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**5/18/07**

*MFP Benefits Coordination is a service provided to the MFP participant for the purpose of identifying and accessing a broad range of financial, medical and other benefits for which the MFP participant may be eligible, and that will allow the MFP participant to transition into, and live safely in, the community. Benefits coordination activities include, but are not limited to:*

- *Identifying potential benefits for the MFP participant;*
- *Performing benefit analyses to maximize benefits and earned income without jeopardizing eligibility for other benefits;*
- *Assisting the MFP participant with the completion and follow-up on applications for benefits;*
- *Assisting the MFP participant with benefit redeterminations and appeals;*
- *Helping the MFP participant to establish and follow a budget; and*
- *Assisting the MFP participant in establishing a plan to meet ongoing obligations.*

*The benefits coordination service provider must be knowledgeable about the broad range of financial, medical and other benefits that are available, and must be able to explain them to the MFP participant in the simplest, most accurate terms. The provider must also have HIPAA clearance in order to assist and possibly act on behalf of the MFP participant when exploring eligibility for benefits.*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP benefits coordination, and the direction over the provision of the service.*

*MFP benefits coordination is not duplicative of MFP housing locator services, MFP independent living skills training or MFP community support coaching. In addition, MFP benefits coordination shall not supplant similar waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*

*For the purposes of this service, benefits include, but are not limited to:*

- *Social Security*
- *VA benefits*
- *Railroad Retirement*
- *SSI/SSDI*
- *Medicare*
- *Medicaid*
- *Utility assistance such as HEAP and LIHEAP*
- *Food Stamps*
- *Local Benefits*
- *Community action agency benefits*
- *Title IV-E Foster Care Maintenance and Adoption Assistance*
- *State Adoption Maintenance*
- *Post Adoption Special Services Subsidy*
- *Title XX Social Services Block Grant*

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- *Publicly-funded child care services*
- *Ohio Works First*
- *Prevention, Retention and Contingency (PRC) (services may vary by county, but could include things like help with rent)*
- *Life insurance*
- *Refugee Assistance*
- *Child Support*
- *IRAs and*
- *Private retirement accounts.*

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**6/01/07**

***COMMUNITY SUPPORT COACHING*** is a service provided for the purpose of guiding, educating and empowering the MFP participant, authorized representative and family members during the MFP participant's transition from an institution into the community. The community support coach shall:

- Communicate with and educate the MFP participant in vital aspects of the transition process;
- Assist the MFP participant in
  - Making informed and independent choices,
  - Setting and achieving short and long-term goals,
  - Managing multiple tasks, and
  - Identifying options and problem solving;
- Provide one-on-one coaching;
- Provide follow-up coaching during and after the transition;
- Inform and Advise the MFP participant in such a manner that empowers, but protects, the participant from being taken advantage of in the community;
- Assist with the identification of community resources and linkages to be used by the MFP participant; and
- Provide written status reports to (to be determined when the case management function is fully fleshed out) throughout the MFP participant's transition.

*The MFP participant shall have choice and control over the selection of his or her provider of MFP community support coaching, and the direction over the provision of the service.*

*The community support coach shall be either:*

- A non-agency provider who has:
  - A disability, and has lived in an institution and successfully transitioned to the community, and/or
  - Experience transitioning individuals and/or family members from an institution to the community; or
- A person employed by an agency that has experience transitioning individuals and/or family members from an institution to the community.

*MFP community support coaching is not duplicative of MFP benefits coordination, MFP independent living skills training or MFP community support coaching. In addition, MFP community support coaching shall not supplant similar waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*

**PROPOSED MFP HOUSING NAVIGATOR SERVICES DEFINITION**  
**APPROVED BY MFP SERVICES AND SELF-DIRECTION WORKGROUP**  
**05/11/07**

**Revised Draft: 07/10/07**

*MFP HOUSING NAVIGATOR SERVICES assist the MFP consumer in securing appropriate housing when moving from an institutional setting to a qualified residence as defined in MFP Operational Protocols. During the three-hundred sixty-five-day MFP demonstration period, Housing Navigator Services can also be accessed if the MFP consumer's health and welfare cannot be assured in the original qualified residence. MFP Housing Navigator Service activities include:*

