	MINUTES
	Meeting Topic: MFP Operational Processes – IT Subgroup
	Date: Wednesday, April 4 th , 2007
	Time: 1:00-3:00pm
	Location: Lazarus Government Center Room C511

Meeting Attendees:	Lois Flanagan, Kathy Hoeffler, Ailene Mackay, Jana Patchen, Ravi Kuruganti, Doug Berger, Lesli Anderson – Facilitator
Purpose of Meeting:	Ohio MFP Demonstration – Operational Processes Work Group – IT Subgroup – discussion of business requirements

AGENDA ITEMS:


Time	Topic	Discussion Lead
5 minutes	Check In – agenda, meeting purpose	Lesli
105 minutes	IT Subgroup and other interested persons – developing business requirements	Lesli/All
10 minutes	Check Out – next agenda, schedule/logistics	Lesli

Meeting Notes:

Group discussion generated the following “rough” business requirements:

CONSUMER SPECIFIC INFO

- Physical condition/need required/disability
- Demographics
- Length of stay in qualified institution
- Medicaid eligibility
- LOC/condition info
- Verify transition to qualified living setting (by type)
- Needed services
- 1st date MFP... 365 day end (on/off)
- clinical date/services plan
- program referral/ program enroll
- Geo coding
- AVAILABLE community supports
- Consent acknowledgement
- MFP flag 5yr and type of population

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INTAKE REFERRAL INFO

- Referring Entity
 - County
 - Local agency
 - Hospital
 - Self
 - Other

- How?
 - Phone
 - Email
 - Web
 - Paper

- Prioritization
 - Geographical distribution/ House/Senate District
 - Types of people

- Communication Re: Individual

- Referral Date
 - Initial clinical diagnosis condition/= LOC

REPORTING

- payment of services type- enhanced match
 - ID separately (exclude from 372/CMS 64)
 - FFS/Encounter (delivery self-FFS-MCP-Population type)
- interface F/I
- Benchmarks
 - 2 mandatory (projected # eligible, individual target, group #, 13 yr, demo by yr)
 - 3+ additional (choice of state)
- MFP – All 5yrs
- Budget Data (Hank)
- F/I Payment to Provider # ?



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Sister Agencies

- Transition

Policy

- Clock on/off
- End of demo

PRE-TRANSITION ACTIVITIES

- Approval process (who handles ?, if not F/I, checks/balances)
- Demo services paid through FI
 - Peer support
 - Discharge planner
 - Housing locator
 - Independent living skills
 - Employment

HIPAA

ACTIVITIES (exit/re-entry MFP)

- 365 day counter
- ? continue supports (housing, service animal)

Notification

- exit MFP/ enter MFP
- 365 days up (no MFP)
- alerts
- changes/approvals/denials/hearing rights

☆ Recommendation made to exclude MFP from MCP because of data issues



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Action Item	Person Responsible	Deadline