

*OCATS MEETING MINUTES*  
*8/27/2010*

**Attendees:** Dave Wigent, Mark Brown, Brian Frondorf, Dean Kepler, Patrick Gaunt, Scott Britton, Mike Heino, Darrin Warren, Lynne Hamely, Curt Smith, Deborah Watkins, Marti Cummings, Tim Constantine, Warren Haydon, Casey Barrett, Daron Raynor, Shawn King, Joe Krockner, Kevin Loving, Ravindra Mereddi, Robert Iler, Laurie Walton, Lauren Coffey, Diane Cox, Kanisha Brooks, Bud Hunt, David DeClue, Patrick Hogan, Sylvan Wilson, Larry Lynch, Bruce McDonald, Doncella Alexander, Bill Ennis, Pam Parks, Tonya Kahley, James Matheke, Mark Birnbrich

**Absent:** Kevin Armstrong, Amy Ruppert

**Minutes:** Larry Lynch & Kaye Peters

- 1) Meeting started with Review and Approve of 6/25/2010 meeting minutes
- 2) Review of Action Items
  - ZProfile update – Get details from Pam
  - Will invite someone in from Child Support program to speak at next OCATS meeting.
- 3) TPOC Skills Assessment – Update
  - This years topics will include: TSSP updates, ZAM, Printer, MS Office 2007 updates, Screen scrapping ids, IPP & updated policies, Virus Tips
    - a) Tuesday Sept. 21 - Akron
    - b) Wednesday Sept. 22 - Akron
    - c) Wednesday Sept. 29- Cincinnati
    - d) Thursday Oct. 7 - Bowling Green
    - e) Thursday Oct 14 - Columbus
- 4) Update on CRISe Direct Data-base Access
  - In the past month, the vendor has been brought in to train ODJFS staff on the TIBCO tools
  - Task was to roll this tool out to production
  - Recent tasks – creation of standards, best practices, security, and emergency fixed methods for monitoring.
  - This tool is currently being used in several current priority projects. i.e. – MITS
  - The delay of this project as a result of the TIBCO product being utilized by other projects.
  - County testing will begin again soon
  - Trumbull would like to be removed as a pilot county.
- 5) Update on Data Access Sub-committee
  - Working with IBM to provide a hosted environment for us to test Mashups in.
- 6) Update on VoIP / MS Office 2007
  - Vo/IP
    - a) – Marion co is our 1<sup>st</sup> effort, currently working on procurement of hardware
    - b) Defiance and Medina counties are next to begin JAD sessions
    - c) Erie and Hancock recently inquired and had introductory meetings with Larry Lynch. Next week Larry is meeting with Perry County.
    - d) Question (Curt Smith): Does county size affect our offering? Yes, 250 is the max with our current Cisco solution.

- MS Office 2007
  - a) We are currently seeking early adopters to help with mediation of issues.
    - Older documents with built in macros and automation. If you are a county that has/uses complicated documents with built in macros – and are willing to step forward and test your documents -please contact Larry Lynch.
    - Darrin Warren – stated they have had an issue with security center. Issue appears to be a problem when you execute something from the C:\drive. We were not currently aware of the issue, but this is the type of feedback we are looking form. Darrin Please submit that issue to Larry.
    - If a county wants to be an early adopter we can deploy to an individual(s) first, then offer deployment to entire county.
    - Once New MS Office 2007 is installed, legacy office will automatically be removed. Before moving forward be sure to make a back up of documents. The new MS Office will convert all MS documents to NEW format/file extension.
    - **Question (Casey Barrett): Is publisher included?**
    - Warren Haydon has had some exposure in their county. He wants to identify key people in his county as SME to help other as early adopters.
    - Training: There is a lot of training material available for MS office 2007. Because it has such a drastic change in look and feel, we want to make sure everyone had tools available to them.
      - ◆ State Library , goodwill training, PDQS...
      - ◆ If you have a good source in your county, please send it to us. We will share all the URLs with PDQS.

7) Franklin County Portal Solution Presentation: Deborah Smedley & Kanisha Brooks

- Gave Demo of website and forethought into every aspect of the portal. From business and Client needs to ease of use, support and availability of information, forms and people.

8) OhioHeretoHelp.com

- Mark Birnbrick – New website (Resources directory for assistance)
- Quickly connect visitors to a wide range of information & resources from a public and private entity.
- Help search for a job, find education, training opportunities and other services and support that may be available to them.
- New website is divided into sections:
  - a) I need assistance with - money, food, healthcare, housing, transportation, child care, veterans services, education & training
  - b) Job Search- Ohio Means Jobs
  - c) Free Downloads – print applications and forms mentioned in/on websites
  - d) Stay connected with us – allows visitors to register and receive emails.
    - Currently there are 6500 names registered
  - e) Web site has been live for 30 days
- Website also has links for skill building, links for the Youth (help teens find jobs, interviewing tips, teen health)and helpful videos.

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- 9) Self-Service County Lobby PC Project
  - Self-Service Application Demo – Live demo
    - a) Brings in live information from crise.
    - b) Deb Smedley asked why fields are not required. Pam stated due to the grant money from FNS they were not allowed to make fields required.
    - c) Dean Kepler – Will there be additional Phases or is this it?
      - Phase II – redetermination
      - Phase III – Scanning Technology

- 10) County Lobby PC updates –
  - PC are currently being procured.
  - 109 PC's are being purchased
  - 1 pc per location; 109 location have been identified
  - Some counties have chosen not to participate
  - Counties will be required to provide furniture for the PC's to sit on Wire
  - Wireless, public access PC solution with steady state. Image is currently being built.
  - Would like Franklin co to be the pilot county – Franklin co agreed.
    - a) Then the team will begin to rollout to regions between Oct. – Dec.
  - **Question (Darrin Warren): Can we use our own PC's after the rollout if we want more than 1 PC?**
  - Question (Curt): Is there a timeline for Phase III Scanning solution? Tonya – no time line is currently in place.

- 11) Zprofile / Universal Profile
  - 389 workers with zProfile across 18 counties
  - 10 removed since zProfile rolled out
  - Deb Smedley asked about their communication method and who future communications will go out. How will they go out and who will get them. Pam said most likely future communications will go out on the CRISE banner screen.

**12) Walk-ons:**

- Darrin Warren asked the group if they were experiencing the same pains they were with the New Child Care program. They were not prepared for the manual work that was coming with the new program. Tim Constantine has a spreadsheet that has helped their county and will share with Trumbull
- Kaye Peters asked that all Voted OCATS members sit at the table next meeting and visitors utilize the seating in the back. We encourage all members to participate in the meeting and feel it may be difficult to hear or feel include if they are sitting in the back part of the room. We value your input.