

Clermont County PRC Plan Effective May 1, 2015
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6100 Clermont County Prevention, Retention, and Contingency (PRC) Program

6101 Introduction

The Clermont County Department of Job and Family Services (CCDJFS) has designed this Prevention, Retention, and Contingency (PRC) Plan to assist Clermont County families with overcoming immediate barriers to achieving or maintaining self-sufficiency and eliminate the ongoing need for public cash assistance benefits by promoting job preparation, work, and marriage. The Prevention, Retention, and Contingency (PRC) program utilizes Temporary Assistance for Needy Families (TANF) funding and is designed to support one or all of the four purposes of the TANF program as defined in federal law 42 U.S.C. 601. PRC assistance will be authorized with the expectation that the PRC AG will be able to function without additional agency help and the emergent need will not extend beyond four months. Services and benefits shall be provided which directly lead to, or can be expected to lead the family in becoming self-sufficient by accomplishing one or more of the following TANF purposes:

Purpose 1: To provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives.

Purpose 2: To end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.

Purpose 3: To prevent and reduce the incidence of out of wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies.

Purpose 4: To encourage the formation and maintenance of two-parent families.

Clermont County PRC program will primarily focus on TANF Purpose #1 (above) with regards to families involved with Children's Protective Services and other families as emergent needs are identified, as well as providing 'work supports' to employed families which supports TANF Purpose #2 (above).

6102 Program Administration

In addressing these purposes, the PRC program in Clermont County will be administered by the Clermont County Department of Job and Family Services (CCDJFS). CCDJFS may determine eligibility and deliver assistance utilizing either its own staff or through a contract with other entities in the community.

6103 Delivery Strategies

There are two distinct approaches in rendering assistance under the PRC program:

6103.1 One-time, short-term assistance of tangible value to the customers. This is not a cash payment or on-going support such as that afforded by Ohio Works First (OWF) or Disability Financial Assistance (DFA). This is not an entitlement payment. Assistance of this type will be considered on a case-by-case basis using eligibility factors described in this plan.

6103.2 Services of no tangible value to the recipient may be provided on an on-going basis.

The receipt of these services may be provided on an on-going basis but does not impact the PRC AGs eligibility for one-time and/or short-term tangible benefits.

NOTE: A list of tangible and non-tangible services and benefits are outlined in the Scope of Coverage Chart located in the appendix of this plan.

6104 Right to Terminate Program

Clermont County reserves the right to suspend PRC enrollment at any time if it is determined that continuation of the program is not fiscally prudent. PRC is not an entitlement program and Clermont County reserves the right to add, change, or suspend covered services as defined in the Scope of Coverage Chart located in the appendix section of this PRC plan.

6105 Program Need

Eligibility for PRC is dependent upon the AGs demonstration and verification of need for financial assistance and/or support services. In order for eligibility to be determined, the gross amount of the PRC AG's countable income is totaled and compared to the 200% of the Federal Poverty Guideline (FPG) amount for the PRC AG size. If the total PRC AG income is equal to or less than the 200% of the FPG amount for the applicable PRC AG size, the PRC AG meets the income requirement. The economic need standards are based upon federal poverty guideline measures which shall be updated annually, generally in March, when the guidelines are released. Refer to the Monthly Federal Poverty Guideline (FPG) Measure Chart located in the appendix section of this PRC plan.

In certain situations where **all** members of a family assistance group are in receipt of OWF, Food Assistance, subsidized Child Care assistance, or Medicaid, the family assistance group will be determined to have met the PRC economic need standard requirements of this plan. The associated PRC application must note the qualifying assistance program connection. This categorical determination is intended to streamline administrative processes and reduce the need for duplicate eligibility determinations and collection of verifications, unless there has been a change in the household's circumstances that would potentially affect eligibility for the public assistance benefits that connected the assistance group to categorical financial eligibility for PRC.

