



**Ohio Children's Trust Fund  
Board Meeting Minutes  
April 8, 2009**

**Board Members Present:**

Representative Brown, Chair  
Director Dawson  
Ericka Thoms

Crystal Allen, Vice Chair  
Karen Hughes

Anthony Trotman  
Kelly Lynch

**Board Members Absent:**

Senator Schuring  
Arlene Jones  
Dr. Frank Putnam

Senator Turner  
Sheriff Kelly  
Representative Wagner

Mary Deel  
Lisa McDuffie

**Staff Present:**

Candace Valach, Executive Director  
Karen Minton, Trust Fund Program Administrator  
David Monder, Program Manager  
Kristen Rost, Program Manager  
Carolyn Brewer, Administrative Assistant

Representative Brown called the Ohio Children's Trust Fund Board Meeting to order at 3:10 pm on April 8, 2009.

Representative Edna Brown requested a vote to approve the meeting minutes from December 10, 2008 and March 11, 2009. The board voted unanimously to approve the minutes as submitted.

*Mental Health America of Franklin County*

Candace Valach provided an overview of the additional information the board sought from Mental Health America of Franklin County on the Spanish *ParentTalk* Newsletter proposal for SFY 2010. The overview included questions the board had concerning renewing the contract as well as the response from Mental Health America. The board was asked if they were in favor of renewing the contract with the Mental Health America of Franklin County. The board voted unanimously not to renew the contract.

Karen Hughes recommended OCTF staff provide the newsletter materials to the Office of Ohio Health Plans (OHP). OHP is currently compiling all of the resources from various programs (cross agency) distributed to first time parents. Karen recommended CTF staff follow up with OHP on the inclusion of these materials in that effort. Kelly Lynch requested that the board see a sample of what they collect and requested additional information about the purpose of the project and whether or not all of the materials were going to be available on a website.

### *Board Oversight of Funding Decisions*

During the March 2009 board meeting, a motion was made and approved for the Executive Director of the OCTF Board to be empowered to incorporate comments by the board in making final funding decisions. This issue was brought before the board for additional clarification. The board discussed the process and procedures that the Trust Fund currently has in making funding decisions. As a result, there was a board vote for the Trust Fund staff to be vested with authority to review all applications and bring them to the board for final review and approval for funding. The motion was unanimously approved.

In addition, the board recommended that applications be streamlined with future board meetings; therefore rolling applications throughout the year will not be accepted. The CTF staff will align funding opportunities with future board meetings and present a draft timeline to the Board at the next meeting.

### *Identification of Board Meeting Times*

Representative Brown initiated board conversation on future board meeting times. In order to ensure participation of legislative members and to recognize travel times for board members, the board discussed many options. After further discussion, a motion was made to have all board meetings on the 2<sup>nd</sup> Thursday of the month, from 1:00 pm to 3:00 pm. The board will continue to meet on a monthly basis until July 2009 when a quarterly meeting scheduled will be invoked. The board meetings are as follows:

May 14, 2009, 1:00pm to 3:00pm  
June 11, 2009, 1:00pm to 3:00pm  
July 9, 2009, 1:00pm to 3:00pm  
October 8, 2009, 1:00pm to 3:00pm  
January 14, 2010, 1:00pm to 3:00pm  
April 8, 2010, 1:00pm to 3:00pm  
July 8, 2010, 1:00pm to 3:00pm

### *Executive Director's Report*

Candace Valach provided an update on current Trust Fund activities.

The report highlighted the SFY 2009 operating budget as well as the status of the county allocations.

The OCTF Incredible Years grant proposals are due 4/23/09. OCTF staff will work with the board on convening a scoring team to review the proposals.

April 2009 Child Abuse and Neglect Prevention Month activities were discussed with the board. To date the Trust Fund has distributed over 8,759 blue ribbon pins and 10,814 blue ribbon stickers. Candace Valach asked the board if they would like to purchase more blue ribbon pins. The board responded that they did not want to order any more at this time. However the suggestion was made to for the Trust Fund staff to keep track of the requests so we can plan accordingly for 2010.

