



30 East Broad Street • Columbus, Ohio 43266-0423
www.state.oh.us/odjfs

July 14, 2000

OWF/PRC Guidance Letter No. 27

TO: Directors, County Departments of Jobs and Family Services
Directors, County Public Children Services Agencies
Directors, Child Support Enforcement Agencies

FROM: Jacqueline Romer-Sensky, Director

SUBJECT: PRC: MODEL NOTICE OF APPROVAL OF YOUR APPLICATION FOR ASSISTANCE

As a result of current food stamp law, assistance groups (AGs) authorized to receive or receiving benefits under the Prevention, Retention, and Contingency (PRC) program are categorically eligible for Food Stamps. Any PRC benefit or service authorized under a county's PRC plan would confer categorical eligibility to a food stamp applicant/recipient assistance group.

This policy is effective August 1, 2000 and is contained in Food Stamp Transmittal Letter (FSTL) No. 230. As stated in FSTL 230, a model PRC approval notice has been developed for use when authorizing PRC benefits and services. This notice was developed from the "Notice of Approval of Your Application for Assistance," ODHS 4074 and has been approved by the Bureau of State Hearings. Counties are encouraged to utilize the attached form when a member of a PRC assistance group is authorized to receive or is receiving a PRC benefit or service. The form provides a notice to the AG of potential eligibility for food stamps, if interested.

As with all OWF/PRC Guidance Letters, this guidance letter can be viewed and retrieved from the ODJFS Innerweb and Internet.

Attachment

JRS:dr

c:	County Commissioners Association	Cheri Walter	Wayne Sholes
	OHSDA	Joel Potts	Rick Smith
	Bill Demidovich	Deputy Directors	John Schuster
	Lou Ann Shy	Technical Assistance Mgrs.	Deputy Account Mgrs.
	Bureau Chiefs/Workforce Develop.	PCSAO	
	Regional Account Managers		

(Model)

8 / 2000

NOTICE OF APPROVAL OF YOUR APPLICATION FOR ASSISTANCE

Name	Assistance Group Name	
Street Address	Assistance Group Number	Program
City, State and Zip Code	County	Mailing Date

Your application for _____, dated _____, has been approved, effective _____.

Additional information: _____

The reason for this action is: _____

The rules that require this action are: _____

If you do not understand this notice, or want to talk to someone about it, you may call:

Caseworker	District/ID	Phone Number
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Your Right to a State Hearing

This notice is to tell you about action we are taking on your case. If you do not understand this action, you may contact your caseworker. After talking with your caseworker, it is possible that we will change our decision or that you will agree with the action.

If you do not agree with this action, you have a right to a state hearing. A state hearing lets you or your representative (lawyer, welfare rights worker, friend or relative) give your reasons against the action. We will also attend or be represented at the hearing to present our reasons. A hearing officer from the Ohio Department of Job and Family Services will decide who is right.

If you want a hearing, we must receive your hearing request within 90 days of the mailing date on this notice. You do not need to return this form if you agree with the action.

If someone else makes a written hearing request for you, it must include a written statement, signed by you, telling us that person is your representative. Only you can make a request by telephone.

If you want information on free legal services but don't know the number of your local legal aid office, you can call the Ohio State Legal Services Association, toll free, at 1-800-589-5888, for the local number.

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If you want a state hearing, check the appropriate boxes below, sign and date this form, and send it to the Ohio Department of Job and Family Services, State Hearings, P.O. Box 182825, Columbus, Ohio 43218-2825.

- I want a county conference and a state hearing on this action.
- I want a state hearing only.

I want a hearing.

Signature	Date	Phone Number
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Now that you have been authorized for Prevention, Retention, and Contingency (PRC) services, you may be eligible for food stamp benefits. Please contact your county department of job and family services (CDJFS) if you wish to apply for food stamps. Keep this letter to verify that you have been authorized for PRC services. It will make a difference in the way your food stamp eligibility is determined. In addition, the CDJFS may need to request additional verification to determine eligibility for the Food Stamp program.

Distribution: Original to client, copy to case record.