



**Ohio Children's Trust Fund
Board Meeting Minutes
October 14, 2010**

Board Members Present:

Crystal Allen, Vice Chair
Karen Hughes
Michael McCreight

Director Dawson
Kelly Lynch
Lisa McDuffie

Jon Fishpaw
Carolyn Mack
Ericka Thoms

Board Members Absent:

Chairman Edna Brown
Senator Schuring

Mary Deel
Senator Turner

Lolita McDavid, MD
Representative Wagner

Staff Present:

Monica Gillison, Interim Executive Director
Kristen Rost, Program Manager
David Monder, Program Manager
Carolyn Brewer, Administrative Assistant

Guests:

Denise Pleska, Assistant Attorney General
Christina Helm, Project Manager with Fiscal and monitoring Services
Jonee Perry, Kent State University Student Intern with PCSAO

Vice Chair Crystal Allen called the Ohio Children's Trust Fund Board Meeting to order at 1:11 pm on October 14, 2010. A quorum of the board was present.

Monica Gillison introduced two of the three newest board members; Carolyn Mack, with Middletown City Schools in the Dayton area and Jon Fishpaw with Catholic Healthcare Partners from Cincinnati.

Vice Chair Crystal Allen announced that there had been a change in leadership at the OCTF. Monica Gillison is now serving as the Interim Executive Director.

Old Business

Vice Chair Crystal Allen asked for any additions or revisions to the July 8, 2010 board meeting minutes. Seeing no additions or revisions, Ericka Thoms motioned that the minutes be approved. Director Dawson seconded the motion. The board voted unanimously to approve the minutes as submitted.

Monica Gillison explained that Representative Brown's term as Chairman ends December 31, 2010 as does Crystal Allen's term as Vice Chair. This, along with the fact that legislative appointments for next year will not be made prior to our January board meeting, necessitates that the board act today on selecting a Vice Chair for the next two years. David Monder read the ORC 3109.15. Kelly Lynch

nominated Crystal Allen as the Vice Chair. Lisa McDuffie seconded the motion. Crystal Allen abstained from the vote. The board voted unanimously to re-elect Crystal Allen as Vice Chair.

Executive Director's Report

Monica Gillison shared the following highlights from the Executive Director's Report.

RFP for Needs Assessment and Evaluation.

We are currently having conversations with Child Trends, Inc. to work at making the Protective Factors Survey more county friendly. The estimated start date for the selected vendor is November 15, 2010.

SFY 2011 County Allocations

The letters announcing the disbursement went out successfully on September 24, 2010. During the July board meeting five counties were identified as needing to revise their SFY 2011 application strategies. All five counties have submitted their applications and they have met our requirements.

SFY 2010 County Allocations

There are 24 county FCFC's that will be returning unused funds for SFY 2010. The OCTF staff has had conversations with the counties asking why they have not spent the money. We have found in the reporting that there were issues of leadership turnover within some counties as well as a lower than planned number of participants in the programs. The board held a brief discussion regarding ways to respond to this issue in the future. The OCTF staff will give an update at the next board meeting.

PCAO

OCTF is now officially the provisional PCA Ohio Chapter. The OCTF staff will now begin to work with PCAA on OCTF achieving full chapter status. Board members held a brief discussion inquiring if we would receive the resource materials that the previous PCAO chapter had and possible partnership opportunities with area law enforcement as well as human trafficking and sexual abuse curriculum. Jon Fishpaw offered to follow-up to see if the materials would be available to us. Vice Chair Crystal Allen mentioned an interest in sharing information at the next board meeting regarding the partnership opportunities.

Fatherhood

Monica Gillison met with Tracy Robinson, Executive Director of the Ohio Commission on Fatherhood in September. They discussed ways to partner to promote both missions. Going forward, we will continue meeting with the Commission and we will have more information at the next board meeting.

Home Visiting

Karen Hughes held a brief discussion with the board regarding Home Visiting and the recent Healthcare Reform Bill. The Bill is in 3 phases, first two phases were a needs assessment and the 3rd phase is how to put services in place. Karen Hughes mentioned that ODH has identified 31 counties that are at high risk. Part of the reason for drawing attention to the OCTF board is that you can only use programs that are evidence based and the OCTF board may want to consider applying this criteria to the home visitation programs that we fund with our county allocations. Karen Hughes offered to bring more information to the next board meeting and we will add this topic to the agenda for further discussion.

