Maintenance and Repair</b></p>	<p>PRC AG member must own the home for which repairs are needed.</p> <p>Payment from homeowner's insurance must be explored prior to approval of funds.</p> <p>Repair or replacement of items affecting the basic structure of the home may be considered (wall, roof, flooring, plumbing, electric, heating, water/sewage). Two estimates from certified or bonded individuals or companies required.</p> <p>Replacement will be considered only when repair is not cost effective.</p> <p>In a severe situation, repairs may have occurred prior to the PRC application. Application may be considered if received within five working days of the service.</p> <p>Miami County is not responsible for repairs done by vendor.</p>	<p>\$450.00</p>	<p>150% FPG</p>	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p>	<p>Targets TANF goal 1: Contingency service to meet a need which threatens the health, safety, or well-being of AG members.</p>
<p><b>Transportation (Transit card of Miami County Transit System, bus tickets, taxi fares)</b></p>	<p>May be used to provide transportation to work, school, child care.</p> <p>Available for work program assignment for OWF recipient with no other transportation.</p> <p>Limited to 60 days in a 12 month period.</p> <p>No out-of-county transportation provided.</p>	<p>No cap. Individuals holding transit cards may be eligible for other PRC-funded services up to limits established in this plan.</p>	<p>150% FPG</p>	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p>	<p>Targets TANF goal 2: promote job preparation and work.</p>

<p><b>Vehicle Repairs</b></p>	<p>Applicant must have employment of 30 calendar days duration, working 32 hours per week, or more.</p> <p>No other vehicles available for use.</p> <p>No routine maintenance or cosmetic repairs.</p> <p>Two written estimates which include vehicle make, model, year and VIN, from established business.</p> <p>Vendor agrees to written, 30 day guarantee of repair.</p> <p>Repairs will not be approved unless sufficient to put the vehicle in safe, running condition.</p> <p>Proof of ownership required.</p> <p>Vehicles will not be repaired within 60 days following transfer of ownership to applicant.</p> <p>Market value of vehicle is more than cost of repair.</p> <p>Valid driver's license; proof of auto insurance.</p> <p>Miami County is not responsible for repairs done by vendor.</p>	<p>\$500.00</p>	<p>150% FPG</p>	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p>	<p>Targets TANF goal 2: promote job preparation and work.</p>
<p><b>Employment-related Services (clothing/uniforms, equipment, testing or renewal of licenses or certifications, drivers training course)</b></p>	<p>Needed to gain or retain employment of at least 32 hours per week.</p>	<p>\$350.00</p>	<p>150% FPG</p>	<p>Families with minor children.</p> <p>Specified relative, legal guardian or legal custodian and minor children.</p> <p>Pregnant women.</p> <p>Non-custodial parents.</p>	<p>Targets TANF goal 2: promote job preparation and work.</p>

APPENDIX 2  
**PRC CHART OF CONTRACTED SERVICES**

Program	Provider	Description	Need Standard	TANF Goal
<p><b>Child Welfare Services</b></p> <p><b>**See AG definition under Child Welfare Services</b></p>	<p>Miami County Children's Services Board</p>	<p>Provide assistance to families to alleviate removal or assist safe return of children to the home, to include those children residing with caretaker relatives.</p> <p><b>**See additional services defined under Child Welfare Services</b></p>	<p>200% FPG</p> <p>Note: In order to provide vital child protection services to the community, allowing a need standard of 200% FPG is necessary to reach as many families and children as possible.</p> <p>For Kinship Navigator services and information to kinship families caring for minor children, eligibility is determined by contractor and is computed using only the income of the child/children. Verification can be accomplished through self-declaration from relative caregiver.</p>	<p>Targets TANF goal 1: Provide assistance so that children may be cared for in their own homes or in the homes of relatives.</p>
<p><b>Transportation</b></p>	<p>Miami County Transit System</p>	<p>Provide transportation to work, school, and child care required by work or school.</p> <p>No out-of-county transportation.</p>	<p>150% FPG</p>	<p>Targets TANF goal 2: To end the dependence of needy parents on government benefits by promoting job preparation and work.</p>

## **Child Welfare Services**

**AG definition for Child Welfare Services:** A child under age eighteen (18), eighteen (18) and still attending high school or its equivalent and immediate family members in the household. Immediate family members include biological parents, stepparents, kinship caregivers who have legal custody of a minor child, biological and step-siblings in the household. Other adult household members will not be considered part of the AG. Pregnant women in their third trimester of pregnancy-each fetus is considered a separate family member.

