
	Meeting Topic: MFP Planning and Advisory Group Monthly Meeting
	Date: 2/27/07
	Time: 3:00 to 4:30pm
	Location: Conference Call

Meeting Attendees:	
Purpose of Meeting:	Monthly Planning and Advisory Group Meeting (Conference Call)

AGENDA ITEMS:

Time	Topic	Discussion Lead
Note: *Dial-in instructions are listed in the memo. *Draft Case Studies and workplan will be sent via separate memo by 2/23.		
5 minutes	Welcome	Erika Robbins
40 minutes	MFP Case Studies	Erika Robbins/ Lisa Walsh
10 minutes	Workplan/Operational Protocol	Lisa Walsh
10 minutes	Updates (workgroups, website, project director)	Erika Robbins
20 minutes	Proposal to set aside time over next two months to develop a Common Understanding of: 1.) community character 2.) continuum of care and cost-efficient service delivery 3.) other areas?	All
5 minutes	Next Steps	Erika Robbins

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Meeting Notes:

Overview of the two (handouts on the 8 ½ by 14 size sheets titled “Transition” and “Rebalancing”) goals of MFP. The case studies were reviewed for illustration purposes only. The case studies were developed to illustrate 1.) how the enhanced match dollars likely will work 2.) the short duration (12 months) of the demonstration/supplemental services and 3.) who may be accessing MFP. The sample case studies were NOT meant to reflect actual circumstances or a completed MFP process. The detail will be worked out through the workgroups. The operational protocol requires case studies to be developed that will detail exactly how an individual (from the individual’s perspective) will move through the MFP “process” – see page 4 of the operational protocol instructions.


The group discussed briefly the need to have a couple of in-person meetings to build a common understanding of key concepts or a vision for MFP. The intent of this item on the agenda was NOT to have the debate over the phone, but rather to seek input on whether group members would find a “vision” conversation helpful. Workgroup leads indicated a need to have a common understanding of key terms and a vision that can be used to guide the work. In summary, group members agreed to an in-person conversation on at least the following concepts: choice (most important), what it means to “rebalance” – developing a system where money does follow the person, continuum of care versus “menu” of options, community character, and cost-efficiency. ODJFS will schedule a meeting and will provide notice one week prior via formal memorandum. ODJFS also indicated that a draft document will be developed to help guide the conversation.

Brief summary of the workplan with projected draft operational protocol date of September 2007.

Only two workgroups have met thus far - housing and operational processes. The remaining workgroups will be meeting in the coming weeks. The Services workgroup is scheduled to meet on 3/9 and the Marketing group (to be renamed soon) is scheduled for 3/8. ODJFS also indicated that the Transportation issues will NOT be addressed via the workforce development group. However, ODJFS is working on transportation and the MFP connection to the larger transportation work will occur via the ODOT working group. Group members requested a copy of all workgroup participants and meeting schedules.

ODJFS is continuing to work on the website – information will be provided once the website is up.

The project director position is currently in the ODJFS Human Resources office. Anyone interested in the job duties can review the grant proposal – appendix H. The position description matches the job duties outlined in appendix H.

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Action Item	Person Responsible	Deadline
ODJFS will send workgroup participant lists including workgroup schedules to Planning and Advisory Group Members.	Erika	3/23/07
ODJFS will coordinate an in-person meeting to discuss "vision". ODJFS will also provide a document to help encourage conversation and provide a mechanism for group reaction to key concepts.	Erika	Meeting to be scheduled for sometime at the end of March or beginning of April/Draft document to be sent a few days prior to the scheduled meeting.

From: ERIKA ROBBINS
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Date: 3/7/2007 9:06:05 AM
Subject: Minutes from 2/27/07 MFP Planning and Advisory Group Conference Call

Hello. I want to thank everyone for taking the time to call in on 2/27. I know this is a very large project and one that sparks much interest and many divergent viewpoints. I have attached the draft minutes from the call. Please let me know if you have corrections you would like me to make.

I am thrilled that everyone agreed to an in person meeting. The intent of the conference call was not to debate issues over the phone, but to seek input into whether all of you would be open to further conversation. Sounds like everyone agrees it might prove helpful. I received many e-mails following the call with ideas on additional areas worth talking about. Thanks to all of you for your feedback! Given the call, I need to say a couple of things out loud in an attempt to provide clarity - I underlined the main points below:)

* Remember there are two MFP goals - one on transitioning individuals and one on what CMS calls "rebalancing" (something to think about: maybe we should come up with an Ohio label for this goal as opposed to the CMS "rebalancing" label). The "rebalancing" goal is about the system as a whole. The core reason we proposed dialogue on a "common understanding" was to tackle what the system as a whole "is" and what we all want it "to be". Part of the struggle we all have, including myself, is the ability to understand one another. I used the word "common understanding" to describe what some of you may call creating a "vision" or defining the underlying "principles" of the work we are doing. Whatever you want to call it, the point is to talk the same language so that we can develop a "to be" state for Ohio's long term service and support delivery system that is: built on choice, responsive, integrated, individualized, etc....something that the elderly and people with disabilities can be proud of. ODJFS, with the support of the commission on dispute resolution, will encourage input from all stakeholders. We will then take what we hear from all of you and put the thoughts/ideas in a format that can be approved by you and used as 1.) the "vision" or "guiding principles" of workgroup activity and 2.) the foundation to MFP as a whole. In the weeks ahead, look for a memo that will provide detail on the meeting date/time/location as well as materials needed for the discussion.

*We are talking about all of long term services and supports - not just nursing facility and not just ICF/MR. We are talking about people of all ages and all disabilities. It is possible that we will all land on the need to think about services to groups of people differently...that is ok if we do. We just need to walk into future

dialogue with an open mind, a broader perspective, bring our own unique insight, and just see where it goes.

Just an organizational note: I know that Julie has been forwarding workgroup participant lists and other items to you since we began the project. Given the volume of e-mails, ODJFS will organize the information and send to all of you every other week so that you are not overwhelmed with e-mail. If you are on a workgroup, you will continue to receive workgroup specific information as determined necessary by the workgroup leads and/or members. We do plan to consolidate all workgroup participant lists and meeting schedules and will provide you one document with everything as soon as all of the workgroups are done coordinating schedules.

Talk to all of you soon. Any questions, you can always e-mail or call me anytime. Have a blessed week!

Erika
614-466-4443 (Main Line)

CC: CRISTAL THOMAS; Maggie Lewis