- *Assessing housing options that meet the consumer's specific needs and preferences including accessibility needs;*
- *Helping the consumer to identify available housing;*
- *Assisting with, or securing, transportation for the consumer to visit potential housing units, the Social Security office, etc.;*
- *Assisting the consumer with the application process, including securing funds for application fees, security deposits, etc.;*
- *Investigating and arranging rental subsidies;*
- *Helping the consumer to understand the on-going eligibility requirements of a wide range of affordable and public housing;*
- *Helping the consumer to meet and negotiate with prospective landlords;*
- *Assisting with placement on housing waiting lists;*
- *Helping the consumer to secure information needed to complete applications for housing including*
  - *Birth certificate*
  - *State ID*
  - *Social Security Card;*
- *Working with the consumer to overcome housing barriers including*
  - *Credit recovery*
  - *Criminal convictions;*
- *Assessing the need for, and working with the consumer to develop a plan to obtain home modifications;*
- *Assisting the consumer with arranging for the connection of utilities;*
- *Assisting the consumer and/or coordinating the actual physical move;*
- *Helping the consumer to identify needed household items; and*
- *Helping the consumer find a roommate, as needed.*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP Housing Navigator Services, and the direction over the provision of the services.*

*MFP Housing Navigator Services is not duplicative of MFP benefits coordination, MFP independent living skills training or MFP community support coaching. In addition, MFP Housing Navigator Services shall not supplant similar waiver or administrative*

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*services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*

*As defined by Section 6071(b)(6) of the Deficit Reduction Act, the term QUALIFIED RESIDENCE means home owned or leased by individual or individual's family member; apartment with an individual lease, lockable access and egress, and which includes living, sleeping, bathing and cooking areas over which the individual or the individual's family has domain and control; residence, in a community-based residential setting in which no more than four unrelated individuals reside. Based on this criteria, Ohio would define a qualified residence to be any of the following: home owned or leased by individual or individual's family member; apartment with an individual lease, lockable access and egress, and which includes living, sleeping, bathing and cooking areas over which the individual or the individual's family has domain and control; assisted living facilities that meet the definition of an apartment, adult foster homes, adult family homes licensed to house no more than four individuals, and MR/DD supported living arrangements that house no more than four individuals.*

**PROPOSED MFP INDEPENDENT LIVING SKILLS TRAINING DEFINITION**  
**APPROVED BY MFP SERVICES AND SELF-DIRECTION WORKGROUP**  
**05/11/07**

**Revised Draft: 05/18/07**

***MFP INDEPENDENT LIVING SKILLS TRAINING** is information and educational supports and resources provided to an MFP consumer or group of MFP consumers for the purpose of developing or increasing skills, knowledge or abilities needed to live more independently. Training focuses on:*

- *Financial management skills including, but not limited to:*
  - *Finding a bank and establishing an account*
  - *How to pay bills and taxes*
  - *Personal budgeting*
  - *How to manage entitlements and insurance*
  - *How to use a bank machine*
  - *Understanding credit and*
  - *Understanding contracts;*
  
- *Social skills development including, but not limited to:*
  - *Communication skills building*
  - *How to be a good neighbor/roommate*
  - *How to work with providers and*
  - *How to know when and how to ask for help;*
  
- *Health management skills including, but not limited to:*
  - *How to efficiently manage nutrition and diet*
  - *How to talk to the doctor*
  - *Training service providers*
  - *Managing and accessing medical supplies*
  - *Crisis care/recovery services*
  - *Linking to medical/dental services*
  - *Assessing the need for, and accessing, adaptive and assistive devices*
  - *Continuing therapies*
  - *Emergency preparedness and*
  - *Medication management;*
  
- *Home management skills including, but not limited to:*
  - *Personal shopping*
  - *Housekeeping and laundry*
  - *Grocery shopping, cooking and meal planning*
  - *How to request and/or complete simple repairs*
  - *Safety skills at home and*
  - *Operating simple technology;*
  
- *Personal skills including, but not limited to:*

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- *Daily functions such as hygiene, dressing and undressing*
- *Scheduling and*
- *Utilization of leisure/education/physical/emotional activities; and*
  
- *Community living skills including, but not limited to:*
  - *Travel training*
  - *How to negotiate transportation systems and arrange transportation*
  - *Identifying and accessing existing community resources*
  - *Job training and seeking employment opportunities*
  - *Linking to legal resources and*
  - *Safety skills in the community.*

*The MFP **participant** shall have choice and control over the selection of his or her provider of MFP independent living skills training, and the direction over the provision of the service.*

~~*MFP independent living skills training shall not supplant similar services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*~~

*MFP independent living skills training is not duplicative of MFP housing locator services, MFP benefits coordination or MFP community support coaching. In addition, MFP independent living skills training shall not supplant similar waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*

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**5/14/07**

*MFP Nursing Services are services provided to MFP consumers that require the skills of a registered nurse (RN) or licensed practical nurse (LPN) at the direction of an RN. MFP nursing services provide needed nursing services in excess of what is provided through the state plan home health nursing and private duty nursing benefits. MFP nursing services shall not supplant waiver nursing services if waiver nursing services are available on the home and community-based services waiver on which the MFP consumer is enrolled.*

*All nurses providing MFP nursing services to MFP consumers shall provide services within the nurse's scope of practice as set forth in Chapter 4723. of the Revised Code (Ohio's Nurse Practice Act) and Administrative code rules adopted there under, and shall possess a current and valid license in good standing with the Ohio Board of Nursing.*