**Disqualifiers:** Any one of the following AG characteristics will deem the applicant ineligible for services:

- The applicant is not a U. S. Citizen or legal alien (ineligible aliens may apply on behalf of their eligible children)
- Any member of the AG are fugitive felons or probation/parole violators

### **CAP:**

Child Welfare Services are not to exceed \$1500.00 per family per rolling 12 months.

### **Services may include:**

**Rent:** To prevent homelessness or necessary relocation moving due to domestic violence, to alleviate overcrowded conditions, acceptance into subsidized housing program.

Rent is limited to a maximum of 2 consecutive months.

**Mortgage:** To prevent foreclosure. Deed and mortgage to be in the applicants name and must be the primary residence of the AG.

Mortgage is limited to a maximum of 2 consecutive months.

### **Utilities/deposits for utilities:**

To avoid disconnection; restore service; establish new service.

Disconnect notice required, along with verification of minimum payment.

Verification of a deposit or amount needed to initiate service required.

For heating/cooking fuel or wood, verification of minimum delivery required.

Current residence location only; account name must be an adult member of the AG.

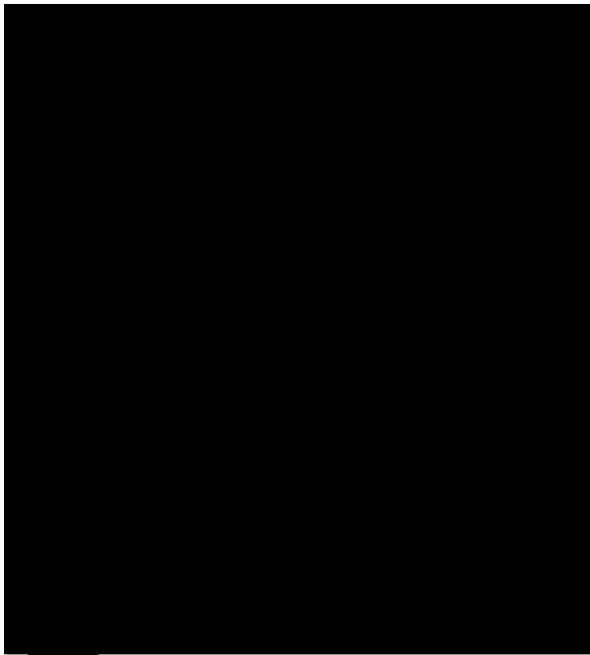
Applicants shall apply for HEAP, percentage of income plans, or other available utility assistance prior to issuance of PRC.

### **Household Items:**

Includes necessary household items such as mattresses, beds, cribs, linens, furniture (child specific) items, children's clothing, diapers, strollers, car/booster seats.

Entertainment items are excluded.

Appliances: stove, refrigerator, washer, dryer (non- entertainment) once in a five year period.



