



Final Minutes

Meeting Topic: MFP Consumer Outreach and Identification Workgroup

Date: Thursday, April 19, 2007

Time: 1:00-4:00pm

Location: Columbus Developmental Center , 1601 W. Broad St. , Administration Building

(Note: April 5, 2007, meeting canceled.)

Meeting Attendees:		Alan Cochran, Mike Compton, Laurie Damon, Sue Hetrick, Pat Luchkowsky, Maria Matizk (observer), Susan McKinley, Suzanne Minnich, Erin Pettigrew (for Bev Laubert) Jim Rosmarin, Kelley Scott, Michael Snow, Susan Thompson, Tim White
Purpose of Meeting:		Consumer Outreach and Identification Workgroup Bi-Weekly Meeting
Time	Topic	Discussion Lead
15 minutes 1 – 1:15	Check In: <ul style="list-style-type: none"> • Agenda Overview • Updates • Stakeholder Feedback • Follow Up - Action Items 	Susan McKinley
75 minutes 1:15 – 2:30	Discussion <ul style="list-style-type: none"> • Existing Programs/Lessons Learned: resource/practice list from other states, Home First and Bridges programs • Review list of MFP participant goals • Review definitions • Workplan Approach 	Kelley Scott, Suzanne Shelpman, Jim Rosmarin Susan All
15 minutes 2:30 – 2:45	Break	Break
60 minutes 2:45 – 3:45	Discussion, continued <ul style="list-style-type: none"> • Review: MRDD Communications Plan – Parts Germane to MFP Communications Plan • Begin working on communications piece OR Break into workgroups <ul style="list-style-type: none"> Identify components Review audiences Identify communications tools 	Susan
15 minutes 3:45 – 4	Check Out <ul style="list-style-type: none"> • Action items • Next agenda 	Susan

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Meeting Notes:

<p>Opening of Meeting: Susan McKinley opened the meeting by reviewing the agenda. She noted that the Ohio Olmstead Task Force had asked all MFP workgroups to update their charters to include people with disabilities or those who have assisted people with disabilities transition to housing. Workgroup members agreed to update the COI charter's composition section to include <i>"People with disabilities who have either lived in an institutional setting or moved out or who have worked with people living in an institutional setting and who assisted the individual with locating appropriate housing."</i></p> <p>Suzanne Minnich of the Brain Injury Association of Ohio said one of her staff members could serve in that role.</p>
<p>Updates: Kelley Scott stated CMS continues to figure out MFP as it goes along. She said, therefore, MFP definitions and other parts of the demonstration project may continue to evolve and be refined.</p>
<p>Stakeholder Feedback: Mike Snow said a meeting of the ODMRDD MFP contacts noted that there is overlap and some confusion about workgroup roles. He asked for clarification and coordination. Kelley concurred that this is a concern and said that workgroup leads will begin meeting more frequently to address overlap issues. She said also regular meetings with sister agencies are also planned to help resolve issues. She said it was unclear when a project director would be hired due to the current hiring freeze.</p> <p>Sue Hetrick said the Ohio Olmstead Taskforce believes there is an emphasis on people with aging.</p> <p>Suzanne Minnich said she believes that the consumers with brain injuries need higher visibility in the demonstration project.</p>
<p>Discussion: Existing Programs, Lessons Learned: Kelley researched and found several documents that summarize other states' approaches to transition from institutional to home care. She will provide links to the documents or the documents themselves to the workgroup. Jim Rosmarin provided an overview of Home First, explaining it is a provision not a program. Discussion ensued.</p>
<p>Workplan Approach: Workgroup members agreed to break into subgroups at the next meeting so that all three deliverables in COI's vision are addressed simultaneously (communications strategy, identification, and training strategy). Members agreed to begin with a check-in, then break out into subgroups, and then convene for a general session. Susan agreed to begin drafting the COI recommendation document and to send out a "structure" for the subgroups within which to frame their work.</p>
<p>Review Participant Goal Chart: Workgroup members reviewed Ohio's proposed MFP participant goal chart and Kelley reminded them that the numbers were part of a proposal only and are subject to change based upon the realities of implementing the project. She said the intent is to be as broad and inclusive as possible. Suzanne Minnich pointed out that persons with</p>



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brain injuries represent a large, underserved, and growing population with casualties from Afghanistan and Iraq. Pat Luchowsky suggested that the workgroup frame the consumers to transition not by the systems they are in but by who wants to leave institutional care.

Communications Plan: The group reviewed the excerpt of MRDD's communication plan and agreed that continuing to define audiences and their messages would be appropriate for the day's work. Using a list created in COI's March 22 brainstorming session, members further refined the audiences and began identifying the types of message they would need. They also were benefited by detailed lists provided by Suzanne Shelpman and Sue Hetrick. The results of the audience and message identification will be included in the draft COI recommendations document.

Next Agenda: Breakout into workgroups

Workgroups report out

COI recommendation document reviewed to date.

Action Items

Action Item	Person Responsible	Deadline
Distribute other states' transition plans.	Kelley Scott/Susan McKinley	April 26, 2007
Invite someone who has helped with people with disabilities transition home.	Suzanne Minnich	April 26, 2007
Send "structure" to subgroups so they have a place to begin during their first breakout session on May 5.	Susan	April 26, 2007
Begin drafting COI's recommendation document.	Susan	May 5, 2007
Update COI charter as agreed by workgroup	Susan	May 5, 2007