*The MFP consumer shall have choice and control over the selection of his or her provider of MFP nursing services, and the direction over the provision of the services.*

*MFP nursing services and the provider of such services must be identified on the MFP participant's service plan. MFP nursing does not include services delegated in accordance with Chapter 4723. of the Revised Code, services that require the skills of a psychiatric nurse, visits performed for the sole purpose of meeting the supervisory requirements for LPN at the direction of an RN, and services furnished in excess of the number of hours approved on the MFP participant's service plan.*

*MFP nursing services may be furnished by approved MFP non-agency providers as well as nurses employed by approved MFP agency providers. Non-legally responsible family members, including legal guardians of adult consumers may furnish MFP nursing services.*

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**7/03/07**

*MFP Service animals are animals that are individually trained to perform tasks for MFP participants such as guiding people who are blind, alerting people who are deaf, pulling wheelchairs, alerting and protecting a person who is having a seizure, or performing other special tasks. Service animals are working animals, not pets. If they meet this definition, animals are considered service animals under the ADA regardless of whether they have been licensed or certified by a state or local government.*

*MFP service animals perform some of the functions and tasks that the MFP participant cannot perform for him or herself. Service animals also assist persons with other kinds of disabilities in their day-to-day activities. Some examples include:*

- *Alerting persons with hearing impairments to sounds.*
- *Pulling wheelchairs or carrying and picking up things for persons with mobility impairments.*
- *Assisting persons with mobility impairments with balance.*

*"Seeing eye dogs" are one type of service animal, used by some individuals who are blind. "Hearing dogs" and "service monkeys" are other types of service animals.*

*Activities related to the use of MFP service animals include:*

- *First year cost of raising the animal.*
- *Housing, feeding, upkeep and medical care of animal during training.*
- *Actual training of the animal, student training, and related transportation, room/board and administrative activities.*
- *Equipment and supplies.*
- *Home care including cooking/food, housekeeping, laundry for students in training.*
- *Animal health insurance.*
- *Transportation to veterinarian.*

*MFP service animal-related services and the provider of such services must be identified on the MFP participant's service plan. MFP service animal services do not include services furnished in excess of what is approved on the MFP participant's service plan.*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP service animal-related services, and the direction over the provision of the services.*

*MFP service animal-related services shall not supplant similar waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*

*MFP service animal service providers must be approved MFP agency providers.*

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**7/03/07**

*MFP Communication Aids are devices, systems or services necessary to assist the MFP participant with hearing, speech, or vision impairments to effectively communicate with service providers, family, friends and the general public. MFP communication aids include, but are not limited to:*

- *Augmentative communication devices or systems that transmit or produce a message or symbols in a manner that compensates for the MFP participant's communication impairment,*
- *Computers and computer equipment,*
- *Other mechanical and electronic devices, and*
- *Cable and internet access.*

*MFP communication aids may also include interpreter services that support the MFP participant's integration into the community. Interpreter services refer to the process by which an individual conveys one person's message to another. It incorporates both the message and the attitude of the communicator. The interpreter maintains the role of a facilitator of communication rather than the focus of initiator of communication.*

*MFP communication aids may also include new technologies, and any other device so long as the device achieves the objective of the service. The cost of installation, repair, maintenance and support of any covered communication aid are also covered by this service.*

*MFP communication aids and the provider of such services must be identified on the MFP participant's service plan. MFP communication aids do not include services furnished in excess of what is approved on the MFP participant's service plan.*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP communication aids, and the direction over the provision of the services.*

*MFP communication aid services shall not supplant similar waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*

*MFP communication aid service providers must be approved MFP agency providers.*

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**5/18/07**

*MFP Social Work/Counseling Services are transitional services provided to the MFP participant, authorized representative, caregiver and/or family member on a short-term basis to promote the consumer's physical, social and emotional well-being. MFP Social Work/Counseling services promote the development and maintenance of a stable and supportive environment for the MFP participant. MFP social work/counseling services can include crisis interventions, grief counseling and/or other social service interventions that support the MFP participant's health and welfare. Services do not take the place of case management services, nor do they include social services provided to the MFP participant's authorized representative, caregiver and/or family member that are unrelated to the MFP participant. MFP social work/counseling services shall not supplant similar waiver or administrative services if they are available on the home and community-based services waiver on which the MFP consumer is enrolled.*

*MFP social work/counseling services and the providers of such services must be identified on the MFP participant's service plan. MFP social work/counseling services do not include services provided in excess of what is approved pursuant to the MFP participant's service plan.*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP social work/counseling services, and the direction over the provision of the services.*