Candace Valach added that we would like to sponsor public service announcements for each board member. Carolyn Brewer will coordinate this work with the board members. The PSA's will be posted on the internet and distributed to media markets. OCTF staff would also like the board to sponsor a video, similar to a video created by the Massachusetts Children's Trust Fund. The video can be viewed at the following URL: [http://www.mctf.org/gala\\_video/](http://www.mctf.org/gala_video/).

### *Mandatory CBCAP Conference*

Candace Valach provided information about the mandatory CBCAP conference. HHS released the FFY 2009 CBCAP Program Instructions on April 2, 2009. The board will review and approve the FFY 2009 CBCAP application at the May board meeting.

*SFY 2010 Contract with the Ohio State University, Center for Learning Excellence*

The SFY 2010/2011 budget does not include the \$1.5 million earmark for the Partnerships for Success Initiative housed within the Ohio Department of Youth Services. Under this earmark, The Ohio State University, Center for Learning Excellence, provided technical assistance, training and qualitative evaluation for the OCTF's county allocation process (House Bill 289). For SFY 2010 and 2011, CTF staff will work with OSU on the development of contract deliverables in the following areas: 1) development of a statewide needs assessment (with state and local data); 2) development of a logic model and outcome measures; and, 3) evaluation. The CTF board supported this conversation with one board member recommending that the contract be financially responsible.

*Prevent Child Abuse Ohio and the Ohio Children's Trust Fund*

The Executive Director discussed an opportunity for the OCTF to become the charter for the Prevent Child Abuse America (PCAA) Ohio Chapter, Prevent Child Abuse Ohio. The PCAA Ohio Chapter is currently owned by The Center for Child and Family Advocacy with Nationwide Children's Hospital. Board members were supportive but had questions around potential requirements for additional staffing, programming, statewide networking, commitments of staff and programming from current PCAO work and the expansion of the OCTF board to absorb current PCAO board members. The board requested the Executive Director prepare and present a formal proposal regarding the logistics of the transfer, including responding to identified questions by the board, to the board in May for review.

*Strategic Plan*

Melissa Reynolds-Prond facilitated a review of the draft Strategic Plan. The CTF staff will further define the strategic plan into a two year work plan upon passage of the SFY 2010/2011 budget. The strategic plan strategies will be prioritized during the May board meeting.

Board members recommended the strategic plan be distributed to members prior to the May board meeting. In addition, the board recommended the CTF staff provide a list of priorities based on work completed to date. Board members committed to reviewing and providing their selected priorities so that complete board results could be shared in May. The board will vote on the Strategic Plan at the May board meeting.

*NAPCWA*

Crystal Allen shared information about the NAPCWA conference she attended; specifically a session on the Strengthening Families through Early Care and Education initiative. Given the connection of this initiative with the child welfare system, she is interested in having a day long workshop at the annual PCSAO conference and would like to invite board members to join her in organizing the workshop. Candace offered to assist her with this preparation.

*The OCTF board meeting adjourned at 4:59 pm.*

Handouts:

OCTF Board Meeting Agenda for April 8, 2009

OCTF Board Meeting Minutes December 10, 2008

OCTF Board Meeting Minutes March 11, 2009

Mental Health America of Franklin County – Spanish ParentTalk Proposal for SFY 2010

Spanish ParentTalk Distribution by County April 2009

Executive Director's report April 8, 2009

Prevent Child Abuse America – Criteria for PCA America State Chapters  
Prevent Child Abuse America – Organizational Information  
National Quality Improvement Center on Early Childhood  
National Quality Improvement Center on Differential Response in Child Protective Services  
Overview of SFY 2010 Child Advocacy Center (CAC) Applications April 8, 2009  
Strategic Planning Meeting – handout  
Strategic Planning Meeting – PowerPoint  
The Social-Ecological Model: A Framework for Prevention  
Protective Factors for Strengthening Families  
News Today Article (April 1, 2009)  
Copy of Senate Resolution April 2009  
Copy of Governors Proclamation April 2009  
April Prevention Materials (blue ribbon pin card, 2 bookmarks & copy of OCTF's public display board currently in many state buildings)  
PCSAO FactBook, 9<sup>th</sup> Edition – (Crystal Allen handed out)  
Strengthening Families and Communities – 2009 Resource Guide)