6106 Scope of Benefits/Services

The attached Scope of Coverage Chart contains the services and benefits provided under the Clermont County Department of Job and Family Services PRC program. The chart also contains the maximum amount, assistance groups served, the economic need standards for the particular benefit/service, and the definitions of targeted groups. The "targeted groups" are used to customize service delivery specific to the family's circumstances. Service delivery can be extended beyond the target group but cannot be more restrictive for delivery of hard services.

6107 Targeted Populations

This PRC program is designed to provide a variety of limited, short term, or one-time support as described in the Scope of Coverage Chart located in the appendix section of this PRC plan to the following targeted populations:

Low Income Job Seekers and Workers

- Parents in the PRC Assistance Group (AG)
- Youth under the age of 18 or 19 years old, enrolled in high school and not graduated Families and Children
- Families involved with the CCDJFS Child Protection Unit
- Families with sufficient income to meet their basic needs, but unforeseen circumstances create a one-time emergent need

6108 Benefits

PRC services are customized to meet the PRC AG's presenting need. Services provided under the prevention, retention, and contingency categories are outlined in the Scope of Coverage Chart located in the appendix section of this PRC plan.

6108.1 Prevention- Under this category, the PRC applicant is recently employed or recently hired but has not started a job yet. Services may be provided to prevent the PRC AG from reliance on or divert them from on-going Ohio Works First (OWF) cash assistance. PRC assistance under the 'prevention' category may assist them with their presenting need by helping with work supports or with a crisis that could otherwise jeopardize their self-sufficiency. Self-employment is not an allowable employment type for low income job seekers and workers to receive work supports through any of the PRC categories.

6108.2 Retention- Under this category, the PRC applicant is currently employed in a potential permanent employment situation. Potential long term employment may not be seasonal employment, but may include 'temp-to-hire' employment opportunities provided through temporary employment agencies. Services may be provided to assist PRC AGs with retaining employment which enables the AG to achieve or maintain self-sufficiency. These services include helping with work supports or with a crisis that could otherwise jeopardize their self-sufficiency.

6108.3 Contingency- Under this category, the PRC applicant has an emergent need, which if not satisfied threatens the safety, health or well-being of one or more PRC AG members. Neither food assistance nor medical services other than pre-pregnancy family planning can be covered by PRC.

6109 Relationship to Other Programs

Individuals applying for PRC services shall receive appropriate information about other programs (i.e., Medicaid, Food Assistance, and Child Care) that provide benefits that could help them successfully transition to work and sustain the self-sufficiency of their family. Voter registration applications, as prescribed by the secretary of state under section 3503.10 of the ORC, shall be available to persons who are applying for, receiving assistance from, or participating in the PRC program. (Reference Section: 329.051 of the ORC.)

6110 Safeguarding Against Reoccurrence

PRC assistance must be authorized with a demonstrated expectation that the PRC AG will then be able to function without additional agency help (other than whatever on-going assistance they may already be receiving). The PRC applicant who is not applying for or receiving cash assistance should be currently employed, have an employment offer or demonstrate other income streams which will support the participant without cash assistance. Benefits will not be approved if the family cannot provide reasonable plans to meet the future need.

6111 Applicant Responsibility

An applicant for PRC is responsible for completing all necessary documents, furnishing all available facts and information, and cooperating in the eligibility determination process. An applicant must utilize available income and resources in meeting the presenting need. This includes on-going assistance programs such as OWF, DA, SSI and Food Assistance, as well as Unemployment Compensation, Social Security and special energy programs. There is no PRC eligibility if the AG fails to make use of available income or resources that are in an amount sufficient to meet a portion of, or the entire amount of, the presenting need.

6112 Exploring Community Resources

PRC may not be authorized where alternate sources exist to meet the need. Participants are expected to make reasonable and documented efforts to explore the availability of resources within the local community prior to CCDJFS authorization of PRC.

6112.1 Exploration Responsibility

A PRC AG shall apply for and utilize any program, benefit or support system which may reduce or eliminate the presenting need. The PRC application provides a section for written documentation of the AG's attempts to locate and utilize resources within the community. At least two attempts must be documented. If CCDJFS is already aware that no resources exist in the community to assist a specific need, the agency may waive this requirement.

