



### **Instructions for Completing Mental Health and Substance Abuse Screening Tools**

- 1) Screening Tools are to be completed by the Transition Coordinator, with assistance from the Social Worker/Discharge Planner of the institutional facility in which the HOME Choice Participant resides, during the initial face-to-face meeting.
- 2) For verification of information that is presented by the HOME Choice participant clinical documentation should be utilized to its fullest extent. This documentation should be on-site at the institutional facility in the participant's chart and accessible by the Social Worker/Discharge Planner.
- 3) If any of the boxes are marked "Yes" on either of the screening tools then a referral should be completed for a Mental Health, Substance Abuse, or combined assessment through the local Mental Health and Recovery Services Board's (MHRSB) Network of Care.
  - a. For information on each MHRSB's Network of Care please go to the following link, [www.oacbha.org](http://www.oacbha.org), and click on the tab label "County Board Directory. A map of the MHRSBs will present on the next page. Click on the county in which the HOME Choice participant's primary residences will be upon transition. This will take you to the MHRSB's page that will have either their specific webpage or phone contact information. From there you will be able to access information on which agency to contact in order to have a Diagnostic Assessment completed. This will begin the process of linking the individual to the community MH/AOD system in the participant's out-patient county of residence upon transition from the institutional facility.

The purpose of implementing this process is to ensure that any mental health or substance abuse issues are identified prior to transition in the community by non-mental health / substance abuse Transition Coordinators. This will allow for a greater continuity of care and a lessened likelihood of recidivism back into an institutional setting in the future.

For further questions please contact:

Andrew Sokolnicki, MPA  
MFP Grant Liaison, ODMH  
(614) 466-9985  
Andrew.sokolnicki@mh.ohio.gov

Drew Palmiter, LICDC, LSW, CCDP  
Southwest Regional Coordinator for  
Treatment and Recovery, ODADA  
(614)-752-8851  
drew.palmiter@ada.ohio.gov

Scott Anderson AS, LCDC II  
Southeast Regional Coordinator for  
Treatment and Recovery, ODADS  
(614) 466-8562  
sanderson@ada.ohio.gov