SF

Vice Chair Crystal Allen thanked Kristen Rost for presenting at the 2010 PCSAO Conference in October. The conference was excellent. There were counties that walked away wanting to put this in place in their counties. The board held a brief discussion on how soon the curriculum would be available. Kristen Rost noted that she would research this and get back to the board.

Ohio Department of Health, Child Fatality Review

Carolyn Brewer has been working with JFS External Affairs and the ODH on the completion of the CFR Report. To date, we are in the final edits and will be sending it to print within the next week or so.

OCTF Branding, Marketing

Monica Gillison explained to the board that we are in the process of creating a new logo for the OCTF. We have found that our current logo is not available electronically and cannot be easily reproduced. The logo is so old that we are only able to copy it and each time we do the quality of the logo decreases. Carolyn Brewer is working with JFS External Affairs on the new logo.

Ohio Ethics Commission

Monica Gillison announced to the board members that the Ohio Ethics Commission will be sending them blank 2010 financial disclosure statements by February 15, 2011. The statements must be filed by April 15, 2011.

New Business

Finance Committee Budget Discussions

Finance Chair Ericka Thoms told board members that we had excellent meeting a few weeks ago with OCTF staff, Crystal Allen, Kelly Lynch and Dan Shook. Dan Shook was very helpful in looking at the budget and providing detailed financial information. Staff did a great job in presenting the complicated information in a clear fashion.

Monica Gillison presented a PowerPoint presentation. She announced that Dan Shook would be attending all other board meetings to assist with Fiscal related questions or concerns. Today, Christina Helms is here to assist in answering any questions. Any questions we have today that cannot be answered, we will take to Dan Shook and report back to the board.

Monica Gillison discussed the financial documents within the board member's packets in detail. She reviewed the current status of the State Special Revenue Fund 1980 including our projected revenues for the current and upcoming fiscal years.

During this discussion, board members shared their concerns for our current budget status. Monica Gillison responded that the OCTF is working on the source of the fiscal problem with Christina Helms in ODJFS Fiscal. Christina provided a brief status of her research and explained that she would have more information for the board at the next quarterly board meeting in January. Monica Gillison thanked Christina for her assistance these past few weeks with the Trust Fund budget.

Monica Gillison then reviewed the steps that are currently being taken to help alleviate our fiscal situation as well as other options that could improve our fiscal status such as maximizing our CBCAP fund. Board members discussed these options and then voted on the following:

CBCAP amendment

Ericka Thoms motioned to approve the CBCAP amendment as presented to the board. Kelly Lynch seconded the motion. The board voted unanimously to approve the motion.

Ericka Thoms commented that this money was supporting children and that she was pleased that the board and staff have looked beyond financial numbers and have made decisions to help children.

Child Advocacy Center (CAC) Funding

Kelly Lynch motioned to approve retaining the CBCAP start-up funding through the 198 Fund and shifting CAC ongoing funding from the 198 Fund to the 3D3 Fund (CBCAP). Ericka Thoms seconded the motion. The board voted unanimously to approve the motion.

Round Three Incredible Years RFGA re-release

Director Dawson motioned to suspend the round three Incredible Years RFGA re-release in SFY 2011. Lisa McDuffie seconded the motion. The board voted unanimously to approve the motion.

Development Committee Discussion

Board members held a brief discussion regarding the interest and the history of establishing a development committee within the Ohio Children's Trust Fund Board. Vice Chair Crystal Allen suggested that board members think about this idea including what it would take to implement it so that we can revisit how to move forward with it at the next board meeting.

Parent Membership on the board

The question was asked whether we should consider having parents on the OCTF board. There was a brief discussion about past members and their level of participation. Board members agree that it warrants more discussion. Monica Gillison stated that she has already spoken with some board members and that Carolyn Mack and Mary Deel were willing to look at this and to serve on a committee that will come up with some ideas to discuss at the next board meeting.

Vice Chair Crystal Allen adjourned the meeting at 2:59 p.m.

Handouts:

OCTF Board Meeting Agenda for October 14, 2010
OCTF Board Draft Meeting Minutes July 8, 2010
OCTF Finance Committee Meetings Draft Meeting Minutes September 21, 2010
Executive Director's Report
OCTF Board Roster
OCTF 2011 Board Meeting Schedule
OCTF Board Meeting Power Point
OCTF Fund 198: SFY 2011 Budget, SFY12 & SFY14 Projected
OCTF Fund 198: SFY 2011 Budget (Board Approved)
OCTF Fund 198: SFY 11 – Actuals
OCTF State Special Revenue Fund 1980
Federal CBCAP Award (FUND 3D3)
OCTF County Allocations Chart: SFY 2012 Estimate