6112.2 HEAP Availability

PRC may not be authorized to prevent utility cutoffs or restore utility service during the "Winter Heating Season" when the HEAP program is an available resource.

6113 APPLICATION PROCESSING

6113.1 Application

The JFS 03800-Prevention, Retention and Contingency (PRC) Program Application must be completed when a family is applying for PRC hard benefits.

6113.2 Invalid Applications

Any PRC applications received that are not signed and dated by the applicant or authorized representative are not valid applications. Invalid applications will be returned to the individual by mail. When a CRISE case is available, CLRC will be updated explaining an invalid PRC application was received and returned to the AG.

6113.3 Interview Requirement

The CCDJFS staff will complete a face-to-face or telephone interview upon assignment of a valid PRC application, unless there is obvious evidence of ineligibility for PRC. Obvious evidence of ineligibility includes, but is not limited to households that do not meet the AG composition requirement or their gross income exceeds the program standards.

6113.4 Written Notification of Approval or Denial

Once eligibility is determined all PRC applicants will receive either a JFS 04074 – “Notice of Approval of Your Application for Assistance” or a JFS 07334 - “Notice of Denial of Your Application for Assistance”.

6113.5 Tracking PRC Requests

The application and any other information gathered during the eligibility determination process shall be kept in the on-going case record. New applications will have case records created. CLRC will have detailed information about the PRC application and AEOEA will be completed for all PRC approvals. Financial activity will be captured on the CCDJFS financial system.

6113.6 Authorization Period

The authorization period begins with the month the PRC is approved even if the PRC is approved the last day of the month.

6113.7 Period of Ineligibility

Once PRC is approved for an emergent need, and the four month authorization period has expired, the PRC AG is ineligible for PRC assistance for a twelve month period following the PRC approval date, unless they are requesting work supports.

6114 Standard of Promptness

The focus of this program is to provide and authorize benefits and services within ten (10) business days of the receipt of a signed application. The (10) day period does not include the date the application was received, weekends, or holidays where the agency is not open for business. Occasionally, the PRC AG may request additional time to obtain information or original verifications necessary to process a PRC application. CLRC notes must be updated to include the AGs request for additional time and the amount of time agreed upon. Unless additional time is requested and noted in CLRC, a disposition must be made within ten business days.

The ten-day standard of promptness is a suggested timeframe to stress the importance of dealing with PRC applications in an appropriately efficient manner. The denial of a PRC application due only to the expiration of the ten-day period is not acceptable eligibility determination practice as the application is valid for a period of thirty (30) days. The application may be denied at the end of the thirty (30) day period if the household fails to provide sufficient documentation or abandons the application. The AG record shall contain sufficient documentation of the case activity on the PRC application, including an explanation of unexpected or unavoidable delays in processing the application.

6115 NON-FINANCIAL ELIGIBILITY CRITERIA

There are several non-financial factors that must be met for PRC assistance to be approved.

6115.1 Residency

PRC benefits and services are available to Clermont County residents.

Residence is established by living in the county voluntarily with the intent to remain permanently or for an indefinite period. Residence is also established by an applicant who is not receiving assistance from another county and entered the county with a job commitment or seeking employment, whether or not currently employed. Clermont County residents who demonstrate moving out of the county will be beneficial to making them self-sufficient and increase the likelihood of employment options or retaining employment, may receive PRC to pay for rent in another county.

6115.2 Assistance Group Composition

Based on title IV-A federal regulations and state law an eligible family assistance group must, at a minimum, consist of:

- A pregnant individual with no other children, month of pregnancy is not a factor but verification of pregnancy is required
- A minor child who resides with a parent, specified relative, legal guardian and/or legal custodian

NOTE: A child may be temporarily absent from the home in accordance with the timeframes established in rule 5101:1-3-04 of the Ohio Administrative Code and still qualify for PRC. During the temporary period, the child is considered to be residing with the parent or specified relative.

6115.3 Ineligible Family AGs

Certain individuals are ineligible for PRC.

