
	Final
	Meeting Topic: <i>MFP Housing Workgroup</i>
	Date: February 21, 2007
	Time: 1pm
	Location: Lazarus Building 5 th Floor room 511

Meeting Attendees:	<i>List members of work group here</i>
Purpose of Meeting:	Ohio MFP Demonstration – Kickoff of MFP Housing Work Group

AGENDA ITEMS:

Time	Topic	Discussion Lead
15 minutes	Introductions- agenda, meeting purpose	Facilitator
20 minutes	Ground rules to the Housing Workgroup	Work Group Lead
20 minutes	Work Group Purpose, Goals, and Tasks (handout – charter)	Work Group Lead
20 minutes	Determine additional meeting schedule/logistics	Facilitator
15 minutes	BREAK (if needed)	-----
60 minutes	Review Housing Portion of MFP Grant proposal <ul style="list-style-type: none"> • Suggestions and feedback 	Work Group Lead
15 minutes	Follow up – action items, next agenda	Facilitator

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Action Item	Person Responsible	Deadline