

## OCATS MEETING MINUTES 10/29/2010

**Attendees:** Dave Wigent, Mark Brown, Brian Frondorf, Dean Kepler, Patrick Gaunt, Scott Britton, Mike Heino, Darrin Warren, Kevin Armstrong, Michael Williams, Marti Cummings, Tim Constantine, Warren Haydon, Casey Barrett, Daron Raynor, Shawn King, Joe Krockner, Robert Iler, Laurie Walton, Lauren Coffey, Bud Hunt, David DeClue, Patrick Hogan, Sylvan Wilson, Larry Lynch, Tonya Kahley, James Matheke, Amy Ruppert, Faith Griffith, Debra Watkins, Floree Stubbs, Dean Kelpler, John Trott, Pat Miller

**Absent:** Ravindra Mereddi, Curt Smith

**Minutes:** Larry Lynch & Kaye Peters

### Administration

1. Review and Approve of 8/27/2010 meeting minutes-
  - Motion to approve- Warren Haydon
2. TPOC Skills Assessment – Update
  - 139 people attended 6 classes across the state representing 85 different county agencies.

### Old Business

1. Update on CRISE Direct Data-base Access – Pat Hogan
  - Should complete development before Thanksgiving
  - System Testing by mid December
  - User Acceptance testing by mid December
  - Christmas go live date
  - Dave Wigent asked what the 50 field to be captured would be – We need to re-publish this list – LL to deliver 50 elements
  - Due to the delayed delivery of the project, John Wanchick asked the subcommittee to reconvene and determine if the 50 data elements fulfill the original project requirement and to review solutions that will be created by the project. – LL to follow up
  - Patrick Gaunt asked about the 3 connection methods, and details on why we dropped the the FTP Method. Larry shared that the 3 solutions are Java, Microsoft and FTP. Larry clarified that FTP is still included. However, it is a push of data to a local Novell drive, not near real time access and would not likely be utilized by document imaging counties.
2. Update on Data Access Sub-committee - James Matheke
  - The committee received presentation from IBM
  - IBM to Host environment via Internet
  - Webinar next week on “MashUps”
  - Dave Wigent had a question on eFind – Jame Matheke will follow up.
3. Update on VoIP / MS Office 2007
  - Marion County is set for install on 11/4
  - 11/17 JAD session is scheduled with Medina co
  - Defiance County in progress, awaiting county purchase of local PRI.
  - At this point all future VO/IP endeavors are on hold to free up resource for the Directors initiatives.
4. Update on MS Office 2007

- After completing TPOC sessions, early adopter participation exceeded 50 counties.
  - Reported issues are minimal
  - Feedback via email to our project mailbox to date is 52, most eMails are positive feedback or report of issues that also include solutions to the found problems
  - TIPS will be made available on the web
  - Counties that are early adopters can choose to move ahead and deploy to their entire county if they want.
5. FireFox NAL to delay today
- Not set up as a force run NAL object
  - Not only counties needed this browser but State apps on the Unemployment Comp side also needed an up to date browser to allow applications to function properly.
  - OIS standard certified browser is still IE 6.0.
  - Randall Derrick stated they already have Firefox installed in his county but wanted to know if they install the State's NAL object will it uninstall the county's instance. The answer was YES and the new Instance of FireFox will go thru the border manager boxes.
6. Update on Self Service application & Lobby PC
- Self Service application will be going into Production tomorrow 10/30/2010
  - Soft Rollout is going to be utilized to give staff the opportunity to become familiar with the new software before fielding questions from the public.
  - Nov 10 is the scheduled – publicized date
  - Final testing will occur with 3 counties
  - County Lobby PC – Image is almost complete. Will be finalized next week.
  - Remote CT Techs will be setting up the PCs in the counties.
  - Franklin County will be the pilot with 5 PCs.
  - After pilot period, PC's will be rolled out to 106 locations
  - Tonya Kahley will email TPOC before equipment is scheduled to show up in their county to ensure they are ready for it (Desk, chair, outlets, where to put wireless radio...)
  - End of December roll out should be complete
  - At this time only 1 pc will be rolled out. After phase one of the project is complete OIS will take time to monitor the current access and issues as they arise and determine on a case by case scenario, if additional PC can be added to the wireless lobby pc solution. Additional PC's could be .1 ratio or additional PC's purchased thru TSSP
  - If Bandwidth becomes an issue, we will take care of it.
  - **Question: Casey Barrett – Maintenance on the Lobby PC, can TPOC's reburn the steady state systems? – Larry Lynch to review and follow up.**
  - Question -Patrick Gaunt: Has a concern on how to manage the load in the queue within eGateway. – Tonya Kahley to follow up. Patrick would like to see an automated batch download to handle large usage.
  - There was a question on what a "Soft roll" was – application is rolled into production but not advertised.
  -

#### **New Business:**

1. Cuyahoga Email Archive – Dean Kepler
  - **John Wanchick would like to spend time in the next meeting discussing ODJFS's record retention policy. He invited Ramesh Thambuswamy, ODJFS Attorney, to lead a discussion.**

- Debra Watkins would like the link to ODJFS's Record Retention Policy- KP to send out
2. Document Generation System initiative & Child Support Web Portal – Pat Stricker
    - It was stressed that the ideas and slides shared are in concept form only . Funding is still an issue on moving ahead with these ideas. But once funding is available, these 2 project will move forwarded.
    - The Document Generation System Initiative will replace the counties need for screen scraping. Their hope is for real time data.

**Walk-ons:**

1. Tim Constantine shared a situation that occurred in Seneca where they copied a picture from the web and used it on their web page and later found out it was a copy righted picture. Beware when using other peoples pictures and info on the web that it is not copy righted and becomes a legal issue later
2. Darrin Warren: Can we work to resolve the issue that doesn't allow a caseworker to log into CRISE and CCIDS at the same time. – John Pendergast will follow up
3. Tim Constantine also shared a similar issue with SACWIS in opening multiple web browsers. John Pendergast and Larry Lynch to follow up.
4. Dave Wigent ask where we are with the roll out of IE8 – we are losing Business functionality without a better browser.

**Next Meeting:**

1. The next meeting would fall right in the middle of December holidays; we took a Vote to determine the next meeting. Would it December 17 or Jan 14 2011. A majority choose Jan 14, 2010.