- Members of an AG with an outstanding unpaid OWF (benefits received after October 1996) or PRC fraud overpayment balance
- An unmarried parent less than 18 years old not living in an adult supervised setting
- Individuals that are not a citizen of the United States or a qualified alien
- Fugitive felons, parole, and probation violators
- Individuals who have frequently misrepresented their residence to obtain benefits in two or more states within the last ten years (from date of conviction)
- Adult or minor caretakers of children are ineligible for tangible PRC assistance if they have received it (as an adult or minor caretaker of an AG) in a four month period that began with the last 12 months.
- Individuals who were placed on an OWF sanction

6115.3.1 Treatment of Income and Resources for Ineligible AG Members

An ineligible AG member's income and resources (in their entirety) are available to other AG members, but the ineligible individual will not be included in the need standard for the PRC AG. Ineligible individuals may not be the payee for PRC benefits of other AG members. If they are the only adult AG member the PRC AG is not eligible.

6116 DETERMINATION OF PROGRAM ELIGIBILITY

The total gross income, both earned and unearned of all members of the PRC AG (including ineligible individuals) shall be counted with the exception of:

- Earned income of a dependent child
- Student financial aid not payable in cash to the student and retained by the educational institution to defray educational expenses, and
- The verified costs of supplies and materials used in self-employment situations, or a standard 50% deduction, whichever is greater
- Any other income deemed "exempt" by OAC rule

6116.1 Budget Period

All income which is received or expected to be received during the thirty (30) day budget period is considered when determining financial need. The 30-day budget period begins 30 days projected from the date of the PRC application unless this period of time does not accurately reflect expected income. In this situation, income received 30 days prior to the date of application may be utilized.

6116.2 Verification of Income

For cases in which the income verification cannot be accurately obtained, the implementation of practices that are reasonable and prudent will occur when determining countable income. A signed JFS 07341-Applicant/Recipient Authorization for Release of Information form should be obtained from the applicant for an inquiry. Once the release is received, verification which is obtained by phone must be clearly documented in the PRC AG record regarding the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income and the name of the individual who obtained the verification. More stringent verification is required when PRC benefits and services involve a direct monetary gain by the applicant.

6116.3 Unearned Income

The following are examples of unearned income which must be counted. These are examples only and are not meant to be considered an all-inclusive list:

- Retirement, Survivors, Disability Insurance Benefits
- Alimony and Child Support
- Veteran Administration Benefits
- Worker's Compensation Benefits
- Lump-sum payments (including tax refunds)
- Unemployment Benefits
- Pension and Retirement Benefits
- Strike Benefits
- Investment Income
- Rental Income
- OWF, DFA or Supplemental Security Income (SSI) payments

6116.4 Earned Income

Earned income is income in which the AG member must perform some type of labor or service for pay. The following are examples of earned income. This is not intended to be an all-inclusive list:

- Earnings from work as an employee
- Earnings from self-employment
- Strike benefits if striker is required to perform services for receipt
- Training allowances

The following earned income deductions are to be subtracted from the total gross income before comparing to the appropriate need standard for PRC:

- Child Care expenses
- Child support payments

6116.5 Utilization of Personal Resources

PRC applicants may be asked to use some of their own liquid resources available (in excess of **\$500**) on the date of application to help meet their needs. Those who refuse will be ineligible for PRC services. Liquid resources include cash on hand, regular savings and checking account balances that are not earmarked for regular living expenses. This verification is self-declaration.

6116.5.1 Pre-payment Requirement

CCDJFS and/or contracted community service provider may require pre-payment of an applicant's bills for which liquid resources are used for payment. Verification of pre-payment may be required.

6117 Reasons for Denial of PRC

PRC may be denied for the following reasons:

- Individual does not meet any of the eligibility factors or criteria outlined in this PRC Plan
- Individual has a pattern of failing to use their own income and/or resources to meet their needs; or quits employment without good cause
- If the PRC assistance along with other resources is not enough to resolve the emergent need
- Individual demonstrates a pattern of requesting PRC assistance for an emergent need in two or more years in a row. Dependency on PRC assistance does not lead to self-sufficiency
- If requesting assistance with utilities the individual does not have a payment history indicating the AG has made one regular payment within the three months prior to filing a PRC application. Payments made by third parties (HEAP, faith based organizations etc.) do not count towards the AGs payment history
- Individual does not have regular, predictable income to cover monthly household expenses
- PRC for work supports may be denied when the AG demonstrates a pattern of short term employment where they begin and end one job after another.

