

	
	<b>Meeting Topic:</b> MFP Operational Processes
	<b>Date:</b> Wednesday, March 14 <sup>th</sup> , 2007
	<b>Time:</b> 1:00-3:00pm
	<b>Location:</b> Lazarus Government Center Room C511 (hallway by the 5 <sup>th</sup> fl elevators, last room on right)

<b>Meeting Attendees:</b>	Work group members – see sign-in list
<b>Purpose of Meeting:</b>	Ohio MFP Demonstration – Operational Processes Work Group – continue discussion of tracking system options and sister agency interfaces

## AGENDA ITEMS:

<b>Time</b>	<b>Topic</b>	<b>Discussion Lead</b>
10 minutes	Check In – agenda, meeting purpose	Kelley Scott
10 minutes	Updates – outstanding action items from previous meetings	Workgroup members assigned to action items
20 minutes	Understanding web portal/web interface possibilities	Keith Krautter
20 minutes	Understanding MRDD systems/capacity	Nancy McAvoy and Tracy Williams
50 minutes	Tracking MFP participants – start discussion of business requirements and existing system options to meet needs	All
10 minutes	Check Out – action items, next agenda	Lesli Anderson





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Action Item	Person Responsible	Deadline