[Redacted]  
Date



n W. O'Brien, Member

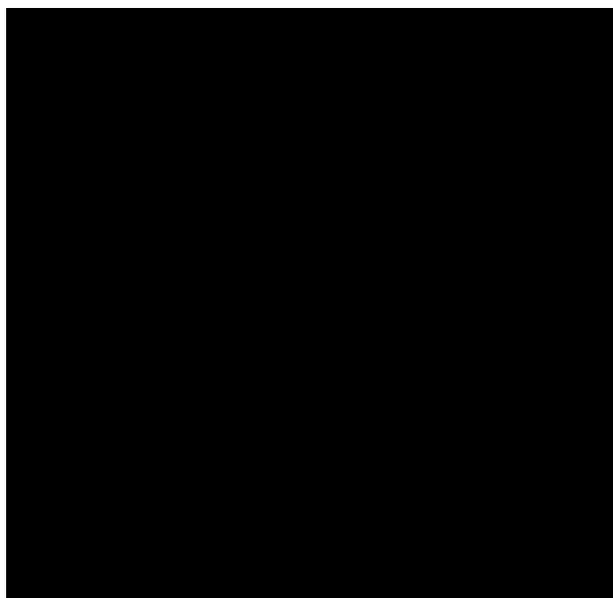
APPENDIX 3  
**TANF SUMMER YOUTH EMPLOYMENT PROGRAM**

Program	Provider	Description	Need Standard	Assistance Group	TANF Goal
TANF Summer Youth Employment Program	Third party providers bound by contractual agreement to provide TANF SYEP and/or payments to a third party provider for payroll costs	Operate a summer youth employment program	200% FPG	Youth 14-17; youth age 18 if full time student in secondary school; youth 18-24 in needy family with minor child; youth 18-24 that have a minor child; non-custodial parent	Targets TANF goals 1 and 2: provide assistance to needy families so that children may be cared for in their own homes; promote job preparation and work.

During the period May 1, 2016 through August 31, 2016, Miami County will operate a TANF Summer Youth Employment Program. The program is designed following the requirements set forth by the Ohio Department of Job and Family Services.

Youth served through this program must be a resident of Miami County. Youth may be placed at employment sites outside of Miami County.

In addition to the funds provided specifically for the TANF Summer Youth Employment Program, Miami County will utilize Family, Child, and Adult Community Protective Services funds as needed to support the TANF Summer Youth Employment Program.



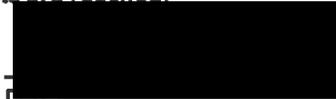
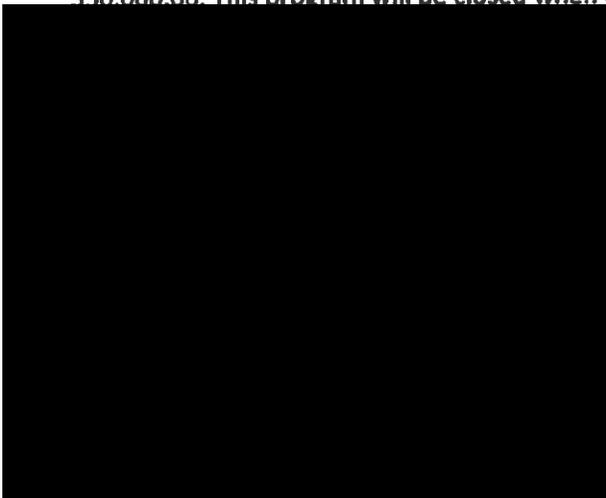
APPENDIX 4  
**PRC BACK TO SCHOOL FEE PROGRAM**

<b>Program</b>	<b>Provider</b>	<b>Description</b>	<b>Need Standard</b>	<b>Assistance Group</b>	<b>TANF Goal</b>
Back to school fee program for school age youth in Miami County	Job and Family Services Eligibility Casework Staff	Operate a back to school fee program for youth in grades K-12 for academic school year 2016-2017	200% FPG	Youth age 5-18 or under 19 and enrolled in elementary school, secondary school or its vocational/technical equivalent	Targets TANF Goals 1 and 2: provide assistance to needy families so that children may be cared for in their own homes; promote job preparation and work by enabling children to obtain an education

During the period June 1, 2016 through September 30, 2016, Miami County will operate a TANF funded program to assist income eligible students in grades K-12 with required school fees.

Miami County will utilize TANF Regular Funds to operate this program.

It is the goal of this program to serve up to 500 youth participants, with a total cost not to exceed \$50,000.00. This program will be closed when these limits are reached.



Date

Date