6118 State Hearing Rights

All PRC applicants who wish to exercise their right to a hearing may request a State Hearing via the usual State hearing request process.

6119 Vendor Payments

Once eligibility for PRC is established, CCDJFS will authorize payment for benefits or services in a timely manner. Payment to a vendor will occur within 30 days, according to the procedures established with the Clermont County Auditor's Office. Policy has been written to ensure all auditing requirements are maintained.

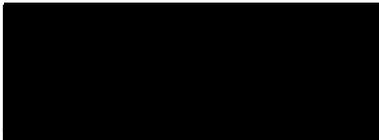
6120 Program Operation and Integrity

To ensure fair and equitable treatment of families applying for PRC, the program shall be continuously in operation according to the standards of policy and procedure as set forth within this document. The covered services or benefits, or the amounts specified for the services and benefits listed in the section detailing the scope of coverage, may not be reduced, limited or restricted unless the program is amended.

PRC applications are typically processed by an Income Maintenance Worker and consideration is made on a case-by-case basis. A second level review and approval is required by a supervisor or designee. For services requested that are not outlined in this PRC plan, with consideration of the need and situation, PRC may be approved with Director (or designee) discretion.

This PRC program plan may be amended at any time upon written notification to the ODJFS.

The Clermont County Department of Job and Family Services agrees to implement the PRC program as indicated above.


Date _____

Monthly Federal Poverty Guideline (FPG) Measure

Assistance		200% Monthly	Annual FPG
Group		FPG	
Size			
1		\$1,962.00	\$23,540.00
2		\$2,655.00	\$31,860.00
3		\$3,349.00	\$40,180.00
4		\$4,042.00	\$48,500.00
5		\$4,735.00	\$56,820.00
6		\$5,428.00	\$65,140.00

For each additional person in the PRC Assistance Group add \$8,320 to the monthly amount.

Monthly Federal Poverty Guideline amounts are used to determine income eligibility for PRC. The total gross income of all members of the assistance group must be equal to or less than 200% of the Monthly Federal Poverty Guideline amount for the appropriate assistance group size.

Appendix A

Scope of Coverage Chart

PRC PROGRAMS AND CONTRACTED SERVICES

Per Category, direct financial assistance will not be provided more than once in a 12 month period unless otherwise stated.

Continuation of Services or Benefits Is Contingent upon Availability of TANF Funding

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Non-Tangible Types of Assistance	Limited to contract amounts	Parents or specified relatives with minor children Pregnant women	200% of the FPL	Families with open/active cases in the Children's Protective Services system
X	X						
			<p>Child Welfare services will be provided to families at risk of child abuse and/or neglect, as determined by the Children's Services Division for the purpose of providing assistance to needy families so that children may be cared for in their own homes or in the homes of relatives while reducing the inappropriate use of out-of-home care.</p> <p>Services to prevent out-of-wedlock pregnancies and to encourage the formation and maintenance of two-parent households can be provided without regard to income or living arrangements</p> <p>NOTE: Children's Protective Services (CPS) Application (PRC) will be used and maintained in the CPS case record. Sufficient records shall be maintained for auditing and reporting purposes</p>	The receipt of non-tangible services will not count toward the family's eligibility limit for PRC assistance			