*MFP social work/counseling service providers may be furnished by approved MFP non-agency providers as well as approved service providers employed by approved MFP agency providers. Specifically, a non-agency provider must be a licensed professional clinical counselor (LPCC), licensed psychologist (MA or PhD), a licensed independent social worker (LISW) or an MSN.*

*An MFP social work/counseling service provider employed by an approved MFP agency provider must be either an LPCC, licensed psychologist (MA or PhD), an LISW; or a licensed professional counselor (LPC), or a licensed social worker (LSW) under the supervision of an LSW-MSW, LISW, LPCC, licensed psychologist, psychiatrist, licensed physician, or an RN with a psyche-mental health clinical specialist certificate of authority from the Ohio Board of Nursing.*

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**5/18/07**

*Nutritional Consultation Services provide nutritional guidance to an MFP consumer with special dietary needs and takes into consideration the consumer's cultural and ethnic background and dietary preferences and/or restrictions. MFP nutritional consultation services shall not supplant similar waiver or administrative services if they are available on the home and community-based services waiver on which the MFP consumer is enrolled.*

*MFP Nutritional consultation services and the provider of such services must be identified on the MFP participant's service plan. Nutritional consultation services do not include services furnished in excess of what is approved on the MFP participant's service plan.*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP nutritional consultation services, and the direction over the provision of the services.*

*MFP nutritional consultation service providers may be furnished by approved MFP non-agency providers as well as approved service providers employed by approved MFP agency providers. Specifically, a non-agency provider must be a dietitian registered by the Commission on Dietetic Registration, and licensed by the Ohio Board of Dietetics. An MFP nutritional consultation service provider employed by an approved MFP agency provider must also meet the same qualifications.*

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*MFP self-directed goods and services provides goods, services, support and memberships for the purpose of addressing an identified need in the MFP participant's service plan, including improving and maintaining the MFP participant's opportunities for full membership in the community. MFP self-directed goods and services may include memberships to promote healthy lifestyles, service organizations and community and recreational activities. MFP self-directed goods and services must meet the following requirements:*

- *The goods/services will decrease the need for formal support services and other Medicaid services;*
- *The goods/services shall be the lowest cost alternative that meets the MFP participant's needs;*
- *The goods/services will promote community inclusion and family involvement;*
- *The goods/services will increase the MFP participant's health and welfare in the home and/or community;*
- *The MFP participant does not have the funds to purchase the goods/services, or the goods/services are not available through another source;*
- *The goods/services will assist the MFP participant in developing and maintaining personal, social, physical or work-related skills;*
- *The goods/services will assist the MFP participant in living independently in the home/community.*

*MFP self-directed goods and services do not include:*

- *Experimental or prohibited treatments;*
- *The cost of room and board;*
- *Electronics used for entertainment purposes; or*
- *Cable/internet access.*

*In addition, MFP self-directed goods and services shall not supplant similar Medicaid state plan services, or waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled, **or through the Ohio Access Success Project.***

*Under MFP self-directed goods and services, one unit of services is equal to one membership, item or service purchased. The specific goods/services to be purchased each month will be:*

- *Determined by the MFP participant in conjunction with the case manager*
- *Based upon the MFP participant's established need; and*
- *Documented on the MFP participant's case plan.*

*The MFP consumer shall have choice and control over the selection of his or her provider of MFP self-directed goods and services, and the direction over the provision of the services.*

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**06/13/07**

*MFP transition coordination services are available in the MFP pretransition period to help the MFP participant plan and arrange for services and supports they will need while relocating from the institution to the community. MFP transition coordination services end when the MFP participant has been “discharged” from the institution. While the MFP participant is in the institution, the transition coordinator shall provide or link the MFP participant to:*

- *Housing in the most integrated and available qualified residence (as defined in the MFP Operational Protocols) suited to their needs (as taken from the MFP housing locator services definition); and*
- *A broad range of financial, medical, and other benefits and social services for which the MFP participant may be eligible (as taken from the MFP benefits coordination definition).*

*The transition coordinator shall also assist the MFP participant with identifying and linking to:*

- *A community support coach who will guide, educate and empower the MFP participant during his or her transition from the institutional setting into the community (as taken from the MFP community support coaching service definition); and*
- *Independent living skills training for the purpose of developing or increasing the skills, knowledge or abilities the MFP participant needs to live more independently (as taken from the MFP independent living skills training service definition).*

*The MFP participant shall have choice and control over the selection of his or her provider of MFP transition coordination services, and the direction over the provision of the service.*

*MFP transition coordination services is not duplicative of MFP housing locator services, MFP benefits coordination, MFP community support coaching or MFP independent living skills training that shall be available during the 365-day MFP demonstration period. In addition, MFP transition coordination services shall not supplant similar waiver or administrative services if they are available on a home and community-based services waiver on which the MFP participant is enrolled.*