

## Scoring of Application Packets

Please note that application consideration and/or **approval is subject to the availability of funds.**

Applications will be scored by Ohio Children’s Trust Fund (OCTF) staff and/or OCTF stakeholders. The scores and comments will then be forwarded as recommendations to the OCTF Board for consideration.

**The OCTF Board reserves the right to make final decisions on each application and they may apply additional criteria to their review.**

For each of the evaluation criteria given in the following score sheet, the OCTF staff and/or stakeholders will judge whether the application exceeds, meets, partially meets or does not meet the requirements outlined in the application packet and assign the appropriate point value, as follows:

0	1	3	5
Does Not Meet Requirement	Partially Meets Requirement	Meets Requirement	Exceeds Requirement

### Technical Performance Scoring Definitions:

**“Does Not Meet Requirement”**- A particular application requirement was not addressed in the applicant’s proposal, **Score: 0**

**“Partially Meets Requirement”**- Proposal demonstrates an attempt at meeting a particular application requirement, but that attempt falls below acceptable level, **Score: 1**

**“Meets Requirement”**- Proposal fulfills a specific application requirement in all material respects, potentially with only minor, non-substantial deviation, **Score: 3**

**“Exceeds Requirement”**- Proposal fulfills a particular application requirement in all material respects, and offers some additional level of quality in excess of expectations, **Score: 5**

Item #	EVALUATION CRITERIA	Reference	Weight	Does not Meet 0	Partially Meets 1	Meets 3	Exceeds 5
<b>Required Applicant Information</b>							
1	The applicant has submitted a complete Application form and all requested copies of reports as stated in the Applicant Background Section of the application. Comments:	Attachment A	0.5				
2	The applicant has submitted a complete Program Participation spreadsheet. Comments:	Attachment B	0.5				
3	The applicant has submitted a complete Budget form that does not exceed \$100,000. Comments:	Attachment C	0.5				
<b>***Any application packet receiving a "does not meet" for any of these items will not be further scored and will be automatically denied.***</b>							

EVALUATION CRITERIA		Reference	Weight	Does not Meet 0	Partially Meets 1	Meets 3	Exceeds 5
<b>Applicant Background</b>							
4	Applicant has provided a brief description of their qualifications and the history of their organization. Comments:	Page 1	1				
5	The applicant has provided a statement verifying that they have completed background checks on those in their organization who will be directly involved with children as part of their proposed programming. Comments:	Page 1	1				
6	Applicant has provided a narrative and a copy of a report for at least one completed project in the past three years that demonstrates their experience in identifying indicators and outcomes. Comments:	Page 1	1				
7	Applicant has provided a narrative for at least one completed project in the past three years that demonstrates their experience in the inclusion and participation of culturally diverse populations. Comments:	Page 1	1				
8	Applicant has provided a narrative for at least one completed project in the past three years that demonstrates their experience in implementing primary and secondary child maltreatment prevention projects. Comments:	Page 1	1				
9	Applicant has provided a narrative and a copy of a report for at least one completed project in the past three years that demonstrates their experience in conducting program evaluation including types of evaluations conducted, methodologies utilized and linkage of evaluation results with recommendations for program improvement. Comments:	Page 2	1				
<b>Program Narrative</b>							
10	Applicant has provided a brief summary of their proposed child abuse and/or neglect prevention program. Summary includes whether the program is a new or start-up program as well as whether the applicant is seeking funding to sustain the operations of a currently operating program. Comments:	Page 2	1.5				

EVALUATION CRITERIA		Reference	Weight	Does not Meet 0	Partially Meets 1	Meets 3	Exceeds 5
11	Applicant explains the statewide significance of their proposed program. Explanation includes whether the program will benefit the state as a whole, whether it can be replicated across the state within several counties and/or whether it is currently being implemented in a majority of Ohio counties. Explanation also describes how the proposed program is responsive to the needs identified in the area of the state that their project covers. Comments:	Page 2	2				
12	Applicant explains the evidence level of the proposed program.	Page 2	2				
13	Applicant explains how their proposed program aligns with the Trust Fund's strategic plan. Comments:	Page 2	2				
14	Applicant includes a description of the proposed program and the activities will take place as part of that program. Comments:	Page 2	1.5				
15	Applicant explains fully how the program strengthens families in order to prevent child abuse and neglect. Comments:	Page 2	1				
16	Applicant provides the quantifiable outcomes to be achieved with the program and how they align with two or more of the following protective factors: Concrete Support in Times of Need; Knowledge of Parenting and Child Development; Parental Resilience; Social Connections; and Social and Emotional Competence of Children. Comments:	Page 2	2				
17	Applicant describes the level of parent engagement in the program. Comments:	Page 2	1				
18	Applicant provides a detailed timeline for the implementation of their program that at a minimum includes: the program start and end date and the dates when evaluation of the program will take place according to the curriculum of their proposed evidence-based program. Comments:	Page 2	0.5				
19	Applicant describes the target population of their program and is specific as to age, gender, ethnicity and other characteristics of the population they intend to serve, as well as explains how the program targets a population gap within the area intended to be served. Comments:	Page 2	2				

EVALUATION CRITERIA		Reference	Weight	Does not Meet 0	Partially Meets 1	Meets 3	Exceeds 5
20	Applicant describes how they plan to evaluate the program for which they are requesting funding and what information they plan to collect. Comments:	Page 3	2				
21	Applicant specifically describes how the success of their program will be measured. Applicant's performance measures are concrete and state how the success of an objective will be quantified. Comments:	Page 3	2				
22	Applicant describes how their proposed program builds upon community resources for ongoing support to sustain activities after the funding period ends. Comments:	Page 3	2				
23	Applicant explains how their program and its services will maximize the participation of parents, racial, cultural and ethnic minorities, children and adults with disabilities, unaccompanied homeless youth, adult former victims of domestic violence or child abuse and neglect, homeless families and those at-risk of homelessness and members of other underserved or underrepresented groups and any other special population (i.e. Appalachian, poverty, military, etc.). Comments:	Page 3	1.5				
<b>Budget</b>							
24	Applicant has completed Program Budget and it does not include any unallowable expenditures. Comments:	Attachment C	2				
25	Applicant has submitted a detailed Program Budget that thoroughly explains expenditures. Comments:	Attachment C	1				
<b>Application Relevance</b>							
26	Is the proposed programming relevant to the current needs of the Ohio Children's Trust Fund? Comments:	Application Guidelines Page 6	4				
Additional Comments:							
<b>Column Subtotal of "Partially Meets" points</b>							
<b>Column Subtotal of "Meets" points</b>							
<b>Column Subtotal of "Exceeds" points</b>							
<b>TOTAL TECHNICAL SCORE:</b>							