Appendix B

Scope of Coverage Chart

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for Employment Support Services	Suggested change to \$1,200 per individual	Parents or specified relatives with minor children Pregnant women	200% of the FPL	Employed or newly hired individuals Unemployed individuals in receipt of OWF who actively participated in their work activity and have obtained new employment and/or training opportunities
X	X						
			Purchase of uniforms required for employment Purchase of employment related equipment/tools Tests and assessments required for employment NOTE: Documentation from the employer will be required verifying necessary items.				
TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for Transportation Services	Bulk purchases limited to contract amounts <u>For Newly Employed OWF and SNAP Recipient s:</u> OWF is limited to (8) and SNAP only recipients are limited to (4) weekly disbursements with proof of hours worked. OWF Work Activity participants and CPS families per county policy	Parents or specified relatives with minor children Pregnant women	200% of the FPL	Newly employed OWF recipients OWF work activity participants Newly employed SNAP recipients CPS Families- Child visitation to meet reunification plan Victims of domestic violence
X	X						
			Gas Cards CTC Bus Passes NOTE: For this benefit, gas cards will be distributed based on actual mileage anticipated. A \$10 gas card will be issued for every 50 miles driven for employment. NOTE: Once the initial PRC application has been approved, recipients are required to sign a CCJFS 1015 – Acknowledgement of Additional PRC Benefits verifying they have received the weekly benefits.				

Appendix B

Scope of Coverage Chart

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance Federally Funded Child Care Co-Payments	Not to exceed 30 days (4weeks) or \$500	Parents or specified relatives with minor children Pregnant women	200% of the FPL	Newly employed OWF recipients
X							
			This benefit is for individuals who are employed full or part-time. Payment of Child Care co-payments is available for the 30 day (4week) period following the date employment begins or vouchers are approved. NOTE: For this benefit, part time hours are equal to or less than 30 hours weekly and full time hours are greater than 30 hours weekly				
TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for Car Insurance and Car Repairs	\$300 car insurance payment and the amount cannot exceed a quarterly payment (3 months). \$750 car repair	Parents or specified relatives with minor children Pregnant women	200% of the FPL	Employed individuals
X	X						
			<ul style="list-style-type: none"> • Must verify vehicle ownership • Must have a valid Driver License • Proof of car insurance which shows coverage at the time of the PRC application (unless applying for assistance with car insurance) • Verification of repair bill. Two estimates required, itemizing same repairs. One estimate will be required if the vehicle is inoperable or unsafe to drive as documented by the repair shop NOTE: PRC cannot pay for any fines incurred by the applicant, reinstatement fees for driver's license, or impound fees.				

Scope of Coverage Chart

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for New Employment and Employment Retention Bonus for Full Time Employment	\$100 per new job \$150 after 90 days	Parents or specified relatives with minor children Pregnant women	200%	Newly hired individuals Unemployed individuals in receipt of OWF who actively participated in their work activity and have obtained new employment and/or training opportunities
X	X						
<p>(P) New employment bonus is available after verified completion of 4 weeks (30 days) of full time employment.</p> <p>(R) Employment retention bonus is available after verified completion of 90 days (3 months) of full time employment.</p> <p>Neither of these benefits is available for work assignments made through temporary staffing agencies until the individual is hired by the placement company.</p> <p>NOTE: For this benefit, part time hours are equal to or less than 30 hours weekly and full time hours are greater than 30 hours weekly.</p> <p>NOTE: This benefit is only available to participants who register as a vendor through the county self-serve vendor site.</p> <p>NOTE: Once the initial PRC application has been approved, recipients are required to sign a CCJFS 1015 – Acknowledgement of Additional PRC Benefits verifying they have received additional PRC benefits.</p>							

Appendix B

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for				
X	X	X	Housing Assistance	\$750	Parents or specified relatives with minor children Pregnant women	200%	Employed and unemployed families experiencing a temporary need. Victims of domestic violence
			<p>Emergency shelter is where the AG is homeless. The agency should assist with referrals to local and surrounding shelters. If the shelters are full the agency can proceed with a one- time approval for a one week hotel/motel stay. Future extension requests will be denied unless supported by a signed lease having a forthcoming effective date.</p> <p>Rent- court ordered eviction or a landlord notice that an eviction is pending will be required. The potential vendor (relative or non-relative) must have a separate residence from the PRC AG and verification of legal responsibility to pay rent will be required (lease agreement).</p> <p>NOTE: Written statement from the landlord that the eviction proceedings would stop if they accepted the PRC voucher will be required.</p> <p>Mortgage assistance could be provided if there was a:</p> <ul style="list-style-type: none"> • Pending foreclosure. Verification of the pending foreclosure will be required. • Uninhabitable residence determined by the Health Dept. <p>(Delinquent interest and principal may be paid up to the maximum allowed)</p> <p>NOTE: No late payment fees or court costs will be paid for either benefit</p>				

Appendix B

Scope of Coverage Chart

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for Housing Assistance Continued				
X	X	X	<p>Security Deposit and/or First Month's Rent can be provided if:</p> <ul style="list-style-type: none"> • The condition of the current residence has been determined to be unsafe/uninhabitable by the Health Dept., Fire Dept., PCSA, or Police Dept. • The AG is homeless • There is an eviction pending at the current residence and the current landlord will not accept PRC voucher to stop evictions proceedings • An AG member develops a medical condition which renders the home unsuitable as documented by a physician • The PRC AG is a victim of domestic violence residing in a shelter <p>NOTE: A security deposit will not be paid under PRC if the AG is currently residing in the residence that a security deposit is being requested for. If the PRC AG has already moved in prior to completing the PRC application process, first month's rent will also not be paid unless there is an eviction notice.</p>	\$750	Parents or specified relatives with minor children Pregnant women	200%	Employed and unemployed families experiencing a temporary need. Victims of domestic violence

Scope of Coverage Chart

TANF Purpose			Services or Benefits	Maximum Amount	Assistance Group	Economic Need Standard	Targeted Group
P	R	C	Tangible Types of Assistance for Utility Assistance	\$500	Parents or specified relatives with minor children Pregnant women	200% of the FPL	Employed and unemployed families experiencing a temporary need. Victims of domestic violence
X	X	X					
Utility assistance for initial services and shut-offs for: <ul style="list-style-type: none"> • Gas • Electric • Water • Sewer • Bulk-fuel (Must have statement verifying amount of minimum delivery) <p>Note: The utility bill must reflect the service was shut off or pending a disconnection. The bill must also be listed in a PRC AG member's name or the PRC will not cover the disconnection. PRC may be used to establish service at the current residence in an adult PRC AG member's name.</p> <p>Applicant must have at least made one payment within the three months prior to filing a PRC application to be considered for assistance.</p>			All PRC AGs not currently enrolled in PIPP, must apply and enroll in the PIPP program or future PRC applications will be denied for this service	PRC cannot be used to pay for any utility service that includes a heating account during the HEAP season (Nov. 1, XX through March 31, XX) each year.			

Other Services Targeted to Goals of this PRC Plan

TANF Summer Employment Program for Youth

CCDJFS will administer the TANF Summer Youth Employment Program for Youth based on guidelines provided by ODJFS. This employment program is for income eligible youth. Income guideline is at or below 200% of the FPL for the needy family. As long as ODJFS is agreeable, Clermont County will include youth in the temporary or permanent custody of a Public Children Services Agency (PCSA) who are placed in licensed foster care settings that also meet age, student status and income guidelines. Youth may participate and earn wages during the period of time determined by ODJFS. Eligibility to participate does not guarantee all youth will get an opportunity for employment. Opportunities for employment are limited to funding, employer participation, and previous opportunities for participation. Foster Care youth in the custody of Clermont County may meet the residency requirement for this PRC plan if suitable.

Disaster Assistance Program

CCDJFS may provide disaster assistance through this PRC program when the Governor of Ohio or the Ohio Department of Job and Family Services declares Clermont County as a disaster area and/or provides supplemental or additional disaster related PRC funds outside of Clermont County's current allocation.

Clermont County will conform to any mandated rules and regulations provided by ODJFS for disaster assistance. When no mandates are provided, Clermont County will follow the eligibility rules in the county PRC Plan. Expenditure limitations, unless limited by the State of Ohio or ODJFS, are limited to \$1500.00. Disaster payments are made independently from the traditional PRC program and do not affect the PRC AG's eligibility for non-disaster PRC benefits.

Appendix C